



*Meeting  
of the  
Vigo County Council  
March 15, 2016*

**VIGO COUNTY COUNCIL  
MARCH 15, 2016  
5:00 P.M.**

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**VIGO COUNTY COUNCIL**  
**Agenda**  
**Tuesday March 15, 2016 at 5:00 P.M.**  
**Council Chambers, Vigo County Annex**

1. Pledge of Allegiance
2. Calling of the roll
3. Corrections to the journal of the preceding meeting, if needed
  - a. October 28, 2015
  - b. February 9, 2016
4. Public comment
5. Communications from elected officials, other officials, or agencies of the County
6. Reports from standing committees
7. Reports from select committees
8. Ordinances relating to appropriations
  - a. Annual Budget Committee
    - i. Resolution of Re-Allocation of Existing Appropriations 2016-01
  - b. Budget Adjustment Committee
    - i. Additional Appropriation 2016-05
    - ii. Additional Appropriation 2016-06
    - iii. Additional Appropriation 2016-07
    - iv. Additional Appropriation 2016-08
    - v. Additional Appropriation 2016-09
9. Honorary resolutions
10. Resolutions relating to fiscal policies of the Council
11. First reading by summary reference of proposed ordinances and resolutions
12. Appointments
13. Adjournment

**NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS**

Notice is hereby given the Taxpayers of Vigo County, Indiana, that the Vigo County Council will meet at the Vigo County Annex, 127 Oak Street, Terre Haute, Indiana at 5:00 pm on March 15, 2016 to consider the following appropriations in excess of the budget of the current year.

**COUNTY GENERAL**

**EMA**

Equipment New \$45,000

**VETERANS ASSISTANCE**

Payroll \$3,580

FICA \$274

**CLERK**

Payroll \$25,000

FICA \$1,913

PERF \$3,550

**TOTAL COUNTY GENERAL \$79,317**

**E-SHARE ASSET FORFEITURE**

Service Agreements \$38,000

**TOTAL E-SHARE ASSET FORFEITURE \$38,000**

**LEPC**

Maint & Repair Supplies \$4,800

Repair Equipment \$1,500

Printing \$500

Mileage \$500

Ed, Counseling, Training \$11

Equipment New \$15,000

**TOTAL LEPC FUND \$22,311**

TIMOTHY M. SEPRODI  
VIGO COUNTY AUDITOR

TO BE PUBLISHED: Friday March 4, 2016  
TRIBUNE-STAR

**RESOLUTION OF RE-ALLOCATION OF EXISTING APPROPRIATION**

**2016-01**

It has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes which appropriated are hereby re-allocated in the following amounts:

	<u>REQUESTED</u>	<u>APPROVED</u>
<b><u>COUNTY GENERAL</u></b>		
<b><u>AREA PLANNING</u></b>		
From: 1000.44505.000.0101 Furniture & Fixtures	\$300	
To: 1000.30350.000.0101 Advertising & Promotions		\$300

*Approved on this 15th day of March, 2016.*

AYE

NAY

_____	Mark Bird	_____
_____	Tim P. Curley	_____
_____	Kathy Miller	_____
_____	Mike Morris	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

*Attest:*

\_\_\_\_\_  
Rick Burger, President

\_\_\_\_\_  
Timothy M. Seprodi  
Vigo County Auditor

## ADDITIONAL APPROPRIATION ORDINANCE 2016-05

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County LEPC Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

<u>LEPC</u>	<u>REQUESTED</u>	<u>APPROPRIATED</u>
21050 Maint & Repair Supplies	\$4,800	
33300 Contractual Services	(\$12)	
35500 Repair Equipment	\$1,500	
36100 Printing	\$500	
37400 Mileage	\$500	
37650 Ed, Counseling, & Training	\$11	
44510 Equipment New	\$15,000	
<b>TOTAL LEPC FUND</b>	<b>\$22,299</b>	

*Approved on this 15th day of March, 2016.*

AYE

NAY

_____	Mark Bird	_____
_____	Tim P. Curley	_____
_____	Kathy Miller	_____
_____	Mike Morris	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

\_\_\_\_\_  
Rick Burger, President

*Attest:*

\_\_\_\_\_  
Timothy M. Seprodi  
Vigo County Auditor

Budget Adjustment

## ADDITIONAL APPROPRIATION ORDINANCE 2016-06

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County General Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

	<u>REQUESTED</u>	<u>APPROPRIATED</u>
<b><u>COUNTY GENERAL</u></b>		
<b><u>EMERGENCY MANAGEMENT</u></b>		
44510 Equipment New	\$45,000	
<b>TOTAL COUNTY GENERAL FUND</b>	<b>\$45,000</b>	

*Approved on this 15th day of March, 2016.*

AYE

NAY

_____	Mark Bird	_____
_____	Tim P. Curley	_____
_____	Kathy Miller	_____
_____	Mike Morris	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

\_\_\_\_\_  
Rick Burger, President

*Attest:*

\_\_\_\_\_  
Timothy M. Seprodi  
Vigo County Auditor

## ADDITIONAL APPROPRIATION ORDINANCE 2016-07

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County General Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

	<u>REQUESTED</u>	<u>APPROPRIATED</u>
<b><u>COUNTY GENERAL</u></b>		
<b><u>VETERAN'S ASSISTANCE</u></b>		
10010 Payroll	\$3,580	
15210 FICA	\$274	
<b>TOTAL COUNTY GENERAL FUND</b>	<b>\$3,854</b>	

*Approved on this 15th day of March, 2016.*

AYE

NAY

_____	Mark Bird	_____
_____	Tim P. Curley	_____
_____	Kathy Miller	_____
_____	Mike Morris	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

\_\_\_\_\_  
Rick Burger, President

*Attest:*

\_\_\_\_\_  
Timothy M. Seprodi  
Vigo County Auditor



## ADDITIONAL APPROPRIATION ORDINANCE 2016-08

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County General Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

<u>COUNTY GENERAL</u> <u>CLERK</u>	<u>REQUESTED</u>	<u>APPROPRIATED</u>
10010 Payroll	\$25,000	
15210 FICA	\$1,913	
15220 PERF	\$3,550	
<b>TOTAL COUNTY GENERAL FUND</b>	<b>\$30,463</b>	

*Approved on this 15th day of March, 2016.*

AYE

NAY

\_\_\_\_\_  
Mark Bird

\_\_\_\_\_  
Tim P. Curley

\_\_\_\_\_  
Kathy Miller

\_\_\_\_\_  
Mike Morris

\_\_\_\_\_  
Ed Ping

\_\_\_\_\_  
Bill Thomas

\_\_\_\_\_  
Rick Burger, President

*Attest:*

\_\_\_\_\_  
Timothy M. Sprodi  
Vigo County Auditor

**ADDITIONAL APPROPRIATION ORDINANCE 2016-09**

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County E-Share Asset Forfeiture Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

	<u>REQUESTED</u>	<u>APPROPRIATED</u>
<b><u>E-SHARE ASSET FORFEITURE</u></b>		
39200 Service Agreements	\$38,000	
<b>TOTAL E-SHARE ASSET FORFEITURE FUND</b>	<b>\$38,000</b>	

*Approved on this 15th day of March, 2016.*

AYE

NAY

_____	Mark Bird	_____
_____	Tim P. Curley	_____
_____	Kathy Miller	_____
_____	Mike Morris	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

\_\_\_\_\_  
Rick Burger, President

*Attest:*

\_\_\_\_\_  
Timothy M. Seprodi  
Vigo County Auditor



# Area Planning Department For Vigo County

159 Oak Street, Terre Haute, Indiana 47807

Telephone: (812) 462-3354

Fax: (812) 234-3248

**TERRE HAUTE**  
A LEVEL ABOVE

Terre Haute • West Terre Haute • Riley • Seelyville

January 22, 2016

To: The Honorable Vigo County Council

From: The Department of Area Planning

Re: Budget Adjustment line item 30350 (reversion to as submitted budget status)

The Area Planning Department is requesting further information on line item 30350 because (1) it is factual that the Department's budget was submitted timely and in proper format; (2) was in good faith pursuant to Indiana Code 36-4-7-6 and IC 36-5-3-3 which states this is "A simple five-step process".

Without wasting the valuable time of the Honorable Council, I must assume that the fiscal body understands the Indiana Code that I am referring to. However, within this request I am seeking an answer as to why an "as submitted budget" was altered after the Executive Director's meeting was canceled- both confirmed by the fiscal body of the County Council and the Secretary to the County Council. I double checked to make sure my meeting with the finance committee was canceled due to the Department's "as submitted status". The importance of line item 30350 could have easily been explained had communication between the Department and the Council not been prematurely canceled since it was deemed "passed as submitted". This means for some reason or another there was an alteration or typo to this line *item after the County Council passed the budget*.

The particular line item is broken out for a reason; the flood control ordinance and CRS program have requirements that can easily be met which can save money for the private citizens and businesses of Vigo County. Somehow, after the "as submitted budget" was passed by this Honorable body the money was removed by an unknown and unorthodox measure.

Therefore an emergency must be declared for action to be taken and the Department prays to rectify this situation immediately by funding line item 30350 for the sum of \$300 as it was originally passed by this Honorable body.

Respectfully Submitted,

A handwritten signature in dark ink, appearing to read "Darren Maher".

Darren Maher M.A.  
Executive Director

RECEIVED  
JAN 22 2016  
VIGO COUNTY AUDITOR  
10

Acct	Acct Description	Obj	Loc	2016 Req Budget	2016 Adopted Budget	2015 Adopted Budget	2015 Total Budget	2015-2016 Adopted Budget Diff	2015-2016 Total Budget Diff Pct	2014 Adopted Budget	2014 Total Budget
<input type="checkbox"/> Loc : 0101	<b>Loc Description : Planning &amp; Zoning</b>										
10010	Payroll Salaries	000	0101	251,178	237,190	237,127	237,127	63	0.03%	225,911	227,248
15210	Social Security/FICA	000	0101	19,216	18,149	18,141	18,141	8	0.04%	17,283	17,386
15220	PERF	000	0101	35,668	33,684	33,673	33,673	11	0.03%	32,080	32,270
15230	Group Insurance	000	0101	50,416	50,416	45,769	52,733	4,647	(4.39%)	42,147	54,733
21000	Office Supplies	000	0101	2,459	2,459	4,120	4,180	(1,661)	(41.17%)	4,000	4,000
21100	Other Supplies	000	0101	102	102	206	206	(104)	(50.49%)	200	200
22100	Vehicle Maintenance Supplies	000	0101	300	300	300	300	0	0.00%	0	0
24400	Gasoline	000	0101	4,000	4,000	5,000	5,000	(1,000)	(20.00%)	1,300	1,300
24500	Wearing Apparel	000	0101	500	0		0	0	0.00%		
30350	Advertising & Promotions	000	0101	300	0		0	0	0.00%		
30700	Legal Services	000	0101	25,000			0	25,000	100.00%		
32500	Dues	000	0101	406	406	500	500	(94)	(18.80%)	500	500
32600	Subscriptions	000	0101	188	188	150	150	38	25.33%	170	170
35300	Advertising	000	0101	710	710	1,501	1,501	(791)	(52.70%)	1,500	1,500
35500	Repair Equipment	000	0101	400	400	1,236	1,236	(836)	(67.64%)	1,200	0
36100	Printing	000	0101	500	500	2,060	2,060	(1,560)	(75.73%)	2,000	2,000
36500	Copy Machine Rental	000	0101	4,596	4,596	4,000	4,000	596	14.90%	4,000	4,000
37200	Travel Expenses	000	0101	300	300	400	400	(100)	(25.00%)	400	400
37300	Registration Fees	000	0101	689	689	1,000	1,000	(311)	(31.10%)	1,000	1,000
37650	Ed, Counseling & Training	000	0101	500	500		0	500	100.00%		
39200	Service Agreements	000	0101	2,609	2,609	2,575	2,575	34	1.32%	2,500	2,500
44460	Vehicles	000	0101	6,500	6,500	6,500	6,500	0	0.00%	6,500	6,500
44505	Furniture & Fixtures	000	0101	2,200	2,200		0	2,200	100.00%		
				<b>383,737</b>	<b>390,898</b>	<b>364,258</b>	<b>371,282</b>	<b>26,640</b>		<b>342,691</b>	<b>355,707</b>
				<b>383,737</b>	<b>390,898</b>	<b>364,258</b>	<b>371,282</b>	<b>26,640</b>		<b>342,691</b>	<b>355,707</b>
				<b>383,737</b>	<b>390,898</b>	<b>364,258</b>	<b>371,282</b>	<b>26,640</b>		<b>342,691</b>	<b>355,707</b>

**Budget Estimate - Form 1**

Loc: 0101 Planning & Zoning

Fund: 1000 General Fund

Vigo County

For Calendar Year 2016

Account/Description	Items	Total Estimate	Approved
<b>3 OTHER SERVICES and CHARGES</b>			
Other Services and Charges			
37200 Travel Expenses		300.00	
37300 Registration Fees		688.50	
30350 Advertising + Promotion		300.00	
Total OTHER SERVICES and CHARGES		500.00	
37600 Ed, Counseling, Training			
<b>4 CAPITAL OUTLAYS</b>			
Improvements Other Than Buildings			
44200 Tools			
Machinery and Equipment			
44460 Vehicles		6,500.00	
44800 Office Machines			
44505 Furniture + Fixtures		2,200	
Total CAPITAL OUTLAYS			

Total Budget Estimate

27,255.18

(I) (We) hereby certify that the foregoing is a true and fair estimate of the necessary expense of the 0101 Planning & Zoning for the calendar year 2016 for the purposes therein specified.

Department Head

*Dan Maher*

Vigo County

**Budget Estimate - Form 1**

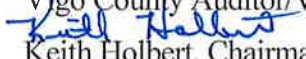
Loc: 0101 Planning & Zoning

Fund: 1000 General Fund

For Calendar Year 2016

Account/Description	Items	Total Estimate	Approved
<b>1 PERSONAL SERVICES</b>			
<b>Salaries &amp; Wages</b>			
10010 Payroll Salaries			
<b>Employee Benefits</b>			
15210 Social Security/FICA			
15220 PERF			
15230 Group Insurance			
<b>Total PERSONAL SERVICES</b>			
<b>2 SUPPLIES</b>			
<b>Office Supplies</b>			
21000 Office Supplies	2,459		
<b>Operating Supplies</b>			
24400 Gasoline	4,000.00		
<b>Repair and Maintenance Supplies</b>			
22100 Vehicle Maintenance Supplies	300.00		
<b>Other Supplies</b>			
21100 Other Supplies	101.30		
24500 Wearing Apparel	500.00		
<b>Total SUPPLIES</b>			
<b>3 OTHER SERVICES and CHARGES</b>			
<b>Printing and Advertising</b>			
35300 Advertising	709.31		
36100 Printing	500.00		
<b>Repairs and Maintenance</b>			
35500 Repair Equipment	400.00		
39200 Service Agreements	2,608.47		
<b>Rentals</b>			
36500 Copy Machine Rental	4,596.00		
<b>Other Services and Charges</b>			
32500 Dues	405.20		
32600 Subscriptions	187.40		

# Memo

To: Vigo County Auditor/Vigo County Council  
From:  Keith Holbert, Chairman  
Date: 1 Feb 2016  
Re: Additional Appropriations for LEPC

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Vigo County Local Emergency Planning Committee (LEPC) (FUND 1152) is requesting additional appropriations for 2016.

Due to the unique funding of LEPC and the amount of available funds budgeted in 2015, there was an inadequate amount available to properly fund the needed 2016 LEPC Budget. As a result, the 2016 LEPC Budget was limited to \$12,201.00.

The unspent balance of the 2015 LEPC budget reverts back to the county where it is available again only for LEPC use. This resulted in the LEPC 2015 end of year balance of \$66,338.58 as identified in the County Ledger dated 01/14/2016.

In view of the information presented above, I request the 2016 Vigo County LEPC Budget be revised as follows:

21000 Office Supplies	\$ 500.00
21050 Maint & Repair Supplies	\$ 5000.00
33300 Contractual Services	\$ 1800.00
35500 Repair Equipment	\$ 1500.00
36100 Printing	\$ 500.00
37200 Travel Expenses	\$ 2000.00
37300 Registration Fees	\$ 5000.00
37400 Mileage	\$ 500.00
37600 Official Meetings	\$ 1500.00

37650 Ed, Counseling & Training      \$ 1200.00

44510 Equipment New                      \$15000.00

Revised LEPC 2016 Budget              \$34,500.00

If any additional information is needed, please contact me at Vigo County Emergency Management Agency. Thank you.

Attachment: LEPC Section of County Ledger Dated 01/14/2016 (4 pages)



Note: Includes transactions after the last posted date of 11/30/2015.

Fund 1152 LEPC for 01/01/2015 thru 12/31/2015

Loc 0000 No Department

	Beginning Balance	No Department	
	Estimated Revenue	Receipts	Appropriation
Current	0.00	0.00	0.00
Total	0.00	63,588.15	0.00
			Unexpended:
			Cash:
			63,588.15
			Balances
			0.00

		No Department				
	Estimated Revenue	Receipts	Appropriation	Expenditure	Unexpended:	Balances
Current	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	6,198.79	0.00	0.00	Cash:	6,198.79
1152.09900.000.0000 Misc Revenue						

	Grant Distribution	No Department	Balances
	12/31/2015	1,725.00 Rec:010439 BK:007 RCPTADJ20151231	
	Rec/Adjustment		
	Estimated		
	Revenue	Receipts	Appropriation
			Expenditure
Current	0.00	1,725.00	0.00
Total	0.00	6,000.00	0.00
			Unexpended:
			Cash:
			0.00
			6,000.00

1152.21000.0000.0000 Office Supplies		No Department			
Estimated		Receipts	Appropriation	Expenditure	Balances
Current	Revenue	0.00	0.00	0.00	Unexpended: 500.00
Total	Revenue	0.00	500.00	0.00	Cash: 0.00

1152.21050.000.0000		Maint & Repair Supplies		No Department			
Estimated		Receipts		Appropriation		Expenditure	
Revenue							
Current	0.00	0.00		0.00		Unexpended:	200.00
Total	0.00	0.00		200.00		Cash:	0.00
						Balances	

# Combined Ledger by Location (Current Month) within Date Span 01-01-2015 thru 12-31-2015

Note: Includes transactions after the last posted date of 11/30/2015.

Fund 1152 LEPC for 01/01/2015 thru 12/31/2015

Loc 0000 No Department

1152.30060.000.0000 Freight

No Department

Estimated	Receipts	Appropriation	Expenditure	Balances
Revenue				
Current	0.00	0.00	0.00	200.00
Total	0.00	200.00	0.00	Cash: 0.00

1152.33300.000.0000 Contractual Services

No Department

Estimated	Receipts	Appropriation	Expenditure	Balances
Revenue				
Current	0.00	0.00	0.00	200.00
Total	0.00	200.00	0.00	Cash: 0.00

12/15/2015 12/15/2015 Claim/RegDocket  
12/29/2015 12/29/2015 Claim/RegDocket

150.05 BK:007 CK:126380 Inv:9756464656 Vend:004223 Cellico Partnership  
119.40 BK:007 CK:127083 Inv:137183690 Vend:004984 Jon Bacon

Estimated	Receipts	Appropriation	Expenditure	Balances
Revenue				
Current	0.00	0.00	269.45	28.90
Total	0.00	2,500.00	2,471.10	Cash: (2,471.10)

1152.35500.000.0000 Repair Equipment

No Department

Estimated	Receipts	Appropriation	Expenditure	Balances
Revenue				
Current	0.00	0.00	0.00	1,000.00
Total	0.00	1,000.00	0.00	Cash: 0.00

1152.36100.000.0000 Printing

No Department

Estimated	Receipts	Appropriation	Expenditure	Balances
Revenue				
Current	0.00	0.00	0.00	992.18
Total	0.00	1,000.00	7.82	Cash: (7.82)

1152.37200.000.0000 Travel Expenses

No Department

# Combined Ledger by Location (Current Month) within Date Span 01-01-2015 thru 12-31-2015

Note: Includes transactions after the last posted date of 11/30/2015.

Fund 1152 LEPC for 01/01/2015 thru 12/31/2015

Loc 0000 No Department

1152.37200.000.0000 Travel Expenses

No Department

Estimated	Revenue	Receipts	Appropriation	Expenditure	Balances
Current	0.00	0.00	0.00	0.00	2,000.00
Total	0.00	0.00	2,000.00	0.00	0.00
				Unexpended:	
				Cash:	

1152.37300.000.0000 Registration Fees

No Department

Estimated	Revenue	Receipts	Appropriation	Expenditure	Balances
Current	0.00	0.00	0.00	0.00	704.29
Total	0.00	0.00	5,000.00	4,295.71	(4,295.71)
				Unexpended:	
				Cash:	

1152.37400.000.0000 Mileage

No Department

Estimated	Revenue	Receipts	Appropriation	Expenditure	Balances
Current	0.00	0.00	0.00	0.00	1,500.00
Total	0.00	0.00	1,500.00	0.00	0.00
				Unexpended:	
				Cash:	

1152.37600.000.0000 Official Meetings

No Department

12/29/2015	12/29/2015	Claim/RegDocket	205.22	BK:007 CK:127083 Inv:9684 Vend:004984 Jon Bacon
12/29/2015	12/29/2015	Claim/RegDocket	283.03	BK:007 CK:127083 Inv:354931 Vend:004984 Jon Bacon

Estimated	Revenue	Receipts	Appropriation	Expenditure	Balances
Current	0.00	0.00	0.00	488.25	1,011.75
Total	0.00	0.00	1,500.00	488.25	(488.25)
				Unexpended:	
				Cash:	

1152.37650.000.0000 Ed, Counseling & Training

No Department

# Combined Ledger by Location (Current Month) within Date Span 01-01-2015 thru 12-31-2015

Note: Includes transactions after the last posted date of 11/30/2015.

Fund 1152 LEPC for 01/01/2015 thru 12/31/2015

Loc 0000 No Department

1152.37650.0000.0000 Ed, Counseling & Training

No Department

	Estimated Revenue	Receipts	Appropriation	Expenditure	Unexpended:	Balances
Current	0.00	0.00	0.00	0.00		25,314.52
Total	0.00	0.00	27,500.00	2,185.48	Cash:	(2,185.48)



1152.44510.0000.0000 Equipment New

No Department

	Estimated Revenue	Receipts	Appropriation	Expenditure	Unexpended:	Balances
Current	0.00	0.00	0.00	0.00		10,000.00
Total	0.00	0.00	10,000.00	0.00	Cash:	0.00

	Estimated Revenue	Receipts	Appropriation	Expenditure	Unexpended:	Balances
Normal	0.00	1,725.00	0.00	757.70		43,451.64
Current	0.00	75,786.94	52,900.00	9,448.36	Cash:	66,338.58
Total						
Investment		0.00		0.00		
Current		0.00		0.00	Cash:	0.00
Total						
Transfer		0.00		0.00		
Current		0.00		0.00	Cash:	0.00
Total						
Location Totals	0.00	1,725.00	0.00	757.70		
Current	0.00	75,786.94	52,900.00	9,448.36	Cash:	66,338.58
Total						

# Memo

To:  Vigo County Auditor/Vigo County Council  
From:  Dorene G. Hojnicky, DO  
Date: 1 Feb 2016  
Re: Additional Funds for EMA Building Generator

Vigo County Emergency Management (EMA) is requesting additional funding to replace the Emergency Operations Center Generator.

Despite ongoing maintenance issues with the current diesel powered generator, which was acquired through DRMO military surplus in 2009, EMA staff was able to keep the generator operating effectively until the end of 2015. During a scheduled generator test in December 2015, the existing generator was determined to be unusable due to several compounding issues including the inability to balance phase loading, inability to monitor and adjust power output, and due to built in overload safeties no longer functioning, the requirement to constantly perform visual monitoring of the generator when it is operation. Due to the sensitivity of electronic equipment used within the EMA Building and the Emergency Operations Center, use of the existing generator must be discontinued.

EMA has requested quotes from multiple sources for a replacement generator and has received one quote of \$25,000.00 for the generator and associated equipment plus approximately \$20,000.00 for installation.

EMA is requesting the approval of this request for additional funding in the amount of \$45,000.00 at the earliest possible date in order to insure the ability to operate the county's Emergency Operations Center.

I have attached the quote received from EVAPAR. Thank you for your consideration.

Attachment: EVERPAR Quote – 4 pages

To:	Terre Haute EMA 45kW Natural Gas Generator Quote	Quotation #:	BL011916-06
		Date:	1/19/16
		Ref:	Terre Haute EMA Attn: Keith Holbert

We are pleased to quote the following new equipment for your consideration:

Quantity 1 - Generac Industrial gaseous engine-driven generator, naturally-aspirated 5.4L V-8 engine, consisting of the following features and accessories:

- 45 kW Rating, wired for 120/208 VAC three phase, 60 Hz
- Stationary Emergency-Standby rated
- Permanent Magnet Excitation
- UL2200
- EPA Certified
- H-100 Control Panel
  - Meets NFPA 99 and 110 requirements
  - Temp Range -40 to 70 degrees C
  - Digital microprocessor:
    - Two 4 line x 20 displays, full system status
    - 3 phase sensing, +/-0.25% digital voltage regulation
    - RS232, RS485 and Canbus remote ports
    - Waterproof connections
    - All engine sensors are 4-20 ma for minimal interference
    - Programmable I/O
    - Built-in PLC for special applications
  - Engine function monitoring and control:
    - Full range standby operation; Programmable auto crank, Emergency Stop, Auto-Off-Manual switch
    - Isochronous governor, +/-0.25% frequency regulation
    - Full system status on all AC output and engine function parameters
    - Service reminders, trending, fault history (alarm log)
    - I2T function for full generator protection
    - Selectable low-speed exercise
  - HTS transfer switch function monitoring and control
  - 2-wire start controls for any 2-wire transfer switch
- H-100 control panel
  - Meets NFPA 99 and 110 requirements

- Temp Range -40 to 70 degrees C
- Digital microprocessor:
- Two 4 line x 20 displays, full system status
- 3 phase sensing, +/-0.25% digital voltage regulation
- RS232, RS485 and Canbus remote ports
- Waterproof connections
- All engine sensors are 4-20 ma for minimal interference
- Programmable I/O
- Built-in PLC for special applications
- Engine function monitoring and control:
- Full range standby operation; Programmable auto crank, Emergency
- Stop, Auto-Off-Manual switch
  - Isochronous electronic governor, +/-0.25% frequency regulation
  - Full system status on all AC output and engine function parameters
  - Service reminders, trending, fault history (alarm log)
  - I2T function for full generator protection
  - Selectable low-speed exercise
  - HTS transfer switch function monitoring and control
  - 2-wire start controls for any 2-wire transfer switch
- Natural Gas fuel system
- Standard Weather Protective Enclosure, Steel
  - Industrial Grey Baked-On Powder Coat Finish
- Standard MLCB, 80% rated thermal-magnetic
  - 175 Amp
- 21 Light Remote Annunciator - Surface Mount
  - Generator remote start capabilities
  - 12/24 Volt DC input
  - Solid-state LED lamps
  - Annunciation of:
    - Generator Run, Pre-Low Oil Pressure, Battery Charger AC Fail.,
    - Pre-High Water Temp, Low Battery Voltage, Pre-Low Water Temp,
    - High Battery Voltage, Pre-Low Fuel, RPM Sensor Loss,
    - Low Oil Pressure, Overcrank, High Water Temp / Low Water Level,
    - Overspeed, Emergency Stop, Generator Power, Not in Auto,
    - System Ready, Line Power, Communication OK, Spare
- Communication via RS485 data link
- Battery Charger, 10 Amp, NFPA 110 compliant, installed
- Coolant Heater, 1500W, 120VAC
- 120V GFCI and 240V Outlet
- Flex Fuel Line
- Standard 2-Year Limited Warranty
- SG0045GG035.4N18HPYYA

Quantity 1 - PSTS Series Automatic Transfer Switch consisting of the following features and accessories:

- Service Entrance Rated, Open Transition
- 225 Amp, 3 Pole, 120/208 VAC three phase
- NEMA 3R ENCLOSURE

- Emergency Terminal Size, Mechanical Lugs, Customer Connection: (1) #6-300MCM per phase
- Normal Terminal Size, Mechanical Lugs, Customer Connection: (1) #6-300MCM per phase
- Load Terminal Size, Mechanical Lugs, Customer Connection: (1) #6-300MCM per phase
- Neutral Terminal Size, Mechanical Lugs, Customer Connection: (3) #4-300MCM
- C-UL-US LISTED
- UL1008 LISTED
- ALL PHASE OVERVOLT/OVERFREQ
- ALL PHASE- OVERVOLT/OVERFREQ
- ALL PHASE UNDERVOLT/UNDERFREQ
- ALL PHASE- UNDERVOLT/UNDERFREQ
- ALL PHASE VOLTAGE UNBALANCE
- ALL PHASE- VOLTAGE UNBALANCE
- ENGINE TEST PUSHBUTTON
- IBC/CBC SEISMIC QUALIFIED
- IND LIGHTS - EMER (S2) SRC AVL
- IND LIGHTS - EMER (S2) SRC CON
- IND LIGHTS - NORM (S1) SRC AVL
- IND LIGHTS - NORM (S1) SRC CON
- IND LIGHTS - NORM (S1) SRC TRP
- LOAD SHED FROM EMER (S2 INHIBI
- MODBUS
- NORM SRCE SENSING - EMER (S2)
- OVERCURRENT PRO - NORM (S1) ON
- PHASE REVERSAL PROTECTION
- PHASE REVERSAL PROTECTION-
- PLANT EXERCISER - SINGLE
- PRE-TRANS SIGNAL CONTACTS 1
- PSTN CONTS - EMER (S2) PSTN 1
- PSTN CONTS - NORM (S1) PSTN 1
- PUSHBUTTON BYPASS TDEN
- PUSHBUTTON BYPASS TDNE
- SRC CONTS - EMER (S2) PRST 2
- SRC CONTS - NORM (S1) PRST 2
- TD EMERG TO NORM 0-1800 SEC
- TD ENGINE COOLDOWN 0-1800 SEC
- TD ENGINE FAIL 0-6 SEC
- TD ENGINE START 0-120 SEC
- TIME DELAY NEUTRAL - ADJUSTABL
- TIMER-ADJUSTABLE 0-1800 SEC
- 100W SPACE HEATER W/ STAT
- SRVC INPUT W/O GND FAULT PRO
- CUL LISTED
- UL1008 LISTED
- ATC-300+ CONTROLLER
- 48F-MODBUS COMMUNICATION
- ATV3FDC30225BRU



**TOTAL NET PRICE: \$ 25,000.00**

**Notes:**

1.

**Acceptance of above Proposal**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Name and Title**

\_\_\_\_\_  
**PO**

**Price Includes:**

- 1) Prints, drawings and manuals
- 2) Battery, Oil, and Antifreeze
- 3) Freight Allowed-FOB: Factory, unloaded by others
- 4) Start up, Test, and Training after Installation

\* Start Up covers One Day (1) on site during normal business hours.

If additional trips or time is required for reasons beyond our scope, then additional charges may apply.

**Notes:**

- 1) Applicable Taxes NOT Included
- 2) Installation NOT Included
- 3) Fuel NOT Included
- 4) Shipment: XXXX Weeks After Receipt of Order
- 5) Terms: Net 30 Days With Approved Credit
- 6) Quote Valid for 60 Days

**Brandon Lucas**

**317-771-4084**

**blucas@evapar.com**



**VETERAN'S ASSISTANCE OFFICE**

VIGO COUNTY ANNEX \* 163 OAK STREET \* TERRE HAUTE, IN 47807 \* (812)462-3261 \* Fax (812)231-5646

January 21, 2016

To: Vigo County Auditor and County Council  
Vigo County Annex  
Terre Haute, IN 47807

Dear Mr. Timothy Seprodi,

Request for next Council meeting:

The Veteran's Assistance Office respectfully requests the part-time position be increased from 20 hours a week to 29 hours a week. This would be an increase to the budget of approximately \$3600.00.

Needs based request due to office's increased work load.

Sincerely,

A handwritten signature in cursive script, appearing to read "Karen Barnaby".

Karen Barnaby

Vigo County Service Officer

RECEIVED  
JAN 21 2016  
VIGO COUNTY AUDITOR

Cc: County Commissioners Anderson, Anderson, Marvel

# Clerk of the Circuit Court

43rd Judicial Circuit



**David R. Crockett**

33 South 3rd Street  
Terre Haute, IN 47807-3425  
Telephone (812) 462-3211  
Fax (812) 462-3285

February 2, 2016

To: Tim Seprodi, Auditor  
Vigo County Auditor's Office

RE: Placement on the Vigo County Council's Docket

Dear Mr. Seprodi:

I am respectfully requesting the Clerk of the Circuit Court be added to the docket for the next Council Meeting to resolve an urgent matter.

I knew the Odyssey Case Management System would have challenges beyond our control, but once the system was in place the problem would be much worse than anticipated. The process of entering a single case into the Odyssey System was increased by a number of steps. Now that the entering of a single case is taking so much more time it's significantly affecting the daily workflow which was already at a stressed level. In order to catch up the work that has fallen behind since the new system was put into place and to keep up with the daily demands of the workload. I'm asking the Council to approved overtime for eleven Deputy Clerks currently involved in this process.

Overtime is not a solution but an attempt to keep the courts on their schedules and allow the clerks to stay within their time constraints.

**I am requesting overtime in the amount of \$22,299.48 to be approved.**

Eleven Deputy Clerks will stay after work each day, working five hours at their regular salary. Once they have reached 40 hours they will work an additional ten hours overtime that same week. They will work this schedule for a total of six weeks.

While I'm hoping, with the approved overtime, these clerks can get the courts caught up until such time more clerks can be hired and trained, I want to stress that this is only a temporary fix to a serious problem.

Thank you for your kind consideration in this matter.

Respectfully Yours,

A handwritten signature in black ink that reads "David R. Crockett". The signature is written in a cursive style with a large, sweeping initial "D".

David R. Crockett,  
Clerk of the Circuit Court

DRC/gd  
Attachment

<b><u>REGULAR SALARY</u></b>	<b><u>OVERTIME</u></b>
------------------------------	------------------------

\$16.729	\$25.99
----------	---------

\$15.711	\$23.57
----------	---------

\$15.711	\$23.57
----------	---------

\$16.729	\$25.99
----------	---------

\$15.711	\$23.57
----------	---------

\$15.711	\$23.57
----------	---------

\$20.125	\$30.19
----------	---------

\$15.711	\$23.57
----------	---------

\$15.718	\$23.58
----------	---------

\$15.711	\$23.57
----------	---------

\$21.354	\$32.03
----------	---------



## *Vigo County Sheriff's Office*

201 Cherry Street • Terre Haute, Indiana 47807

February 8, 2016

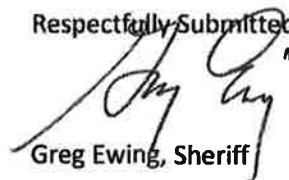
Vigo County Council  
C/o Vigo County Auditor  
121 Oak Street  
Terre Haute, IN 47807

RE: APPROPRIATION OF E-SHARE FUNDS

County Auditor/Council:

I would like to request an appropriation of \$38,000 from 4990.00000.000.0000 E-Share Asset Fund to 4990.39200.000.0000 Service Agreements. The purpose of this appropriation is to fund, in part, the purchase of Tasers during a promotional offer if ordered by December 31, 2015. If the purchase had waited, we would have paid \$70,025.85. By placing this order prior to the end of year (net 30 days), we paid \$59,625.85 or a savings of \$10,400.

Respectfully Submitted,



Greg Ewing, Sheriff

## **Taser Replacement Plan**

**Total Cost is \$59,625.85 versus \$70,025.85 if after 2015.**

**Ordered last week of December and invoiced dates for 2016.**

**Payment: plan for January 2016:**

**\$10,625.85 from Gun Permit Fund**

**\$11,000.00 from Service Agreements (Budgeted)**

**\$38,000.00 taken from Service Agreements (not budgeted).**

**\$38,000.00 requested from federal sharing and then once appropriated moved to Service Agreements.**

## TASER International

Protect Life. Protect Truth.

17800 N 85th St.  
Scottsdale, Arizona 85255  
United States  
Phone: (800) 978-2737  
Fax: 888-821-8703

Scott Woelfle  
(812) 208-7032  
812-235-7558  
scott.woelfle@vigocounty.in.gov



### Quotation

Quote: Q-43463-2

Date: 11/19/2015 1:00 PM

Quote Expiration: 12/15/2015

Contract Start Date\*: 12/16/2015

Contract Term: 5 years

**Bill To:**  
VIGO COUNTY SHERIFF'S OFFICE  
201 Cherry St  
Terre Haute, IN 47807  
US

**Ship To:**  
Scott Woelfle  
VIGO COUNTY SHERIFF'S OFFICE  
201 Cherry St  
Terre Haute, IN 47807  
US

SALESPERSON	PHONE	EMAIL	DELIVERY METHOD	PAYMENT METHOD
David Gollobit	(480) 905-2060	dgollobit@taser.com	Fedex - Ground	Net 30

\*Note this will vary based on the shipment date of the product.

Hardware + Year 1 TAP: Due Net 30

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
52	22002	HANDLE, BLACK, CLASS III, X2	USD 1,029.95	USD 53,557.40	USD 0.00	USD 53,557.40
52	85047	TASER ASSURANCE PLAN CEW, X2	USD 0.00	USD 0.00	USD 0.00	USD 0.00
52	85049	TASER ASSURANCE PLAN CEW ANNUAL PAYMENT, X2	USD 211.15	USD 10,979.80	USD 10,400.00	USD 579.80
15	22501	HOLSTER, BLACKHAWK, RIGHT, X2, 44HT01BK-R-B	USD 65.85	USD 987.75	USD 0.00	USD 987.75
2	22504	HOLSTER, BLACKHAWK, LEFT, X2, 44HT01BK-L-B	USD 65.85	USD 131.70	USD 0.00	USD 131.70
52	22011	APPM, BATTERY PACK, AUTO SHUT OFF, X2/X26P	USD 65.85	USD 3,424.20	USD 0.00	USD 3,424.20
30	22151	CARTRIDGE, PERFORMANCE, SMART, 25'	USD 31.50	USD 945.00	USD 0.00	USD 945.00

Hardware + Year 1 TAP: Due Net 30 Total Before Discounts: USD 70,025.85

Hardware + Year 1 TAP: Due Net 30 Net Amount Due: USD 59,625.85



## Spare Unit &amp; Battery

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
1	22002	HANDLE, BLACK, CLASS III, X2	USD 1,029.95	USD 1,029.95	USD 1,029.95	USD 0.00
1	22011	APPM, BATTERY PACK, AUTO SHUT OFF, X2/X26P	USD 65.85	USD 65.85	USD 65.85	USD 0.00
1	85047	TASER ASSURANCE PLAN CEW, X2	USD 0.00	USD 0.00	USD 0.00	USD 0.00
Spare Unit & Battery Total Before Discounts:						USD 1,095.80
Spare Unit & Battery Net Amount Due:						USD 0.00

## TAP Year 2: Due 2016

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
52	85049	TASER ASSURANCE PLAN CEW ANNUAL PAYMENT, X2	USD 211.15	USD 10,979.80	USD 0.00	USD 10,979.80
TAP Year 2: Due 2016 Total Before Discounts:						USD 10,979.80
TAP Year 2: Due 2016 Net Amount Due:						USD 10,979.80

## TAP Year 3: Due 2017

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
52	85049	TASER ASSURANCE PLAN CEW ANNUAL PAYMENT, X2	USD 211.15	USD 10,979.80	USD 0.00	USD 10,979.80
TAP Year 3: Due 2017 Total Before Discounts:						USD 10,979.80
TAP Year 3: Due 2017 Net Amount Due:						USD 10,979.80

## TAP Year 4: Due 2018

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
52	85049	TASER ASSURANCE PLAN CEW ANNUAL PAYMENT, X2	USD 211.15	USD 10,979.80	USD 0.00	USD 10,979.80
TAP Year 4: Due 2018 Total Before Discounts:						USD 10,979.80
TAP Year 4: Due 2018 Net Amount Due:						USD 10,979.80

## TAP Year 5: Due 2019

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
52	85049	TASER ASSURANCE PLAN CEW ANNUAL PAYMENT, X2	USD 211.15	USD 10,979.80	USD 0.00	USD 10,979.80
TAP Year 5: Due 2019 Total Before Discounts:						USD 10,979.80
TAP Year 5: Due 2019 Net Amount Due:						USD 10,979.80

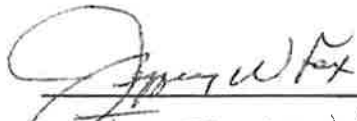
Subtotal	USD 103,545.05
Estimated Shipping & Handling Cost	USD 289.60
Grand Total	USD 103,834.65

**\*\*Standard Issue Grant Discount\*\***

### **TASER International, Inc.'s Sales Terms and Conditions for Direct Sales to End User Purchasers**

By signing this Quote, you are entering into a contract and you certify that you have read and agree to the provisions set forth in this Quote and TASER's current Sales Terms and Conditions for Direct Sales to End User Purchasers or, in the alternative, TASER's current Sales Terms and Conditions for Direct Sales to End User Purchasers for Sales with Financing if your purchase involves financing with TASER. If your purchase includes the TASER Assurance Plan (TAP), then you are also agreeing to TASER's current Sales Terms and Conditions for the AXON Flex™ and AXON Body™ Cameras TASER Assurance Plan (U.S. Only) and/or Sales Terms and Conditions for the X2/X26P and TASER CAM HD Recorder TASER Assurance Plan (U.S. Only), as applicable to your product purchase. All of the sales terms and conditions, as well as, the TAP terms and conditions are posted at <http://www.taser.com/sales-terms-and-conditions>. If your purchase includes AXON hardware and/or EVIDENCE.com services you are also agreeing to the terms in the EVIDENCE.com Master Service Agreement posted at <https://www.taser.com/serviceagreement14>. If your purchase includes Professional Services, you are also agreeing to the terms in the Professional Service Agreement posted at <https://www.taser.com/professional-services-agreement>. If your purchase includes Integration Services, you are also agreeing to the terms in the SOW posted at <https://www.taser.com/integrationstatementofwork14>. You represent that you are lawfully able to enter into contracts and if you are entering into this agreement for an entity, such as the company, municipality, or government agency you work for, you represent to TASER that you have legal authority to bind that entity. If you do not have this authority, do not sign this Quote.

Signature:

  
\_\_\_\_\_  
JEFFREY W FOX  
\_\_\_\_\_  
N/A

Date:

12/30/15

Name (Print):

Title:

Mayor

PO# (if needed):

Please sign and email to David Gollobit at [dgollobit@taser.com](mailto:dgollobit@taser.com) or fax to 888-821-8703

THANK YOU FOR YOUR BUSINESS!

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