VIGO COUNTY COUNCIL
Minutes
Tuesday, May 19, 2020 at 6:00 P.M.
Council Chambers, Vigo County Annex

Pledge of Allegiance
President Morris called the meeting to order and led the Pledge of Allegiance.

Calling of the roll
Present: Lisa Spence-Bunnett, Chris Switzer, Vicki Weger, James R. Mann II, Mike Morris, Aaron Loudermilk. David Thompson was absent.

Approval of Minutes
February 11, 2020 and March 10, 2020
President Morris stated that there was one correction and called upon Ms. Spence-Bunnett who was requesting same. Ms. Spence-Bunnett said she had two corrections to the minutes of the May 14, 2020 Budget Adjustment Committee meeting. The first one was in the paragraph regarding Request of Council #20-018 to the language of the Motion. The last word of the sentence should be "excluded" instead of "included." The other correction was on the second page in the fourth full paragraph by adding the word "do" after the fifth word in the first sentence. **Motion:** to approve the minutes as presented with an amendment to the May 14, 2020 Budget Adjustment Committee meeting. **Action:** Approved. **Moved by**: Vicki Weger. **Seconded by**: Chris Switzer. Upon a roll call vote, the motion passed unanimously with a vote of 6-0.

Public Comment
Public comment is via email and calls. We had not received any before the meeting. Comments are welcome after the meeting. When this meeting was originally scheduled, it was thought that the building would be open to the public on a limited basis but that schedule was amended so the meeting is being live-streamed.

President Morris also announced that he had been in attendance at a meeting at the fairgrounds last night and they are planning to move ahead with having the fair this year starting on July 11. It will be modified somewhat. Purdue Extension is going to have their programs in a fashion and the fair will take place. At this point, the carnival will be there but that is subject to change.

Communications from elected officials of the County
Vigo County Treasurer Nancy Allsup was present to give an update on tax collections, webinars, seminars, etc. that she had attended to give us some guidelines. She reported that collections were basically on track with last year. It did fluctuate on a daily basis but overall were nearly the same as last year. A short discussion followed.

Councilwoman Weger noted that Governor Holcomb has classified the 911 dispatchers as first responders. In the past they were classified as secretaries and phone answerers. That is something that will need to be taken into consideration in the budget this year.

Councilwoman Spence-Bunnett then presented a Public Safety Local Income Tax Estimated Cash Flow Analysis. There was a statement read during the March meeting regarding making some plans with the public safety local income tax money. Part of that statement reads: "We are confident that we can use a portion of the public safety related LIT funds for alternatives other than direct support of the jail. We hope to fund at least one significant program aimed at prevention and/or rehabilitation." This presentation consisted of estimated future projections of surplus funds through 2023 and ideas/suggestions of how they could be implemented to help improve our criminal justice system and the lives of the citizens of Vigo County.

Councilman Aaron Loudermilk then presented a spreadsheet showing the breakdown of the Public Safety LIT Options for Distribution to Units in 2021 for the Fire Districts and volunteer fire departments. This was done last year at this time to give them plenty of time to set in place their plans to submit to us in a timely fashion and be approved. Last year, a 65/35 split was agreed upon. He then explained what that entailed. Councilman Loudermilk felt that actions should be taken on this tonight due to time constraints and other factors that will delay action that might make it impossible to meet deadlines. He stated that this would call for a suspension of rules to act on this tonight. An in-depth discussion was had among the Council members. Aaron Loudermilk made a motion to suspend the rules. Vicki Weger seconded the motion. Upon a roll call vote, the motion unanimously passed with a vote of 6-0.

President Morris stated that he would entertain a motion to accept this disbursement. Aaron Loudermilk made a motion that the disbursement combination for the 2021 distribution of the public safety LIT revenues for the fire protection districts be the 65/35 split, which is weighted 65% run/35% levy. Chris Switzer seconded the motion. Upon a roll call vote, the motion unanimously passed with a vote of 6-0.

Aaron Loudermilk then moved to reinstate the rules. Chris Switzer seconded the motion. Upon a roll call vote, the motion unanimously passed with a vote of 6-0.

Communications from other officials or agencies
There were none.

Reports from standing committees
There were none.

Reports from select committees
There were none.

New Business Ordinances relating to appropriations.

a. ***Personnel Committee.***

i. Reassessment – Establish position for Deputy Assessor/Field Deputy; ROC 2-013; Salary Ordinance 2020-14. This matter was sent from Committee to full Council with a favorable recommendation. Vigo County Assessor Kevin Gardner explained that this is a position that is currently part-time. It is basically 6,000 hours that is split between the Vigo County Assessor and the Harrison Township Assessor. He explained the allocation of hours between the two and the percentage of areas covered by each office. He has the money allocated in his budget for two part-time positions but he, and the county assessor before him, have been unable to fill the second position even though they have tried multiple times. The rate of pay does not attract many qualified candidates for a part-time position. He feels that it would be more cost effective to the county to be able to maintain an employee who has already been trained rather than to lose him and have to go to the expense of trying to fill an already unfillable position. Upon questioning by committee members whether or not Mr. Gardner wanted to keep the extra unfilled part-time hours, Mr. Gardner responded no. This year, it would not cost the County anything. It would just be a transfer of the extra money for the extra help into the Reassessment payroll fund. There would be no extra allocation needed. For future years, it would be at a cost of approximately $15,000 per year which covers the majority of the insurance. The rest of it was eaten up with the hours. A lengthy, in-depth discussion was had regarding job requirements, job description, qualified candidates and current employees/positions in the office. After discussion, Aaron Loudermilk made a motion to approve this request. Vicki Weger seconded. There was additional discussion before a vote was taken. Upon a roll call vote, by a vote of 6-0, the motion was unanimously passed.

It was determined that Additional Appropriation 2020-06 contained in the packet having to do with this request was not necessary. Lisa Spence-Bunnett made a motion that Additional Appropriation 2020-06 be withdrawn. Chris Switzer seconded the motion. Upon a roll call vote, by a vote of 6-0, the motion unanimously passed and Additional Appropriation 2020-06 was withdrawn.

b. ***Budget Adjustment Committee.***

i. LIT Special Purpose Fund – Project Cost-Jail Construction Fund; ROC 20-014. This Ordinance was sent from Committee to full Council with a favorable recommendation. County Attorney Michael Wright advised that this appropriation was part of the $10 million self-funded portion, essentially a down payment on the jail project. As Ms. Spence-Bunnett indicated earlier, these monies began coming in 2018. Those monies have not been allocated for any other purpose and during the course of the discussion around the bonding, that money would be put toward the project when it was necessary. A brief discussion was had. Vicki Weger moved to approve. Chris Switzer seconded the motion. Upon a roll call vote, by a vote of 6-0, the motion was unanimously passed.

ii. Verdeco Recycling tax abatement review. This issue was resolved by the assessor and the attorneys in Committee and requires no action.

iii. Encumbrances. The review of the encumbrances that were proposed yielded some specific types of situations that were in need of correction. All were reviewed and discussed and in 5 of the 7 cases, accepted an amended amount and generally accepted the other encumbrances submitted and reviewed by the Auditor's Office. Auditor James Bramble updated some of the matters discussed in Committee that implemented the changes the Committee wanted put in place. A lengthy discussion then ensued. Dissatisfaction was expressed that an updated list was not provided showing the adjustments had been made that had been requested in Committee. Further in-depth discussion was had. Chris Switzer made a motion that the Council went over the encumbrances and hopefully next year it will be better. There was no second to the motion. Councilman Mann made a motion that this matter be tabled to the June meeting with an expectation that there is some analysis on how much is already done and how much is left to go, particularly with page 8. Chris Switzer seconded the motion. Upon a roll call vote, the voting went as follows: Lisa Spence-Bunnett – aye; Chris Switzer – aye; James R. Mann II – aye; Vicki Weger – nay; Aaron Loudermilk – aye; and Mike Morris – nay. The motion was approved by a 4-2 vote.

c. ***Annual Budget Committee***

i. ***Permission to negotiate sale of Parcel #84-06-34-251-006.000-002 to Hydrite Chemical Co.; ROC 20-015***. This matter was sent from Committee to full Council with a favorable recommendation. County Attorney Michael Wright spoke on behalf of the Commissioners. This involves the property at 2200 South 13th Street. It is a 3.68 acre tract previously a part of the Terre Haute Quarter Midget Track Association campus. The deed to this property that transferred it to the Quarter Midget Association had a reversionary clause that if the Quarter Midget Track 0605Association left, the property would revert back to Vigo County. Hydrite Chemical Company acquired the Quarter Midget track a couple of years ago, maybe 3. The purpose behind the acquisition of this 3 acre tract is so they can construct a new office space for their business workers in the operation. The property is bordered on the south by ground that was classified as a "brown field site" and needs remediation. This property has some of the same issues on the former Coke Carbon site. Hydrite has done a Phase I and Phase II of the property. Remediation costs are estimated to be between $300,000 and $400,000. Hydrite is in the process of obtaining a comfort letter from IDEM. This resolution will allow the appointment of two appraisers and begin the process of negotiating the sale of this property. Because of the underlying condition of the property, it is very unlikely that it will not appraise at a significant value due to the costs that come along with it. A sale to Hydrite will return the property to the tax rolls of the County and if a building is placed on it, that assessed value will be captured as well. Mr. Morris asked if there would be any cost or liability for this on the County. Mr. Wright replied in the negative. A short discussion followed. Vicki Weger made a motion in favor of granting permission to negotiate. Aaron Loudermilk seconded the motion. Mr. Wright did want to make it clear before the vote that the County did own another piece of real

estate by this property with a building on it that was not a part of this sale. Upon a roll call vote, by a vote of 6-0, the motion was unanimously passed.

ii. ***Permission to negotiate to acquire a 6105.30± square foot portion of Parcel #84-06-28-202-008.000-002 and a 1734.64± square foot portion of Parcel #84-06-28-202-016.000-002.*** This matter was sent from Committee to full Council with a favorable recommendation. County Attorney Michael Wright was also present to speak on this matter. This request relates to the relationship between the Juvenile Center and the hotel to the north. It has been the practice for many, many years for the public to use the hotel parking lot when going to the Juvenile Center. In 2019, new ownership took over the hotel and the new owners indicated that they were going to construct a fence along their property boundary to protect guests from having unpleasant encounters with people going to the Juvenile Center (which had happened on a couple of occasions). The boundaries were assessed and it was realized that a fence would be right outside the front door of the Juvenile Center as it exists today. This is not a good option. Mr. Wright and the County Engineer, Larry Robbins, met and talked with the owner of the hotel. So far, there has been no response. Barriers were placed by the County to keep people from parking on the hotel property in order that their vehicles would not be towed (which had also happened). Acquisition of this property will allow maintenance to the building and a few additional parking spaces. This is the first step in the process that would allow the County to send a formal request to the hotel and their legal counsel to establish eminent domain. You have to first prove that there is need/purpose for the property. Aaron Loudermilk made a motion in favor of granting permission to negotiate. Vicki Weger seconded the motion. Upon a roll call vote, by a vote of 6-0, the motion was unanimously passed.

Honorary Resolutions
There were none.

Resolutions relating to fiscal policies of the Council
There were none.

First reading by summary reference of proposed ordinances and resolutions
President Mike Morris assigned the Requests of Council to Committees for further review as follows:

Budget Adjustment Committee
Request of Council 20-019 – E911 – Backup battery UPS system in 911

Annual Budget Committee
Request of Council 20-022 – Juvenile Center – Creation of non-reverting fund

Request of Council 20-023 – Annual tax abatement compliance review.

Councilman Chris Switzer pointed out that President Morris had skipped Request of Council 20-020 and 20-021. President Morris responded that he would like those to go to annual review for personnel request. Mr. Mann questioned whether he wanted it to go to Personnel Committee. Kylissa Miller responded that it is for Personnel Committee but it's for the annual review with all the other requests. Mr. Mann again questioned if Request 20-020 and 20-021 are Personnel Committee. President Morris responded they are Personnel Committee for the annual review, yes. Mr. Mann asked if 20-022 and 20-023 were Annual Budget. President Morris responded affirmatively.

Appointments
There were none.

President Morris asked if there was anything any of the Council wanted to share with other members.

Vicki Weger commented regarding a COVID 19 death at Warren Village Apartments last night and it was the second one in three days. This is very concerning.

Chris Switzer asked if at the next meeting Melissa McCollister and Tina Simons could come and speak on behalf of Vigo County Mutual Aid. They are very active and productive in getting underprivileged folks monies and food, etc. President Morris commented that people like that are always welcome at the meeting.

Lisa Spence-Bunnett wanted to reflect on the Crowe events and the highway department events talking about how to estimate and develop some numbers that could be used for budget purposes and just review. Kylissa Miller is working on a spreadsheet for this. A short discussion was had.

Mike Morris advised that he had been made aware that reimbursement for the computer virus from the insurance company may be lagging or non-existent for certain things. So we may have to come up with additional funding and we may not get reimbursed for that expense.

Lisa Spence-Bunnett asked if anyone had any guidance or questions for her as she continued to think about the public safety LIT and the information she presented early in the meeting. Mr. Mann thanked her and commented on her information as being a very good starting point.

Mr. Mann confirmed that the Annual Budget Committee was meeting tomorrow at 3:45.

The next meeting will be on June 9, 2020 at 6:00 p.m.

Adjournment
Motion: to adjourn at 8:35 PM. **Action:** Adjourned. **Moved by:** Vicki Weger. **Seconded by:** Aaron Loudermilk. By a voice vote of 6-0, the motion was unanimously passed and the meeting adjourned.

MINUTES OF THE VIGO COUNTY COUNCIL
May 19, 2020

Presented to the Vigo County Council, read in full and adopted as written this 9th day of June, 2020.

Aye ☒ Nay ☐	Absent ☐ Abstain ☐	Lisa Spence-Bunnett	Lisa Spence-Bunnett
Aye ☒ Nay ☐	Absent ☐ Abstain ☐	Chris Switzer	
Aye ☒ Nay ☐	Absent ☐ Abstain ☐	Vicki Weger	Vicki Weger
Aye ☒ Nay ☐	Absent ☐ Abstain ☐	James R. Mann II	
Aye ☒ Nay ☐	Absent ☐ Abstain ☐	Aaron Loudermilk	
Aye ☐ Nay ☐	Absent ☒ Abstain ☐	David Thompson	
Aye ☒ Nay ☐	Absent ☐ Abstain ☐	Mike Morris, President	M Morris

Attest:

James W. Bramble
Vigo Auditor

SALARY ORDINANCE 2020-14

SECTION 1. Be it ordained by the County Council of Vigo County, Indiana, that for the salaries of Vigo County Indiana, that for the salaries of the County Government Office Holders and the employees for the year ending December 31, 2020, the following sums of money are hereby appropriated and ordered set apart for the purposes specified, subject to the laws governing the same. Such sums herein appropriated shall be otherwise expressly stipulated for by law provided, however, that disbursements from each appropriated are further limited to the amounts listed for the detailed accounts making up such appropriation unless said accounts are increased or decreased in another ordinance or resolution by the County Council.

SECTION 2. That for the said fiscal year, there is appropriated out of the Vigo County General Fund the following:

	REQUESTED	APPROVED
GENERAL FUND (1000)		
Reassessment (1188)		
Deputy Assessor/Field Deputy Position (0000)		
a. Job title		
b. Job description		
c. Job classification	COMOT A	
d. FLSA status	Non-exempt	

Approved on this 19th day of May, 2020.

Aye ☒ Nay ☐	Absent ☐ Abstain ☐	Lisa Spence-Bunnett	Lisa Spence-Bunnett
Aye ☒ Nay ☐	Absent ☐ Abstain ☐	Chris Switzer	
Aye ☒ Nay ☐	Absent ☐ Abstain ☐	James R. Mann II	
Aye ☒ Nay ☐	Absent ☐ Abstain ☐	Vicki Weger	Vicki Weger
Aye ☒ Nay ☐	Absent ☐ Abstain ☐	Aaron Loudermilk	
Aye ☐ Nay ☐	Absent ☒ Abstain ☐	David Thompson	
Aye ☒ Nay ☐	Absent ☐ Abstain ☐	Mike Morris, President	

Attest:

James W. Bramble
Vigo County Auditor

ADDITIONAL APPROPRIATION ORDINANCE 2020-06

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget. Now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of the Reassessment Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

	ADVERTISED	APPROPRIATED
Reassessment Fund/1188		
1188.10010.000.0000 Payroll/Salaries	$ 24,180	$ 24,180
1188.15210.000.0008 Social Security/FICA	$ 1,850	$ 1,850
1188.15220.000.0008 PERF	$ 3,434	$ 3,434
1188.15230.000.0000 Group Insurance	$ 15,479	$ 15,479
TOTAL Reassessment Fund	**$ 44,943**	**$ 44,943**

Approved on this 19th day of May, 2020.

WITHDRAWN

Aye ☐ Nay ☐	Absent ☐ Abstain ☐	Lisa Spence - Bunnett
Aye ☐ Nay ☐	Absent ☐ Abstain ☐	Chris Switzer
Aye ☐ Nay ☐	Absent ☐ Abstain ☐	James R. Mann II
Aye ☐ Nay ☐	Absent ☐ Abstain ☐	Vicki Weger
Aye ☐ Nay ☐	Absent ☐ Abstain ☐	Aaron Loudermilk
Aye ☐ Nay ☐	Absent ☐ Abstain ☐	David Thompson
Aye ☐ Nay ☐	Absent ☐ Abstain ☐	Mike Morris, President

Attest:

James W. Bramble
Vigo County Auditor

ADDITIONAL APPROPRIATION ORDINANCE 2020-07

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget. Now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of the Local Income Tax ("LIT") Special Purpose Fund, the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the

	ADVERTISED	APPROPRIATED
LIT - SPECIAL PURPOSE/1114		
Project Cost-Jail Construction Fund	$5,000,000	$ 5,000,000
TOTAL LIT - Special Purposes	**$5,000,000**	**$ 5,000,000**

Approved on this 19th day of May, 2020.

Aye ☒ Nay ☐	Absent ☐ Abstain ☐	Lisa Spence - Bunnett	Lisa Spence-Bunnett
Aye ☒ Nay ☐	Absent ☐ Abstain ☐	Chris Switzer	
Aye ☒ Nay ☐	Absent ☐ Abstain ☐	James R. Mann II	James R. Mann II
Aye ☒ Nay ☐	Absent ☐ Abstain ☐	Vicki Weger	Vicki Weger
Aye ☒ Nay ☐	Absent ☐ Abstain ☐	Aaron Loudermilk	
Aye ☐ Nay ☐	Absent ☒ Abstain ☐	David Thompson	
Aye ☒ Nay ☐	Absent ☐ Abstain ☐	Mike Morris, President	

Attest:

James W. Bramble
Vigo County Auditor

RESOLUTION NO. 2020-04

RESOLUTION OF THE COUNTY COUNCIL OF VIGO COUNTY, INDIANA EXPRESSING INTEREST IN THE DISPOSAL OF SPECIFIED REAL ESTATE AND APPOINTING APPRAISERS

WHEREAS, the Board of Commissioners (the "Commissioners") and the County Council of Vigo County, Indiana (the "Council") are considering the disposal of real estate, described further on the Attached Exhibit "A", under the provision of Indiana Code 36-1-11-4.2 (the "Property");

WHEREAS, the Property is adjacent to the current operation of Hydrite Chemical Co. ("Hydrite") and Hydrite has expressed interest in the Property to further expand their footprint around their current industrial facility and preliminary due diligence associated with the Property has indicated a potential remediation cost associated with the Property before anything new could be constructed on the Property; and

WHEREAS, the Property which is being considered by this resolution does not have any other obvious potential use to the taxpayers of Vigo County and the Parcel Report for the Property is attached hereto and marked as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF VIGO COUNTY, INDIANA, that:

Section 1. Pursuant to IC 36-1-11-3, the Council hereby approves the potential sale of the Property described on Exhibit A pursuant to the applicable provisions of the Indiana Code.

Section 2. The Board of Commissioners of Vigo County, Indiana is authorized to appoint two appraisers to determine the fair market value of the Property described on Exhibit A.

Section 3. Any officer of the County be, and hereby is, authorized, empowered and directed, on behalf of the County to take any other action necessary or desirable to effectuate the this resolution.

Presented to the Vigo County Council, read in full and adopted this 19th *day of* May *2020.*

Aye ☒ Nay ☐	Absent ☐ Abstain ☐	Lisa Spence-Bunnett	
Aye ☒ Nay ☐	Absent ☐ Abstain ☐	Chris Switzer	
Aye ☒ Nay ☐	Absent ☐ Abstain ☐	James R. Mann II	
Aye ☒ Nay ☐	Absent ☐ Abstain ☐	Vicki Weger	
Aye ☒ Nay ☐	Absent ☐ Abstain ☐	Aaron Loudermilk	
Aye ☐ Nay ☐	Absent ☒ Abstain ☐	David Thompson	
Aye ☒ Nay ☐	Absent ☐ Abstain ☐	Mike Morris, President	

Attest:

James W. Bramble
Vigo Auditor

Beacon™ Vigo County, IN / City of Terre Haute

Summary - Assessor's Office

Parcel ID	84-06-34-251-006.000-002
Tax ID	118-06-34-251-006
Section Plat	34
Routing Number	
Neighborhood	118324 - HARRISON
Property Address	2200 S 13th St Terre Haute, IN 47802
Legal Description	TUELLS SUB W PRT EXC PRT TO ROW (Note: Not to be used on legal documents)
Acreage	3.68
Class	699 - Exempt: Other structures
Tax District/Area	002 - HARRISON

View Map

Owner - Auditor's Office

Deeded Owner
Vigo County Board Of Commissioners
650 S 1ST ST
TERRE HAUTE, IN 47807

Site Description - Assessor's Office

Topography
Public Utilities
Street or Road
Neigh. Life Cycle
Legal Acres 3.68
Legal Sq Ft 160,301

Land - Assessor's Office

Land Type	Soil ID	Actual Front	Acreage	Effect. Front	Effect. Depth	Prod Factor	Depth Factor	Meas Sq Ft	Base Rate	Adj Rate	Extended Value	Influ. Factor	Value
UNDEVELOPED USABLE			3.680			1.00	1.00		2,800.00	2,800.00	10,300.00	L 27%	13,080.00

Land Detail Value Sum 13,080.00

Transfer History - Assessor's Office

Date	Owner 1	Owner 2	Book & Page	Amount
5/22/2018	TERRE HAUTE QUARTER MIDGET ASSOCIATI			$0
12/10/2004	VIGO COUNTY BOARD OF COMMISSIONERS		2004/028622	$0

Transfer Recording - Auditor's Office

Transfer #	Date	Type	Instrument	Instr #	Book	Page	From	To
59618	5/22/2018	Change Ownership	Quitclaim Deed	2004028622			TERRE HAUTE QUARTER MIDGET ASSOCIATION INC	VIGO COUNTY BOARD OF COMMISSIONERS
1812	8/2/2006	Change Description	Quitclaim Deed	2006015498			TERRE HAUTE QUARTER MIDGET ASSOCIATION INC	TERRE HAUTE QUARTER MIDGET ASSOCIATION INC

Valuation - Assessor's Office

		01/01/2019	01/01/2018	01/01/2017	01/01/2016	03/01/2015
Assessment Year		01/01/2019	01/01/2018	01/01/2017	01/01/2016	03/01/2015
Reason for Change		ANN ADJ	ANN ADJ	ANN ADJ	ANN ADJ	ANN ADJ
VALUATION (Assessed Value)	Land	$13,100	$12,700	$12,400	$11,900	$12,000
	Improvements	$0	$0	$0	$0	$0
	Total	**$13,100**	**$12,700**	**$12,400**	**$11,900**	**$12,000**
VALUATION (True Tax Value)	Land	$13,100	$12,700	$12,400	$11,900	$12,000
	Improvements	$0	$0	$0	$0	$0
	Total	**$13,100**	**$12,700**	**$12,400**	**$11,900**	**$12,000**

RESOLUTION NO. 2020-05

RESOLUTION OF THE COUNTY COUNCIL OF VIGO COUNTY, INDIANA EXPRESSING INTEREST IN THE PURCHASE OF SPECIFIED REAL ESTATE AND APPOINTING APPRAISERS

WHEREAS, the Board of Commissioners (the "Commissioners") and the County Council of Vigo County, Indiana (the "Council") are considering the acquisition of additional real estate adjacent to the current Vigo County Juvenile Justice Center which also houses the Vigo County Juvenile Court to help alleviate ongoing parking issues and to provide adequate security around the building (the "Project");

WHEREAS, the Property which is being considered by this resolution is attached hereto and marked as Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF VIGO COUNTY, INDIANA, that:

Section 1. Pursuant to IC 36-1-10.5-5, the Council hereby expresses its interest in purchasing the property described on Exhibit A.

Section 2. The Board of Commissioners of Vigo County, Indiana is authorized to appoint two appraisers to determine the fair market value of the Property described on Exhibit A in accordance with IC 36-1-10.5-5.

Section 3. Any officer of the County be, and hereby is, authorized, empowered and directed, on behalf of the County to take any other action necessary or desirable to effectuate the this resolution.

Presented to the Vigo County Council, read in full and adopted this 19th *day of* May *2020.*

Aye ☒ Nay ☐	Absent ☐ Abstain ☐	Lisa Spence-Bunnett	
Aye ☒ Nay ☐	Absent ☐ Abstain ☐	Chris Switzer	
Aye ☒ Nay ☐	Absent ☐ Abstain ☐	James R. Mann II	
Aye ☒ Nay ☐	Absent ☐ Abstain ☐	Vicki Weger	
Aye ☒ Nay ☐	Absent ☐ Abstain ☐	Aaron Loudermilk	
Aye ☐ Nay ☐	Absent ☒ Abstain ☐	David Thompson	
Aye ☒ Nay ☐	Absent ☐ Abstain ☐	Mike Morris, President	

Attest:

James W. Bramble
Vigo Auditor

Map

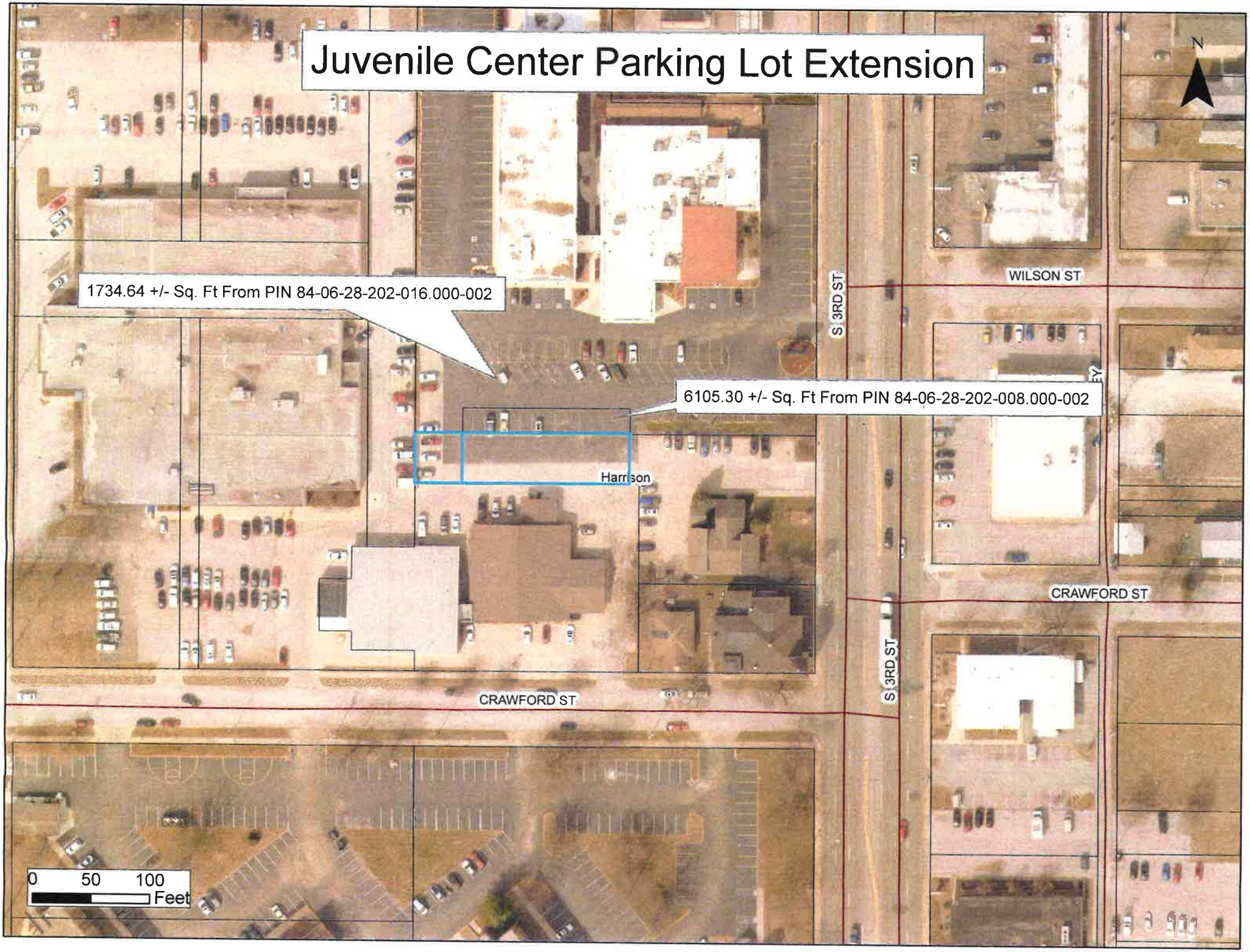
No data available for the following modules: Farm Land Computations - Assessor's Office, Residential Dwellings - Assessor's Office, Improvements - Assessor's Office, Homestead Allocations - Assessor's Office, Payments (2010-2018) - Treasurer's Office, Exemptions - Auditor's Office, Photos - Assessor's Office, Sketches - Assessor's Office.

The information in this web site represents current data from a working file which is updated continuously. Information is believed reliable but its accuracy cannot be guaranteed. No warranty, expressed or implied, is provided for the data herein, or its use.
User Privacy Policy
GDPR Privacy Notice

Developed by Schneider GEOSPATIAL

Last Data Upload: 2/29/2020, 8:28:42 PM

Version 2.3.42


Juvenile Center Parking Lot Extension
N
1734.64 +/- Sq. Ft From PIN 84-06-28-202-016.000-002
6105.30 +/- Sq. Ft From PIN 84-06-28-202-008.000-002
WILSON ST
S 3RD ST
Harrison
CRAWFORD ST
CRAWFORD ST
S 3RD ST
0 50 100
Feet

VIGO COUNTY COUNCIL PERSONNEL COMMITTEE
Minutes
Monday, March 16, 2020 at 3:30 P.M.
Council Chambers, Vigo County Government Center

Pledge of Allegiance:
Councilman Aaron Loudermilk called the meeting to order and led the Pledge of Allegiance.

Calling of the roll:
Present: Aaron Loudermilk, David Thompson.

Others Present: James Bramble, Kylissa Miller, Kevin Gardner.

Public comment:
There were none.

Communications from elected officials, other officials, or agencies of the County:
There were none.

Requests of Council:
Vigo County Assessor Kevin Gardner has requested the establishment of a position for full-time Deputy Assessor/Field Deputy. Mr. Gardner explained that this is a position that is currently part-time. It is basically 6,000 hours that is split between the Vigo County Assessor and the Harrison Township Assessor. He explained the allocation of hours between the two and the percentage of areas covered by each office. If you allocate those monies out of their budget for the part-time position and apply it towards the full-time position, it's an approximate cost to the County of about $14,000-$15,000 per year. He has the money allocated in his budget for two part-time positions but he, and the county assessor before him, have been unable to fill the second position even though they have tried multiple times. The rate of pay does not attract many qualified candidates for a part-time position. Mr. Gardner is afraid he is going to lose this part-time person if the job is not changed into full-time. He feels that it would be more cost effective to the county to be able to maintain an employee who has already been trained rather than to lose him and have to go to the expense of trying to fill an already unfillable position.

Council members had questions regarding the number of hours. Mr. Gardner advised that he has about 1900 hours not being used. Those hours were not used for all of 2019 and the majority of 2018. The current part-time employee has been there starting on his second year. Upon questioning by committee members whether or not Mr. Gardner wanted to keep the extra unfilled part-time hours, Mr. Gardner responded no. He would like those hours removed from the Reassessment budget.

Motion: To remove current part time hours from the budget for County (with Harrison Township retaining their share of the part-time hours) and make the current position full time and reduce the number of part-time hours for the remainder of the year sent to the full Council with a favorable recommendation. **Action:** Approved. **Moved by** David Thompson. **Seconded by** Aaron Loudermilk. Upon a voice vote, the motion was unanimously passed.

Adjournment

Motion: to adjourn. **Action:** Adjourn. **Moved by** David Thompson. **Seconded by** Aaron Loudermilk. Motion passed unanimously and was adjourned at 3:45 p.m.

VIGO COUNTY COUNCIL
ANNUAL BUDGET ADJUSTMENT COMMITTEE
Minutes
Monday, March 16, 2020 at 4:00 P.M.
Council Room, Vigo County Annex

Pledge of Allegiance
Councilman David Thompson called the meeting to order and led the Pledge of Allegiance.

Calling of the roll
Present: David Thompson, Chris Switzer

Others Present: James Bramble, Kylissa Miller, Kevin Gardner, Michael Wright, Jeffrey A. Lewellyn, Howard Greninger.

Public comments
There were none.

Communications from elected officials, other officials, and agencies of the County
There were none.

Requests of Council

#20-014 LIT Special Purpose Fund/1114.
County Attorney for the Vigo County Commissioners Michael Wright advised that this request was related to the self-funded portion of the jail project. When the income taxes were adopted in August 2018, they went into effect in October of that year and have been collecting money since that time that has not, to this point in time, been necessary for the project. The financing plan called for a bond issuance of $51 million and $10 million of tax collection. This is the first portion of that. There will be a request in the 2021 annual budget to simply appropriate that $5 million portion through the budget process as opposed to an additional appropriation as being pursued here today. **Motion:** to send to full council with a favorable recommendation. **Action**: Approved. **Moved by**: Chris Switzer. **Seconded by**: David Thompson. Upon a roll call vote, the motion passed unanimously.

#20-017 Verdeco Recycling tax abatement review.
Kevin Gardner, Vigo County Assessor, advised that after talking with Council Attorney Robert Effner and reviewing the facts presented by the attorney for Verdeco, Jeffrey Lewellyn, he felt that all had reached an amicable agreement with regard to the handling of this abatement. It had been decided that the abatement will be continued and accepted as it is. It will be (1) accepted in the years shown, so 2019 is the third year, and (2) there will be a correction to the amount that was abated. The accountant for Verdeco is in agreement and understands and is aware that there would be an under-assessment and a fee of approximately $56,000.00 that

will be owed. The committee members briefly discussed the terms. Kylissa Miller, Council Administrator, advised that she had been in contact with Mr. Effner and he told her that he was in agreement with the assessment provided by Mr. Lewellyn at the Council meeting earlier this month. Based on that and the fact that there is nothing wrong with the abatement, there was no action or vote that needed to be taken by the counsel. The rest of the matter will be handled by the Assessor's Office. The Council is basically being updated but no action needs to happen.

#20-0218 Encumbrances.
Kylissa Miller advised that she had received the copies of the encumbrances just today and had not been able to go through them for review and would not be able to complete that review before the next full Council meeting. Councilman Thompson stated that they would move any action on the encumbrances to a date to be determined later. Auditor James Bramble stated that they had been posted and, as far as he was concerned, it was done and on the books. The report has been given to the appropriate bodies. Mr. Bramble's position is that the wrong term is being used and they do not require approval. The best practice is informing and allowing the Council to review them. The Council already approved these expenditures when they were appropriated. From that point on, it's in the Department's hands. The Auditor's Office is the ultimate arbiter of what is posted on those records.

Adjourn
Motion: To adjourn the meeting. **Action:** Approved. **Moved by**: Chris Switzer. **Seconded by**: David Thompson. Upon a voice vote, the motion passed unanimously and adjourned at 4:15 p.m.

VIGO COUNTY COUNCIL
ANNUAL BUDGET ADJUSTMENT COMMITTEE
Minutes
Thursday, May 14, 2020 at 3:00 P.M.
Council Room, Vigo County Annex

Pledge of Allegiance
Councilman David Thompson called the meeting to order and led the Pledge of Allegiance.

Calling of the roll
Present: David Thompson, Chris Switzer, Lisa Spence-Bunnett

Others Present: James Bramble, Kylissa Miller, Judy DeLisle.

Public comments
There were none.

Communications from elected officials, other officials, and agencies of the County
There were none.

Requests of Council

#20-018 Encumbrances.
Kylissa Miller advised that she had compiled a list that grouped the items by issue so that they could be addressed by issue/category. The first category was Sales Tax with four departments showing portions of amounts that should be amended as not approved as a part of the whole: Sheriff - $23.09; EMA - $10.28; Highway III - $15.24; Parks N/R - $6.48. Councilwoman Spence-Bunnett questioned exactly what their action should be on these matters, i.e. approving the amended amount versus the requested encumbrance. An in-depth discussion was then had between the Committee and the Auditor regarding encumbrances and how they are requested/obtained/used/encumbered. **Motion:** For the items that have apparent sales taxes included, we approve the amended total account shown on the sheet prepared by Kylissa Miller with sales tax excluded. **Action:** Approved. **Moved by**: Lisa Spence-Bunnett. **Seconded by**: Chris Switzer. Upon a voice vote, the motion passed unanimously to move to full Council with a favorable recommendation.

The next item had to do with a late fee for $81.34 for Building Maintenance. There was a brief discussion. **Motion:** To approve the amended total for the Building Maintenance invoice for a total account of $53,739.18 with a favorable recommendation to full Council. **Action:** Approved. **Moved by**: Lisa Spence-Bunnett. **Seconded by**: Chris Switzer. Upon a voice vote, the motion passed unanimously to move to full Council with a favorable recommendation.

Next was a calculation error for departments as follows: Commissioners – an amendment of $10.00 moving the total account to $136.76; Jail - an amendment of $1,100.00 moving the

total account to $56,032.61; and Clerk Perpetuation – approve total account to $38.00. Councilwoman Spence-Bunnett pointed out that in the first one was a credit that hadn't been taken advantage of, the second one was an extra month that was in the invoice to be paid (it was 13 months, not 12), and the Clerk Perpetuation was travel that was duplicated in another fund. **Motion:** To move to Council with a favorable recommendation these three encumbrances for the total account amounts shown. **Action:** Approved. **Moved by**: Lisa Spence-Bunnett. **Seconded by**: Chris Switzer. Upon a voice vote, the motion passed unanimously to move to full Council with a favorable recommendation.

Next was a discussion regarding claims from Public Defender and Infraction Deferral. After an in-depth discussion, it was decided that no action needed to be taken and the claims were valid and there were no issues.

The next category was Unallowable Expense for LIT-PSAP in the amount of $38.00. The claim appeared to be for gifts and should be denied. **Motion:** To move to full Council with a favorable recommendation the amended amount/account total of zero. **Action:** Approved. **Moved by**: Lisa Spence-Bunnett. **Seconded by**: Chris Switzer. Upon a voice vote, the motion passed unanimously to move to full Council with a favorable recommendation.

The next category had to do with a claim denied by Auditor's Office for Local Road & Street having to do with a claim that was paid but due to a glitch with the check being lost or delayed and subsequently payment was stopped, it was repaid at a later date. It was determined that no action needed to be taken and the claim was valid and there were no issues.

The next category had to do with an amount change due to Auditor Change regarding EMA. After discussion, it was determined that $261.41 of the initial request was denied because of lack of funds but there are now enough monies in the account to pay the amount initially denied. **Motion:** To move to full Council with favorable recommendation the updated encumbrance for $832.00. **Action:** Approved. **Moved by**: Lisa Spence-Bunnett. **Seconded by**: Chris Switzer. Upon a voice vote, the motion passed unanimously to move to full Council with a favorable recommendation.

The final matter had to do with a request submitted by Drug Court for car rental. A lengthy discussion was had regarding this claim. **Motion:** To move to full Council with a favorable recommendation this encumbrance with an amended amount of zero and an account total of $1,784.94. **Action:** Approved. **Moved by**: Lisa Spence-Bunnett. **Seconded by**: Chris Switzer. Upon a voice vote, the motion passed unanimously to move to full Council with a favorable recommendation. The Auditor explained that when this was requested, this was an estimate of what the transaction would have cost but since the transaction never took place, the money was never paid out. Kylissa Miller then questioned about what happens to requests that are approved but do not get paid out in the end for some reason or another. Unused appropriation amounts die at the end of the year.

Motion: It was then moved to approve the remaining encumbrances without issue at the amounts designated/requested. **Action:** Approved. **Moved by**: Lisa Spence-Bunnett.

Seconded by: Chris Switzer. Upon a voice vote, the motion passed unanimously to move to full Council with a favorable recommendation.

Adjournment

Motion: To adjourn the meeting. **Action:** Approved. **Moved by**: Chris Switzer. **Seconded by**: Lisa Spence-Bunnett. Upon a voice vote, the motion passed unanimously and adjourned at 3:50 p.m.

VIGO COUNTY COUNCIL
ANNUAL BUDGET COMMITTEE
Minutes
Monday, May 18, 2020 at 2:00 P.M.
Council Chambers, Vigo County Government Center

Pledge of Allegiance
Councilman James R. Mann II called the meeting to order and led the Pledge of Allegiance.

Calling of the Roll
Present: James R. Mann II, Chris Switzer, Vicki Weger.

Public comment
It was announced that this meeting was being live streamed. Council Administrator Kylissa Miller advised that she had received no telephone calls or emails with questions or comments regarding this meeting.

Communications from elected officials, other officials, and agencies of the County
There were none.

Requests of Council

a. ***ROC 20-015, Permission to negotiate sale of Parcel #84-06-34-251-006.000-002 to Hydrite Chemical Co.*** County Attorney Michael Wright advised that this real estate was previously under the ownership of the Terre Haute Quarter Midget Track Association. When Hydrite negotiated the sale of the primary track campus with the quarter midget track, this parcel contained a reversionary clause in the deed that returned the property to Vigo County by and through its Board of Commissioners. The County and Economic Development have been working with an individual from Hydrite's headquarters in Wisconsin for their acquisition. Their plans for this parcel involve a new personnel office for their operations here in Terre Haute and based on what we know about things that took place on that property prior to the County taking ownership, the same conditions that were remediated on the Coke Carbon property exist on this property. Those same issues existed between Hydrite and the Quarter Midget Track Association when they negotiated the sale of that property. Hydrite has received a comfort letter from IDEM regarding their proposed plans for the property. They are in the process of getting an updated Phase I environmental study to get a comfort letter. The date of their first Phase I expired before this took place and rules require that the Phase I be dated within one year of the receipt of a comfort letter from IDEM. There is more than a couple of hundred thousand dollars of remediation that will need to take place on this property before it could be put to economical use. This is a parcel that is not serving any other use for the taxpayers of Vigo County. This would be returning it to a productive use on the tax roll and putting it back in non-governmental hands. After a brief discussion with the Committee on the pros and cons of this request, it was evident that the pros far outweighed the cons. **Motion**: To move to full Council with a favorable recommendation Resolution 2020-04. **Action**:

Approved. **Moved by**: Vicki Weger. **Seconded by**: Chris Switzer. By a roll call vote of 3-0, the motion passed unanimously.

b. ***Permission to negotiate to acquire a 6105.30± square foot portion of Parcel #84-06-28-202-008.000-002 and a 1734.64± square foot portion of Parcel #84-06-28-202-016.000-002.*** This request involves property located around the Vigo County Juvenile Justice Center located just behind this building to the south and east. Early last year, the hotel adjacent to the Juvenile Center changed ownership groups. The new proprietor came to the Annex and indicated a desire to construct a fence along his property boundary to keep people from parking on his property and potentially interacting with his guests or causing any disturbance on his property. Upon checking the boundary, if he were to build a fence, it would be just outside of the newly constructed entrance to the Juvenile Center. A fence would effectively close off that parking lot to people who are required to be at the Juvenile Center by court order and the parking situation would be less than ideal. Travel around the entire building would also be obstructed. The County Engineer and County Commissioners decided contact should be made to discuss location of the fence and include Hannum, Wagle & Cline regarding their property lines also. Myers Engineering created a legal description of the property and attempts have been made to bargain and make contact informally to make this a smoother process, but up to this point, we are not any closer than when we started. This is the first step in the formal process of potentially acquiring the property by eminent domain. Negotiations and working toward a common understanding will continue, but starting the process for eminent domain may help get the process started towards a better resolution. This is just correcting a problem that has existed for some time but had not become an issue before because nobody from the prior hotel group had any problem with that parking lot being occupied by people going to the Juvenile Center. Mr. Wright did say that this was the bare minimum of what the Engineer and the Commissioners felt like is needed. A few questions were raised by the Committee and discussed. **Motion**: to move to full Council with a favorable recommendation Resolution 2020-05. Several other questions were raised by Councilman Mann before the vote and a discussion ensured. **Action:** Approved. **Moved by**: Vicki Weger. **Seconded by**: Chris Switzer. By a roll call vote of 3-0, the motion passed unanimously.

Adjournment

With all the business being addressed, the meeting was adjourned at 2:25 p.m.