

June 22, 2021

Council Chambers  
Vigo County Annex  
Terre Haute, Indiana

**Roll Call:**

**Present:** Mike Morris, Chris Switzer and Brendan Kearns.

**Others Present:** County Attorney Joel Modesitt, County Attorney Michael Wright, Auditor James Bramble, Kylissa Miller, Tim Cunningham, Larry Robbins, Leanna Moore, Joyce Raley, Diana Winsted-Smith, Kim Bennett, Kara Wright, Kevin Gardner, Joey Lehman, Pam Davis, Ryan Wickens, Jason Semler, Adam Grossman, Howard Greninger, and several members of the public.

**Pledge of Allegiance.**

Mike Morris called the meeting to order and led the Pledge of Allegiance.

**Review of Minutes/Claims.** Auditor James Bramble presented minutes for June 15, 2021 for approval. Chris Switzer made a motion to approve the June 15, 2021 minutes. Brendan Kearns seconded the motion. Upon a voice vote of 3-0, the motion unanimously passed.

Mr. Bramble then presented the Board with expenditures for the period of June 12, 2021 through June 18, 2021 in the amount of \$66,464,978.55. Mr. Bramble noted that \$63,463,165.21 was the amount of taxes collected and distributed from the May payment. This is done twice a year. There was a short discussion about the distributions. Brendan Kearns made a motion to approve the claims for June 12, 2021 through June 18, 2021. Chris Switzer seconded the motion. Upon a voice vote of 3-0, the motion unanimously passed.

**Construction Services Agreement – Commissioners.** This is the agreement with Garmon for them to supply the labor, equipment, supervision and materials to complete the 911 central dispatch back-up center. Mr. Modesitt has reviewed this and it is pretty standard and looks okay to him. Brendan Kearns explained that the County has partnered with the City in the building of their new police station to put a back-up dispatch center there so if the facility currently located in the Annex goes down, operations can be transferred close by. That way, if the tower here has an issue, we can still operate out of the new police station. Mr. Kearns did request the County Attorney to prepare a memorandum of understanding (“MOU”) between the County and the City. Brendan Kearns made a motion to approve execution of this contract. Chris Switzer seconded the motion. Upon a voice vote of 3-0, the motion unanimously passed.

**Comprehensive Financial Plan – Auditor.** This is an agreement with Baker Tilly to provide advisory services for an analysis of what our resources will be over the next few years and a plan to set priorities on how they will be used. Jason Semlar of Baker Tilly gave a short synopsis of the service to be provided. This will give an estimated amount of revenues being received in the next 2-3 years for budget planning for the next few years. This could also help with the bond rating in the future. A letter of engagement was also presented for signature and discussed. James Bramble stated the engagement letter is related to ARP. It melds with the comprehensive plan in that those are resources that need to be looked at. This will allow Baker Tilly to assist with the plan that is required by the federal government in order to use those funds and the financial reporting that appears to be fairly extensive in regard to those funds. These are two different agreements but will be embodied by one signature. There was discussion about the ARP matter. Brendan Kearns made a motion to approve the Comprehensive Financial Plan. Chris Switzer seconded the motion. Upon a voice vote of 3-0, the motion unanimously passed.

**Engagement Letter Agreement Related to Services – Auditor.** Discussion continued about the ARP. It was pointed out that the County would only be billed for services used. Chris Switzer made a motion to approve the ARP portion of the agreement. Brendan Kearns seconded the motion. Upon a voice vote of 3-0, the motion unanimously passed. James Bramble commented that he anticipated this being very helpful to him in the financial reporting in the form and manner that the federal government will accept. Further discussion ensued.


**Vigo County Highway Dept. Sale of Surplus Property.** Larry Robbins, County Engineer/Highway Director, explained that this was the next step in disposing of the surplus inventory approved in a prior meeting. Bid advertisements will be published on June 25 and July 2 with the bid opening to take place on July 13, 2021 at 10:00 a.m. after the regular Commissioners' Meeting. The notice will state that a list of items can be obtained from the Highway Department. Mr. Robbins stated that they were going to try to get all the equipment being disposed of at the north garage in order to keep better track of everything. The minimum bid will be salvage value, which they have determined from local salvage companies. If minimum bid is not received at sale, then those items will be taken to local salvage and that is the amount that will be received for disposal. Brendan Kearns made a motion to approve this action. Chris Switzer seconded the motion. Upon a voice vote of 3-0, the motion unanimously passed.

**Grant Application – Community Corrections.** This letter just advises that the application was reviewed and voted on by the Vigo County Community Corrections Advisory Board and the grant is being applied for. Mike Morris made a motion to approve the grant application. Chris Switzer seconded the motion. Upon a voice vote of 3-0, the motion was unanimously passed.

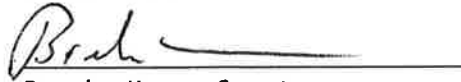
**Comment from Commissioners or other Vigo County Representatives.** Larry Robbins gave a brief update on what has been accomplished since the severe weather experienced over the weekend. Crews were out very early Saturday morning removing limbs and trying to make sure the roads were as safe as could be under the circumstances, identifying roads that needed to remain closed, those that were flooded and handling general complaints. There were a lot of trees down and limbs that resulted in road closures and clean-up is still ongoing. This will create a setback of 1-2 weeks on everyday maintenance.

**Public Comments.** There were none.


Today's meeting recessed at 9:30 a.m.

  
Mike Morris, President

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Chris Switzer, Vice President

  
Brendan Kearns, Secretary

Attest:

  
James Bramble, Auditor