

MINUTES OF THE VIGO COUNTY COUNCIL
February 24, 2005

Deputy Brian DeHart called the meeting to order at 7:05 p.m.

Deputy DeHart lead the Pledge of Allegiance.

Kylissa Miller, Chief Deputy Auditor took roll call. All members were present except Mr. Bird. Mr. Hellmann excused Mr. Bird due to meeting change.

The chair declares a quorum.

Mr. Hellmann entertained a motion for approval of the minutes of the previous meeting. Mr. Roman moves to accept the minutes of the January 4, 2005 meeting. Mr. Curley seconds the motion.

Mr. Hellmann called for comments from the Public.

Mr. Steve Witt, President of Terre Haute Economic Development Corporation, introduced the EDC staff. Mr. Hellmann commented that he visited the EDC office recently and found it to be operating very professionally. Mr. Witt reviewed the proposed spec building in the Vigo County Industrial Park. This was an idea that originated among the Vigo County Commissioners as a way to stimulate some activity in the county industrial park. The Commissioners discussed building a spec building on its own. It was ultimately decided to work with a professional contractor/developer to do that. The Commissioners engaged Mr. David Hannum, a representative of Garmong Construction, to take a look at the possibility. Mr. Hannum stated the initial idea was to build a 200,000 square foot building. Through research and thought it was discussed how to put a building together with the ultimate goal to attract site locators who work for manufacturers. The goal is to have a building the manufacturer will look at and think that they want to do business there. The building design became specific. Other communities have built empty buildings that have been more flexible. We decided not to be more flexible because we wanted to target manufacturers who will hire people. The idea of the Industrial Park and the Commissioners is to get more jobs for Terre Haute. We ended up with a 90,000 square foot building that is designed specifically for manufacturing. Much thought was given as to who would pay for the building. The cost will be several million dollars. It was decided not to take county money for an undetermined amount of time. It was finally decided to form a partnership between the county and Garmong. Garmong will design, build and make the structure ready for marketing. Along with the EDC, the Garmong marketing team will put the building up for sale. Garmong has asked the county for assistance with the interest costs in the interim. The final result is that Garmong is asking for \$5,000 a month during the marketing period that will be given back once the building sells. It is hoped that this building will sell quickly and another building can be underway. Mr. Hellmann asked what time frame we are talking about here. Mr. Witt commented that he would be back next month for a formal request. Mr. Roman expressed his concern about another building that was built for manufacturing but

ended up such as the post office annex. Mr. Witt responded that well over 90% of the leads coming in are for existing manufacturing buildings. Mr. Brad Anderson stated if the building is not county owned, then over the years we might be able to get some tax dollars. Aisin Brake employs 329. They are expected to expand next year. Mr. Hellmann stated this proposal would be referred to the committee on Facilities, Services and Special Projects, chaired by Mr. Roman.

Mr. Rod Henry, Terre Haute Chamber of Commerce, addressed the Council with support for the proposal made by Mr. Witt and the EDC for the appropriation of the Economic Development Income Tax funds to accomplish two economic development infrastructure tasks. The projects include repaving Dallas Road from Carlisle Street to Sullivan Place Road and rehabilitating the industrial park rail spur. In his opinion both projects fit the intent of what the EDIT tax is all about. However, he cannot support the use of EDIT funds to assist in the Rural Transportation system. He believes this is not a good use or wise use of these funds. He realizes this request is a small amount of money but it would be setting precedence.

Resolutions extending the approval, authority or agreement of the Council. Mr. Hellmann stated that he believes we have one. Tax abatement resolution 2005-1 and 2005-2. The committee on Facilities Services considered this. Mr. Carroll Smeltzer addressed the Council requesting a personal property tax abatement and a real property tax abatement. Danisco is in the process of acquiring additional property from Pfizer with existing buildings. The project includes building a new building on property Danisco currently has. That will involve \$1,148,400 that is the real property abatement, which would be a manufacturing facility. It will be used for the hydrogenation process which is currently being done off site. This is a patented product until 2012 and they want to get this product entirely onsite. This will add six new jobs with an annual payroll of \$300,000. This puts the Terre Haute plant in a position where they can compete for future expansion within the company. Mr. Roman stated that the committee supports this project. Mr. Anderson stated that this is an important project for the company as well as the community. He feels we need to work to work to retain the positions we have there. Mr. Anderson moves to approve Resolutions 2005-1 and 2005-2, Mr. Scott seconds the motion.

Communications from elected officials of the County. Commissioner Paul Mason stated that he thinks 2005 will be a good year for Vigo County. In January the Commissioners passed an ordinance pertaining to Meth. We have gotten good feedback from other counties. We have the courthouse renovation going on at this time. The new Community Corrections Center is underway and we should be in the building October 2005. The Canal road and 641 project is in progress. The Commissioners have an open door policy and invite anyone to come in. Mr. Hellmann commended the Commissioners for passing the Meth ordinance. Mr. Roman commended Paitson Brothers Hardware for their participation in the project. Auditor James Bramble discussed the handbook, which has been distributed to the Council. Mr. Bramble discussed the copy of the listing of all the Funds and the cash balance at December 31, 2004. These are important because they give the starting point for the second document, which is the summary of the 2005

budget. He stated that we have three basic sources of revenue, property tax levy, property tax replacement and CAGIT, and various miscellaneous revenues we expect to get this year. He clarified that cash balance January 1, 2005 plus miscellaneous revenue plus property tax plus CAGIT equals total funds available to spend in 2005.

Mr. Hellmann requests from the auditor's office for the April Council meeting a forecast for 2006 so that we would know what the best estimate of the allowable change in the property tax levy and a more detailed estimate of the miscellaneous revenue which is a significant component of the overall budget. Mr. Bramble stated he would put something together but it still needs to be understood it may be subject to change. Mr. Hellmann suggests an update to follow in August. Mr. Bramble stated the state would likely provide us with a firmer estimate by August.

Ms. Pat Mansard, Clerk of the Circuit Court requesting additional appropriations for Title IV-D clerk. This position is to expedite the child support cases. She is with the understanding the commissioner and the court reporter position have been filled. These are unappropriated funds that come from the state. This position will be totally funded from these funds. The committee had a favorable recommendation. Ms. Mansard asked if the Council would be meeting in December, if needed. Mr. Hellmann responded that is a long time off.

Sheriff Jon Marvel is requesting funds to continue providing substance abuse treatment services in the jail for incarcerated women. Including continuing providing domestic violence treatment services for the offenders in the jail. These funds are provided from the Social Security Administration based upon the reporting of these inmates to that agency when the inmate is receiving social security. He is asking for \$16,000 to be appropriated, which has been requested and appropriated for the last three years. Mr. Anderson moves to approve the appropriation. Mr. Marvel is also requesting \$54,000 clothing allowance. This was approved in the 2004 budget but was never set-up. Mr. Hellmann stated that he was in the discussion involved with the Meth ordinance. He thanked Mr. Marvel for arranging this.

Ms. June Jackson, a representative of Vigo County Superior Courts, requesting additional appropriations for testing and the preparation of transcripts. A favorable recommendation from the Budget Adjustment committee was received.

Mr. Jim Walker, Chief Deputy Prosecutor discussed the Meth Ordinance mentioning the community support.

Ms. Louise Anderson, Health department asking if she wishes to hire at a rate higher than the entry level does she need to come to the Council. Mr. Hellmann stated the current process is to hire everyone at the entry-level rate. Ms. Anderson stated that does give her the answer she needed to provide the correct information to new applicants.

Mr. Tony Miller, Director of Information Systems for Vigo County. The Council meeting next month will be video recorded.

Standing Committee Reports, there were none.

Select Committee Reports, there were none.

Additional Ordinances relating to appropriation – Additional Appropriation Ordinance 2005-1 heard by the Committee on budget adjustment. Mr. Hellmann entertained a motion on Additional Ordinance 2005-1. Mr. Curley moves to accept the Ordinance. Mr. Morris seconds the motion.

Mr. Roman mentioned that the assessor certification increase for 2004 did not meet the deadline as set forth by the previous Council. Mr. Roman requests his concern become part of the meeting minutes that he did not agree. Mr. Anderson stated that he would like to see these certification increases become part of the Assessor's budget. Mr. Hellmann recommends these do become part of the assessor budget in 2006.

Additional Ordinance 2005-3- Mr. Scott reported this has received a favorable vote from the committee. Mr. Scott moves to approve the appropriation. Mr. Curley seconds the motion.

Additional Ordinance 2005-4 - Mr. Anderson discussed the water line going to Fowler Park will be taken from the initial request and be funded from special projects. Mr. Anderson moves to approve the additional appropriation. Mr. Scott seconds the motion.

Additional Ordinance 2005-5 – Mr. Morris reported a favorable recommendation from Budget Adjustment Committee. Mr. Scott moves to approve the appropriation. Mr. Curley seconds the motion.

Additional Ordinance 2005-6 - Mr. Scott moves to approve. Mr. Curley seconds the motion.

Additional Ordinance 2005-7 - Mr. Scott moves to approve the motion. Mr. Curley seconds the motion. Mr. Morris commented that contractual services has to do with Rural Transit system and that this is being paid out of EDIT money, as earlier mentioned by Mr. Henry of the Chamber of Commerce. Mr. Anderson asked Ms. Pat Macke to step to the podium. He questioned her about the funding for the second year. He stated that the Council was led to believe that if the county funded this for one year then it would not have to be funded the second year. She replied that was not her intention to give that impression. A county run system to receive state support must have county support constantly. Mr. Roman clarified that the state may provide assistance after a 2-year support from the county. The city has dropped out and if this is not voted favorably tonight it will fall. Mr. Roman asked the Commissioners for their input. Mr. Roman supports this ordinance. Mr. Hellmann suggests favorably for another year extension. Mr. Anderson suggests maybe the trustees could help fund. Mr. Curley suggests sending a letter to all township trustees asking for their assistance. This did receive favorable consideration from the committee.

Additional Ordinance 2005-8 - Mr. Roman reported that the committee on Facilities, services and special projects had a favorable recommendation. Mr. Morris moves to approve the motion. Mr. Roman seconds the motion.

Additional Ordinance 2005-9 - Committee on annual budget gave a favorable recommendation. Mr. Roman moves to approve. Mr. Scott seconds the motion.

Additional Ordinance 2005-10 - Mr. Roman moves to approve the motion. Mr. Anderson seconds the motion. Mr. Hellmann suggests maybe for the 2006 budget the estimate and forecast a budget to prevent coming before the Council each month. Mr. Jim Walker stated that it would be very hard to estimate.

Salary Ordinance 2005-1 - Budget Adjustment committee amended to include to include the Gatekeepers for the Parks and Council Attorney. Mr. Roman moves to approve Salary Ordinance 2005-1 as amended. Mr. Scott seconds the motion.

Reallocation of Existing Appropriations 2005-1 - Mr. Roman moves to approve. Mr. Scott seconds the motion. Mr. Burns would like to amend the figure to \$8,056.27. Mr. Morris moves to approve the amendment. Mr. Scott seconds the motion.

Honorary Resolutions – there were none.

Resolution relating to the Fiscal Policy of the Council - Mr. Curley introduced Resolution 2005-1 to increase awareness by employees of the benefits and terms of their employment, improvement of personnel management policies and broadening public awareness of employment opportunities in Vigo County. The Vigo County Board of Commissioners are to implement, revise and update the employee management handbook and other policies relating to personnel management. It is requested that the Council favorably consider in the budget for 2006 the staffing of personnel administrator for the purpose of assisting and achieving the above purposes. Mr. Hellmann stated that this has been referred to committee on Personnel. Mr. Curley mentioned the main purpose is to assist in attrition, health insurance benefits and retirement issues. It is the intention that this person would also be a Human Resource person that employees could actually go to.

First reading by summary reference of proposed ordinances and resolutions – Additional Appropriation Ordinance 2005-11 as relates to the Court request of \$5647 for the replacement of equipment damaged by a lightning strike. The requests have been referred to the Committee on Budget Adjustment. Also included is the Clerk's request for \$17,000 relating to an employee.

Additional Appropriation Ordinance 2005-12 as relates to the Drug Task Force Seized Asset's request for contractual services.

Mr. Hellmann stated that every effort is made to log all requests from office holders and/or department heads requesting something of the Council are to be directed to the Auditor.

Appointments - Mr. Hellmann announced the next item on the agenda is appointments. Two appointments unfilled are for two-year terms to the Visitor and Convention Bureau. The statute requires that the term start January 1 and run for two years. The statute also requires that one be a Republican one be a Democrat, consistent with the tradition of this Council the minority leader of the council is consulted in regard to the Republican representative. Mr. Anderson, minority leader, recommends Bill Burdine. Mr. Anderson feels he has a lot of experience and a hotel owner who puts about 33% of their budget back into the county. Mr. Hellmann stated by law one of the members must be a hotel owner and one must be an educator. The chair appoints Linda Lambert who is an educator at Terre Haute North High School. The secretary of the Council will notify by letter the making of these appointments.

Comments from the Council - Mr. Hellmann asked for comments, concerns, and perspectives. Mr. Morris thanked Mr. Hellmann for giving the Council some organization. He feels the committee structure is going to work well.

Mr. Scott, chair of the Committee on Annual Budget, thankful he has Mr. Roman and Mr. Anderson on the committee, anxious to move forward. Mr. Curley will be looking at other counties who have a personnel administrator. Mr. Anderson stated we are in debt, out of budget money, and we need to be very careful in what we do.

Mr. Curley moved to adjourn the meeting at 8:59 p.m. Mr. Scott seconds the motion.

MOTIONS **February 24, 2005**

Approval of Meeting Minutes - Mr. Roman moves to approve the meeting minutes of January 24, 2005. Mr. Curley seconds the motion. All members present voting aye, motion passes.

Resolutions 2005-1 and 2005-2 - Mr. Anderson moves to approve Resolutions 2005-1 and 2005-2. Mr. Scott seconds the motion. All members present voting aye, the motion passes.

Additional Appropriation Ordinance 2005-1 - Mr. Curley moves to approve Additional Appropriation Ordinance 2005-1 in the amount of \$169,399. Mr. Morris seconds the motion. All members present voting aye with a roll call vote, the motion passes.

Additional Appropriation Ordinance 2005-3 - Mr. Scott moves to approve Additional Appropriation Ordinance 2005-3 in the amount of \$33,133. Mr. Curley seconds the motion. All members present voting aye with a roll call vote, the motion passes.

Additional Appropriation Ordinance 2005-4 - Mr. Anderson moves to approve Additional Appropriation Ordinance 2005-4 in the amount of \$132,500. Mr. Scott

seconds the motion. All members present voting aye with a roll call vote, the motion passes.

Additional Appropriation Ordinance 2005-5 - Mr. Morris moves to approve Additional Appropriation Ordinance 2005-5 in the amount of \$35,000. Mr. Roman seconds the motion. All members present voting aye with a roll call vote, the motion passes.

Additional Appropriation Ordinance 2005-6 - Mr. Curley moves to approve Additional Appropriation Ordinance 2005-6 in the amount of \$142,647. Mr. Scott seconds the motion. All members present voting aye with a roll call vote, motion passes.

Additional Appropriation Ordinance 2005-7 – Mr. Scott moves to approve Additional Appropriation Ordinance 2005-7 in the amount of \$650,751, Mr. Curley seconds. All members voting aye with a roll call vote, the motion passes.

Additional Appropriation Ordinance 2005-8 - Mr. Morris moves to approve Additional Appropriation Ordinance 2005-8 in the amount of \$252,773, Mr. Roman seconds the motion. All members present voting aye with a roll call vote, the motion passes.

Additional Appropriation Ordinance 2005-9 - Mr. Roman moves to approve Additional Appropriation Ordinance 2005-9 in the amount of \$1,350, Mr. Scott seconds the motion. All members present voting aye with a roll call vote, the motion passes.

Additional Appropriation Ordinance 2005-10 - Mr. Roman moves to approve Additional Appropriation Ordinance 2005-10 in the amount of \$2,367, Mr. Anderson seconds the motion. All members present voting aye with a roll call vote, the motion passes.

Salary Ordinance 2005-1 - Mr. Roman moves to approve Salary Ordinance 2005-1 as amended, Mr. Scott seconds the motion. All members present voting aye with a roll call vote, the motion passes.

Presented to the Vigo County Council, read in full and adopted as written this 22nd day of March 2005.

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NAY

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| _____ | Brad Anderson | _____ |
| _____ | Mark Bird | _____ |
| _____ | Tim P. Curley | _____ |
| _____ | I. Mike Morris | _____ |
| _____ | Turk Roman | _____ |
| _____ | Darrick C. Scott | _____ |

Robert Hellmann, President

Attest:

James W. Bramble
Auditor