

**VIGO COUNTY COUNCIL**  
**Sunshine Meeting Minutes**  
**Tuesday, March 2, 2021 at 5:00 P.M.**  
**Council Chambers, Vigo County Annex**

**Pledge of Allegiance**

President Aaron Loudermilk called the meeting to order and led the Pledge of Allegiance.

**Calling of the roll**

**Present:** Brenda Wilson, Marie Theisz, Don Morris, Vicki Weger, David Thompson, Aaron Loudermilk. It was announced that Travis Norris was en route and would be joining the meeting momentarily.

**First reading by summary reference of proposed ordinances and resolutions**

- i. ROC 2021-009 Ordinance Establishing Sex & Violent Crime Offender Fees & Fund (Joint Ordinance 2021-02)
- ii. ROC 2021-007 LIT/PSAP – delete one supervisor position, add regular dispatcher position, add 3 assistant supervisor stipends at \$500 each
- iii. ROC 2021-008 Reassessment – increase PTABOA salaries to \$150 per day

It was noted that Councilman Norris was now present at the meeting.

**Public Comment**

There were none.

**Communications from elected officials, other officials or agencies of the County**

Auditor James Bramble advised that the 2020 annual report was now posted on Gateway for viewing. Council Administrator Kylissa Miller noted that she had emailed to the Council members earlier in the day a link to that report.

**Reports from committees**

There were none.

Ordinances relating to appropriations.

**i. ROC 2021-009 Ordinance Establishing Sex & Violent Crime Offender Fees & Fund**

Deputy Derek Fell and John Burns, who maintains the Sex & Violent Offender Registry Program for the Sheriff's Department, were present to talk about this request. President Loudermilk noted that this matter had been discussed in depth at last month's Council meeting but any questions by the Council would be welcome. Marie Theisz asked if there might be any consequences or a downside to implementing the fee. Mr. Burns did not anticipate any issues. He had been in contact with other counties that had enacted

this fee and the average compliance rate is 88.75%. David Thompson asked if surrounding counties had these fees. Mr. Burns replied in the affirmative. He said there were several multi-jurisdictional offenders (i.e. lived in one county and worked in another) and all those counties had these registry fees. Deputy Fell noted that while they did not have the exact number of counties requiring these fees, it appeared that Vigo County was in the minority in not requiring the fee. Vicki Weger asked if offenders will be contacted about this fee requirement and what the consequences were for non-payment. Mr. Burns said that the Department of Corrections pre-registered any offenders being released into this county and notified them of the fee requirement. Offenders from other counties coming here have tried to pay a fee and were advised that this county had no fee requirement. It is Mr. Burns' plan to do a mass mailing to notify. He does not anticipate non-compliance to be a large issue. They will be working with offenders regarding payment. IC 11-8-8 states that the failure to pay a fee cannot be used as a defense for failure to register. So, if someone absolutely refuses to pay the fee, it is clearly intentional that they will not register and that is punishable under the Indiana Code. Don Morris asked the fee was the same state-wide or set by individual counties. IC 11-8-8 sets forth the fee of \$50.00 annually and a \$5.00 address change fee. This is state-wide. Aaron Loudermilk asked about compliance rates and there was a brief discussion. Vicki Weger asked about paying fees if registrant moves from one county to another during a year. Mr. Burns stated that fees are not pro-rated from one county to another. A new fee would have to be paid to the new county, if that county required a fee, if a move took place during the year. Mr. Burns did state that this county would be willing to work with an individual regarding a reasonable time frame for payment. It was not the goal to fill the jail with non-compliant individuals.

**ii. Salary Ordinance 2021-03; ROC 2021-007 LIT/PSAP**

Vickie Oster, Vigo County 911 Director, and Sarah Holbert, Assistant Director, were present for this request. Ms. Oster explained that she has an open supervisor position that she cannot fill due to the fact that the people she has that are qualified would take a salary cut if they took the position and no one was interested in doing that. The employees she has that would not take a pay cut are not qualified for the position. She would like to eliminate the open supervisor position and change it back to a regular dispatcher position, use the savings from that salary change to pay three \$500 stipends to allow her to appoint three assistant supervisors. In that way, someone in a supervisory position would be on a shift at all times in the event that the shift supervisor was not there. Aaron Loudermilk noted that this has been a long-standing issue that they had been trying to solve. An in-depth discussion took place regarding the employees she now has and the experience needed for the various positions. No additional monies will be required to supplement this request. Salaries and pay disparity was discussed. David Thompson asked if they were fully staffed. Ms. Oster stated that she has 23 people with 4 in training. The four in training cannot be used on their own at this point so she basically has 19 people. Vicki Weger asked if it was a problem getting/retaining people because of the salary. Ms. Oster stated that she thought it was a part of the problem. The job is hard, stressful and a lot of responsibility. It definitely takes a certain type of person that can do/handle the job and it is not for everyone. But pay is definitely a part of the problem. Don Morris asked if the pay here was comparable to other counties. Ms. Oster said that she would provide

some information to the Council. Some counties do not like to share that type of information but she has gathered some information and will provide it. Ms. Oster also noted that they were now classified as “first responders.”

President Loudermilk noted that Salary Ordinance 2021-03 is the request to delete the supervisor position.

**iii. Salary Ordinance 2021-04: ROC 2020-007 LIT/PSAP**

See discussion i. above. Salary Ordinance 2021-04 is the request to add a regular dispatcher position.

**iv. Salary Ordinance 2021-05; ROC 2021-007 LIT/PSAP**

See discussion i. above. Salary Ordinance 2021-05 is the request to add Assistant Supervisor stipends of \$500.00 each.

**v. Salary Ordinance 2021-06; ROC 2021-008 Reassessment**

Kevin Gardner, Vigo County Assessor, was present to talk about this request. He wanted to note, first, that the year started with a 5-member board but one Commissioner-appointed person had resigned due to time constraints. They did not say it was directly related to the pay but they could not give up that much time. A long-standing member also resigned after that with no reason given. A discussion is ongoing with the Commissioners regarding either changing the number of the Board to a 3-member board, as it had been in the past, or appointing two new members. The problem with returning it to a 3-member board status is two of the current members were appointed by the Council. The rules state that two members of a 3-member board would need to be appointed by the Commissioners. Solutions to this problem were being discussed. The problems that could arise with either decision were pointed out. Mr. Gardner had also contacted other counties with regard to their payment to PTABOA members. Due to many differing numbers, requirements, and size, there was no real way to correlate the information. Mr. Gardner had a spreadsheet that listed the number of appeals that had been handled over a period of years. The number of appeals over the years has been greatly reduced due to informal settlements and consistent improvements with assessment levels. He provided the sheet to the Council Administrator for distribution to the Council after the meeting. He anticipates 12 hearing days this year. He would like to reduce that in future years to less than 10. He believes it is not possible to get it less than 10 due to there being people who will appeal their assessment no matter what. He believes that the daily pay rate for the PTABOA members was set 10-15 years ago and that a slight increase might make the job more attractive and help retention of members. This money is currently budgeted and no additional is being requested. The question was raised what the pay would be if less than a full day was worked. Mr. Gardner stated that it was set up now where they are paid half if less than a full day. Mr. Gardner noted that he had put this in his 2021 budget request but he thought it might have fallen through the cracks.


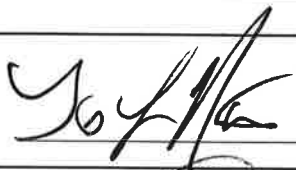

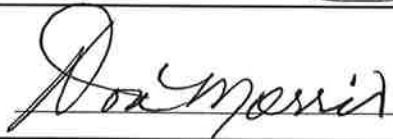
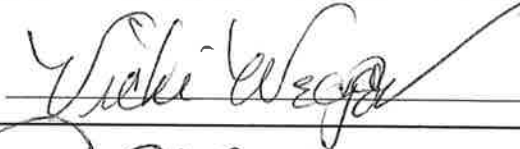


Don Morris made a motion to adjourn the meeting at 5:40 p.m. David Thompson seconded the motion. Upon a voice vote of 7-0, the motion was unanimously approved.

**MINUTES OF THE VIGO COUNTY COUNCIL**

**SUNSHINE MEETING**

**March 2, 2021**

*Presented to the Vigo County Council, read in full and adopted as written this 13<sup>th</sup> day of April, 2021.*

Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>	Brenda Wilson	
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>		
Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>	Travis Norris	
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>		
Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>	Marie Theisz	
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>		
Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>	Don W. Morris	
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>		
Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>	Vicki Weger	
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>		
Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>	David Thompson	
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>		
Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>	Aaron Loudermilk, President	
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>		

Attest:



James W. Bramble  
Vigo Auditor

**AN ORDINANCE ESTABLISHING THE SEX AND VIOLENT CRIME OFFENDER FEES AND FUND AND ALLOWING THE VIGO COUNTY SHERIFF TO CHARGE ANNUAL SEX OR VIOLENT OFFENDER REGISTRATION FEES AND SEX OR VIOLENT OFFENDER ADDRESS CHANGE FEES**

**Whereas**, Vigo County, Indiana, acting by and through the County Council and Board of Commissioners for the County of Vigo, State of Indiana, pursuant to Indiana Code 36-2-13-5.6 and at the request of the Vigo County Sheriff, desires to adopt an Ordinance allowing the Vigo County Sheriff to charge annual sex or violent offender registration fees and address change fees for sex or violent offenders; and

**Whereas**, pursuant to Indiana Code 36-2-13-5.6, the annual sex or violent offender registration fee is hereby established as Fifty Dollars (\$50.00) per year for the registration of sex or violent offenders and Five Dollars (\$5.00) for each time a sex or violent offender registers an address change with the Vigo County Sheriff's Department; and

**Whereas**, Vigo County, Indiana now establishes a county sex and violent offender administration fund and all funds collected for sex or violent offender registration fees and address change fees for sex or violent offenders shall be deposited into this fund. The County Auditor shall monthly deposit ninety percent (90%) of any such fees collected into said fund and transfer ten percent (10%) of any such fees collected to the treasurer of the State of Indiana for deposit in the state Sex and Violent offender Administration Fund under Indiana Code 11-8-8-21.

The Vigo County Council may appropriate money from the County Sex and Violent Offender Administration fund to defray the expense of administration or ensuring compliance with the laws concerning the Indiana sex and violent offender registry.

**BE IT NOW, THEREFORE, ORDAINED** by the Commissioners of Vigo County, State of Indiana, as follows:

Vigo County, Indiana now establishes a non-reverting County Sex and Violent Offender Administration Fund and all funds collected for sex or violent offender registration fees and address change fees for sex or violent offenders shall be deposited into this non-reverting fund. The County Auditor shall monthly deposit ninety percent (90%) of any such fees collected into said fund and transfer ten percent (10%) of any such fees collected to the treasurer of the State of Indiana for deposit in the State Sex and Violent Offender Administration Fund under Indiana Code 11-8-8-21.

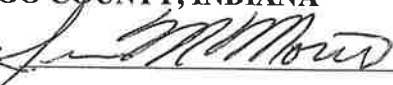
The Vigo County Council may appropriate money from the County Sex and Violent Offender Administration fund to defray the expense of administering or ensuring compliance with the laws concerning the Indiana sex and violent offender registry.

This Ordinance shall be in full force and effect immediately upon adoption of the same by the Board of Commissioners of the County of Vigo and the Vigo County Council.

ALL OF WHICH IS ORDAINED, ENACTED, AND ADOPTED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF VIGO THIS 20<sup>th</sup> DAY OF January, 2021.

Approved by the Board of Commissioners of Vigo County, Indiana:

**BOARD OF COMMISSIONERS OF  
VIGO COUNTY, INDIANA**

By:   
Mike Morris, President

By:   
Chris Switzer, Commissioner

By:   
Brendan Kearns, Commissioner

Approved by a majority vote of the County Council of Vigo County, Indiana:

**VIGO COUNTY COUNCIL**

By: \_\_\_\_\_  
Aaron Loudermilk, President

Attest:

By: \_\_\_\_\_  
James W. Bramble, Auditor

Date: \_\_\_\_\_



## VIGO COUNTY E911

201 CHERRY ST  
TERRE HAUTE, IN 47807

02/02/2021

Dear County Council,

I would like to request to be put on the calendar in March to speak to you in reference to a problem we have in Central Dispatch with the Supervisor positions. At the current time, we have an opening for a Supervisor, which I cannot fill due to the fact that anyone with the qualifications to perform this position would have to incur a decrease in pay. This is due to the fact that if I move anyone they will have to go back to base pay. The people I have that would get an increase is less than 5 years and I don't feel they should be in a supervisor position.

I currently have the following positions:

Director	1
Asst. Director	1
Supervisor	4
Dispatcher	21
Part time Admin	1

I would like to take the 4<sup>th</sup> supervisor position and make it a dispatcher position. This would give me the following:

Director	1
Asst. Director	1
Supervisor	3
Dispatcher	22
Part time Admin	1

I would like to add 3 Assistant Supervisor positions which would give me the following:

Director	1
Asst. Director	1
Supervisor	3
Asst. Supervisor	3
Dispatcher	19
Part time Admin	1

By giving me the 3 Assistant Supervisor positions, I would be able to staff the shifts with someone in charge. The Asst. Supervisor would be in charge when the Supervisor is off duty. To compensate for the extra duties of being in charge part of the time, I would like to request a stipend of \$500.00 per year for the Asst. Supervisor positions. At the present time I cannot get a qualified dispatcher to take a supervisor position, due to the fact they would take a decrease in pay and I don't feel a newer dispatcher should be in a leadership position.

The Supervisor position I would like to give up currently makes \$19.90 per hour. Which is a total of \$38,526.40 / year. I am requesting this be changed to a regular dispatcher position, which would be paid \$18.17 per hour or an annual rate of \$35,177.12. This is a yearly difference of \$3,349.28 savings. The cost of the Assistant Supervisor positions would be a yearly rate of \$1,500.00 which would be covered in the savings. I would not need additional funding for payroll, just being able to adjust where the money is going. I feel this would ensure we have a supervisor or someone in charge in place on each shift and they have the experience to lead the shift. I have attached a copy of the Asst. Supervisor job description that I have created.

Thank you,

Vickie Oster  
Vigo County E911 Director



# Vigo County Assessor

189 Oak Street, Terre Haute, Indiana 47808

Phone (812) 462-3358

Kevin L Gardner - Assessor

Deana G Chrisman – Chief Deputy

February 9, 2021

James W. Bramble

Vigo County Auditor

131 Oak Street

Terre Haute, IN 47807

Mr. Bramble,

Please enter the following requests to the County Council for their next call:

## REASSESSMENT

### Salary adjustment

I am requesting that the daily pay for the PTABOA members be increased from \$100/day to \$150/day. The current PTABOA budget is \$33,000 per year would not need to be increased at all. The current budget can withstand the requested higher per day payment with no adverse effects to the County because of the number of appeals we are settling informally. Two of the current PTABOA members continue to maintain their Level II certifications on their own time, one member is an active realtor, and the other two members have been on the board for many years.

I questioned the other counties to see what they pay their PTABOA members, and 33 of the 92 counties responded. The per day payment ranges from \$65 to \$350, with the lower payments being made in many counties that have only 2 or 3 days of appeals per year. Historically the county has needed 39 formal PTABOA hearing days and for every 4 hearing days a work session is required. With the changes in our office we will only need approximately 12 formal PTABOA hearing days and 3 work sessions. If you accept my request to increase the pay, I would still have 34 days that would fall within the budget.

Thank you for your consideration

Kevin L. Gardner