

VIGO COUNTY COUNCIL
Minutes
Tuesday, March 10, 2020 at 6:00 P.M.
Council Chambers, Vigo County Annex

Pledge of Allegiance

President Morris called the meeting to order and led the Pledge of Allegiance.

Calling of the roll

Present: Lisa Spence-Bunnett, Chris Switzer, Vicki Weger, James R. Mann II, David Thompson, Mike Morris. Aaron Loudermilk was absent.

Approval of Minutes

February 11, 2020

Councilman Mann requested that approval of these minutes be tabled until next month. He also asked if the minutes should reflect whether the vote was a voice vote or a roll call vote. Robert Effner, attorney for the Council, stated that if the President simply indicated whether it passed or did not pass would be sufficient. But, if voice or roll call vote were set out, it would not be a bad idea.

Motion: to table any action on these minutes until the April meeting.

Action: Approved. **Moved by:** James R. Mann II. **Seconded by:** Chris Switzer.

Upon a roll call vote, the motion passed unanimously with six ayes.

Council Administrator Kylissa Miller also pointed out that the date on the Personnel Committee meeting need to reflect the correct month of "February" instead of "January."

Public Comment

Jennifer Mullen spoke on behalf of Society of Trash Baggers. The Society then presented an award to Nikki Clark, of the Vigo County Highway Department, for all her assistance in helping the Society of Trash Baggers in their endeavors.

Communications from elected officials of the County

Michael Wright, attorney for the Vigo County Commissioners, appeared to give a short synopsis of two requests that are scheduled for the April meeting of the Council having to do with real estate that the Commissioners are exploring transferring to Hydrite Chemical Co. and real estate that they are trying to acquire to facilitate parking at the Vigo County Juvenile Justice Center.

Kevin Gardner, Vigo County Assessor, then spoke about an abatement that was granted back in 2014 to Verdeco Recycling. Part of the issue is that there was an oversight in 2015. In the SB-1 that was granted at that time, there was actually a

deadline put on to have the equipment in operation by March 2015. The equipment did not get put into operation at that time. It did not go into operation until late 2016. So they filed the ERA in 2017 that they put the abated amount in the first year of its abatement. This should have been brought to the Council's attention in 2017 but it was missed by the previous Assessor for one reason or another but it needs to be cleared up now. Mr. Gardner felt that the Council has four options. First, to deny the abatement because it was outside the scope of the SB-1, outside the deadline that they were given to put it into operation. This was actually caught by TMA (Tax Management Association), which is a company that was hired by the County to perform work. TMA's suggestion is that we leave the abatement as it is. They also found an error in the abated amount. By correcting that abated amount, leaving everything else as it is and correcting the percentages, it would put them currently in their third year abatement for the equipment and it would still leave a shortfall where Verdeco would owe approximately \$56,000.00. The worst case scenario, if you rejected it, would be that they have \$8,000,000 under-assessments for three years. So with the 20% penalty and the taxes that would be on that, they would owe approximately \$290,000.00. Mr. Gardner's suggestion would be that the Council go with Option 2, he believed, in the packet which is what TMA suggested. The worst case scenario, if you go with Option 1, Option 1 puts everything in its appropriate abated year, corrects the abated value and then gets us to where it's actually a cleaner process with that doubled amount that they're penalized which would take it up to approximately \$108,000.00. Jeff Lewellyn, attorney for Verdeco, was present to present information on the situation and answer any questions posed by the Council. His legal opinion is that TMA has misapplied the law and made an error themselves in saying it was not technically allowable and in force at present date. He presented his research to the Council attorney supporting his stance and summarized it to the Council. Discussion followed. It was decided that this matter would be sent to the Budget Adjustment Committee for review and further consideration.

Councilman Morris then wanted the following to be read into the record: "In 2018, Vigo County adopted public safety-related local income tax for the primary purpose of constructing a new jail, funding the increased costs of operating the jail, and implementing various programs to reduce the jail population. Construction bonds have been issued, and the County will benefit from rates lower than originally projected, resulting in lower-than-expected annual debt service costs. While we do not have a firm number on the annual operating costs of the new jail, we are confident that we can use a portion of the public safety-related LIT funds for alternatives other than direct support of the jail. Vigo County continues to experience high rates of incarceration, and it seems prudent to explore options to lower the incarceration rates in our county. The Vigo County Council, in collaboration with other leaders in Vigo County government and community partners, is working to identify the best uses for a defined amount of the public safety-related LIT funding for this purpose. While we have yet to identify what that amount will be, we hope to fund at least one significant program aimed at prevention and/or rehabilitation. We will continue to work to develop a plan dedicated to this purpose, and we expect to announce some draft proposals in the next few months."

Communications from other officials or agencies

There were none.

Reports from standing committees

There were none.

Reports from select committees

There were none.

Ordinances relating to appropriations

Old Business

Salary Ordinance 2020-09 Assistant Superintendent. A short discussion followed as to whether or not the individual who had been serving in this capacity has changed positions and answer was in the affirmative. **Motion:** to delete the position of Assistant Superintendent from Highway Administration Department. **Action:** Approved. **Moved by:** Vicki Weger. **Seconded by:** Chris Switzer. Upon a roll call vote, the motion unanimously passed with a vote of 6-0.

Reduction of Appropriation Ordinance 2020-02. **Motion:** to approve the reduction of appropriation in the amount of \$57,237 from the Highway Administration Department. **Action:** Approved. **Moved by:** Vicki Weger. **Seconded by:** Chris Switzer. After a roll call vote, by a vote of 6-0, the motion was unanimously passed.

Council Attorney Robert Effner then reported on his findings with regard to the Council approving the encumbrances presented by the Vigo County Auditor during the February meeting. He indicated that Kylissa Miller had contacted the Indiana State Auditor who indicated that the County Council does get included in approving the encumbrances. President Morris then assigned this matter to the Budget Adjustment Committee for review. Councilwoman Spence-Bunnett then commented that Ms. Miller had reviewed these last year and asked that she do that again this year. President Morris agreed.

Personnel Committee

- a. ***Salary Ordinance 2020-13 Prosecutor: City Court Deputy Prosecutor be divided between two people (split salary).*** This matter was sent from Committee to full Council with a favorable recommendation. Chief Deputy Prosecutor Rob Roberts gave a lengthy presentation regarding this request. There was a lot of discussion between the Council members and Chief Deputy Prosecutor Roberts. During the discussion, Councilman Mann wanted it clarified if all four requests before the Council tonight had to be approved as one body or if each request was to be considered on its own merit. Chief Deputy Prosecutor Roberts indicated that each position could be reviewed on its own although realistically, they would like to have all four requests approved to ease the work flow. But ultimately, this particular Ordinance under discussion now would be their first priority since two people had already undertaken this unfilled position and the Prosecutor's Office

felt that they should be receiving additional compensation for the additional workload they were handling. After some further discussion, Councilman Mann moved that this Salary Ordinance 2020-13 be approved. **Motion:** to approve Salary Ordinance 2020-13 to split the salary of the City Court Deputy Prosecutor between two people. **Action:** Approved. **Moved by:** James R. Mann II. **Seconded by:** Lisa Spence-Bunnett. Upon a roll call vote, by a vote of 6-0, the motion was unanimously passed.

- b. ***Salary Ordinance 2020-010 Prosecutor: Reclassify Part Time City Court Legal Secretary to Full Time.*** This Ordinance was sent from Committee to full Council with no recommendation. Mr. Roberts documented the reasoning behind making this a full-time position. An in-depth discussion was had in this regard. The Council members questioned the number of additional hours versus the salary increase and whether there were other options available. Further discussion ensued. **Motion:** to approve reclassification of part time City Court legal secretary to full time. **Action:** Approved. **Moved by:** Vicki Weger. **Seconded by:** David Thompson. Upon a roll call vote, the motion passed with a 4-2 vote as follows: Lisa Spence-Bunnett – nay; Chris Switzer – aye; James R. Mann II – nay; Vicki Weger – aye; David Thompson – aye; and Mike Morris – aye.
- c. ***Salary Ordinance 20-011 Prosecutor: Establish position for additional Deputy Prosecutor.*** This matter was sent from Committee to full Council with no recommendation. An in-depth discussion was had regarding this matter. Salaries for surrounding counties compared to what is available to be offered by Vigo County was discussed. Mr. Roberts indicated that he had checked on similar situations with open positions in other counties that were offering substantially higher salaries than Vigo County and found that other counties were also having difficulty filling those same positions. The number of hours worked by the deputy prosecutors was also discussed. Future policies that are imminent to be implemented that will more than likely cause a substantial increase in workload and compliance measures were brought up. Councilwoman Spence-Bunnett suggested that it might be prudent to wait on approving this request until the big changes that were coming were actually implemented to see what the impact is on the Prosecutor's Office. Councilman Morris questioned reinstatement fees and the process with regard to suspended driving privileges. Councilman Morris suggested that possibly three of the Council members should form a committee and look into this matter. Further discussion continued. **Motion:** to table Salary Ordinance 20-011 and Salary Ordinance 20-012 until next month's meeting.. **Action:** Salary Ordinances 20-011 and 20-012 tabled. **Moved by:** Vicki Weger. **Seconded by:** David Thompson. Upon a roll call vote, the motion passed with a 5-1 vote as follows: Lisa Spence-Bunnett – aye; Chris Switzer – nay; James R. Mann II – aye; Vicki Weger – aye; David Thompson – aye; and Mike Morris – aye.
- d. ***Salary Ordinance 20-012 Prosecutor: Establish position for additional Legal Secretary.*** This matter was sent from committee to full Council with no

recommendation. In conjunction with the discussion had regarding Salary Ordinance 20-011, it was felt that it might be better to table this Ordinance also until the new changes were in effect. **Motion:** to table Salary Ordinance 20-011 and Salary Ordinance 20-012 until next month's meeting.. **Action:** Salary Ordinances 20-011 and 20-012 tabled. **Moved by:** Vicki Weger. **Seconded by:** David Thompson. Upon a roll call vote, the motion passed with a 5-1 vote as follows: Lisa Spence-Bunnett – aye; Chris Switzer – nay; James R. Mann II – aye; Vicki Weger – aye; David Thompson – aye; and Mike Morris – aye. Discussion was then had as to whether or not these Salary Ordinances would need to be re-advertised for next month's meeting.

- e. ***Additional Appropriation Ordinance 2020-05.*** Amendment of this Ordinance was discussed since Salary Ordinances 2020-011 and 2020-012 were being tabled and their salaries comprised part of this Additional Appropriation Ordinance. New salary figures were calculated and the Additional Appropriation Ordinance was amended to reflect the new calculations. It was also noted that the location number was missing a digit on the Ordinance as originally presented. **Motion:** to amend Additional Appropriation Ordinance 2020-05 to reflect a Payroll/Salaries total of \$16,061, a total Social Security/FICA of \$1,229, to reflect a total PERF of \$3,985, to reflect a total Group Insurance of \$14,600, and a total additional appropriation of \$35,875 and to correct the location number on the “Payroll/Salaries, Social Security/FICA and PERF” line items to correctly show 0009. **Action:** Approved. **Moved by:** Lisa Spence-Bunnett. **Seconded by:** Vicki Weger. After a roll call vote, by a vote of 6-0, the motion was unanimously passed.
- f. ***Nixel Policy.*** This matter has been sent to full Council from the Personnel Committee with a favorable recommendation for implementation with initial coordination through the Council Administrator. **Motion:** to accept the Nixle Policy. **Moved by:** Vicki Weger. **Seconded by:** Lisa Spence-Bunnett. Before a vote could be taken, Councilman Mann questioned what the responsibilities of the Council actually are. Exactly what the role of the Council is and how does it actually work was discussed in depth. Vicki Oster of E-911 was present and explained that she was the administrator of Nixle since it was a program created for and must be administered by Emergency Services. Ms. Oster explained how Nixle was broken down and could be assigned to five different departments. A lengthy discussion was had about how the program worked and that it was basically an emergency notification system and not just a social media network for general use. More in-depth discussion ensued. President Morris announced that he would entertain a motion to table. Vicki Weger moved to table. Chris Switzer seconded the motion. It was pointed out that a prior motion had been made and seconded but not yet voted on. At that point, Vicki Weger withdrew her motion to table. To reiterate, **the pending motion is:** to accept the Nixle Policy. **Moved by:** Vicki Weger. **Seconded by:** Lisa Spence-Bunnett. Upon a roll call vote, the motion was defeated by a 4-2 vote as follows: Lisa Spence-

Bunnett – aye; Chris Switzer – nay; James R. Mann II – nay; Vicki Weger – nay;
David Thompson – aye; Mike Morris – nay.

Honorary Resolutions

There were none.

Resolutions relating to fiscal policies of the Council

There were none.

First reading by summary reference of proposed ordinances and resolutions

President Mike Morris assigned the Requests of Council to Committees for further review as follows:

Personnel Committee

Request of Council 20-13 – Reassessment – Establish a position for
Deputy Assessor/Field Deputy

Annual Budget Committee

Request of Council 20-015 Permission to negotiate sale of Parcel
#84-06-34-251-006.000-002 to Hydrite Chemical Co.; and

Request of Council 20-016 Permission to acquire a 6105.30± square foot
Portion of Parcel #84-06-28-202-008.000-002 and a 1734.64± square
Foot portion of Parcel #84-06-28-202-016.000-002.

Budget Adjustment Committee

Request of Council 20-014 LIT Special Purpose Fund/1114

Request of Council 20-017 Verdeco Recycling tax abatement review

Request of Council 20-018 Encumbrances.

Appointments

There were none.





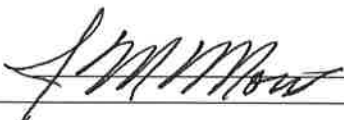
The next meeting will be on April 2, 2020 at 6:00 p.m.

Adjournment

Motion: to adjourn at 8:40 PM. **Action:** Adjourned. **Moved by:** Vicki Weger.
Seconded by: Chris Switzer. By a voice vote of 6-0, the motion was unanimously
passed and the meeting adjourned.

MINUTES OF THE VIGO COUNTY COUNCIL
March 10, 2020

Presented to the Vigo County Council, read in full and adopted as written this 19th day of May, 2020.

Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>		
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Lisa Spence-Bunnett	
Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>		
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Chris Switzer	
Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>		
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Vicki Weger	
Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>		
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	James R. Mann II	
Aye <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>		
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Aaron Loudermilk	
Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>		
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	David Thompson	
Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>		
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Mike Morris, President	

Attest:



James W. Bramble
Vigo Auditor



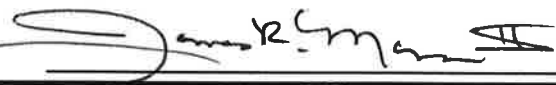

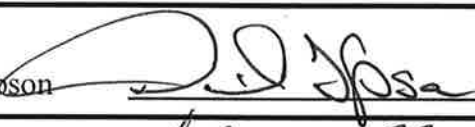
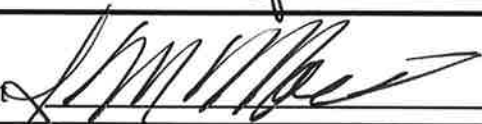
SALARY ORDINANCE 2020-09

SECTION 1. Be it ordained by the County Council of Vigo County, Indiana, that for the salaries of Vigo County Indiana, that for the salaries of the County Government Office Holders and the employees for the year ending December 31, 2020, the following sums of money are hereby appropriated and ordered set apart for the purposes specified, subject to the laws governing the same. Such sums herein appropriated shall be otherwise expressly stipulated for by law provided, however, that disbursements from each appropriated are further limited to the amounts listed for the detailed accounts making up such appropriation unless said accounts are increased or decreased in another ordinance or resolution by the County Council.


SECTION 2. That for the said fiscal year, there is appropriated out of the Vigo County Highway Fund the following:

	<u>REQUESTED</u>	<u>APPROVED</u>
<u>HIGHWAY FUND (1176)</u>		
Highway Administration (0530)		
Assistant Superintendent	Delete Position	Delete Position

Approved on this 10th day of March, 2020.

Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>		
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Lisa Spence-Bunnett	
Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>		
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Chris Switzer	
Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>		
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	James R. Mann II	
Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>		
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Vicki Weger	
Aye <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>		
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Aaron Loudermilk	
Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>		
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	David Thompson	
Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>		
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Mike Morris, President	

Attest:


James W. Bramble
Vigo County Auditor




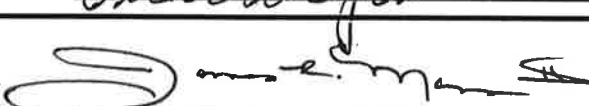
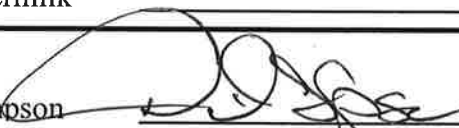

REDUCTION OF APPROPRIATION ORDINANCE 2020-02

WHEREAS, it has been determined that it is now necessary to reduce money than was appropriated in the annual budget. Now, therefore:


SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of the Vigo County Highway Fund the following appropriations are hereby reduced out of the funds named and for the purposes specified, subject to the laws governing the same.

<u>HIGHWAY FUND (1176)</u>		<u>REQUESTED</u>	<u>APPROVED</u>
<u>HIGHWAY ADMINISTRATION (0530)</u>		<u>REDUCTION</u>	<u>REDUCTION</u>
10010	Salaries	\$46,973	\$46,973
15210	FICA	\$3,594	\$3,594
15220	PERF	\$6,670	\$6,670
TOTAL HIGHWAY		\$57,237	\$57,237
TOTAL COUNTY HIGHWAY FUND		\$57,237	\$57,237

Approved on this 10th day of March, 2020.

Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>		
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Lisa Spence - Bunnett	
Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>		
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Chris Switzer	
Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>		
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Vicki Weger	
Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>		
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	James R. Mann II	
Aye <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>		
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Aaron Loudermilk	
Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>		
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	David Thompson	
Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>		
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Mike Morris, President	

Attest:


James W. Bramble
Vigo County Auditor

SALARY ORDINANCE 2020-13

SECTION 1. Be it ordained by the County Council of Vigo County, Indiana, that for the salaries of Vigo County Indiana, that for the salaries of the County Government Office Holders and the employees for the year ending December 31, 2020, the following sums of money are hereby appropriated and ordered set apart for the purposes specified, subject to the laws governing the same. Such sums herein appropriated shall be otherwise expressly stipulated for by law provided, however, that disbursements from each appropriation are further limited to the amounts listed for the detailed accounts making up such appropriation unless said accounts are increased or decreased in another ordinance or resolution by the County Council.

SECTION 2. That for the said fiscal year, there is appropriated out of the Vigo County General Fund the following:

REQUESTED APPROVED

COUNTY GENERAL FUND (1000)

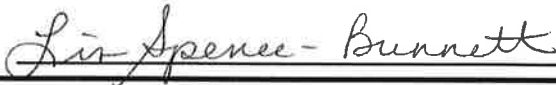

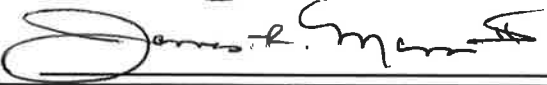
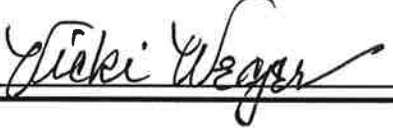
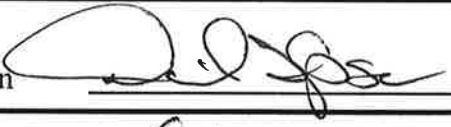
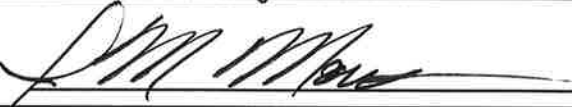
PROSECUTOR Department (0009)

Part Time Trial Deputy/City Court (2 positions)

a. Stipend

\$ 13,629 \$ 13,629

Approved on this 10th day of March, 2020.

Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>	Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Lisa Spence-Bunnett	
Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>	Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Chris Switzer	
Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>	Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	James R. Mann II	
Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>	Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Vicki Weger	
Aye <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>	Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Aaron Loudermilk	
Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>	Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	David Thompson	
Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>	Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Mike Morris, President	

Attest:


James W. Bramble
Vigo County Auditor

SALARY ORDINANCE 2020-10

SECTION 1. Be it ordained by the County Council of Vigo County, Indiana, that for the salaries of Vigo County Indiana, that for the salaries of the County Government Office Holders and the employees for the year ending December 31, 2020, the following sums of money are hereby appropriated and ordered set apart for the purposes specified, subject to the laws governing the same. Such sums herein appropriated shall be otherwise expressly stipulated for by law provided, however, that disbursements from each appropriated are further limited to the amounts listed for the detailed accounts making up such appropriation unless said accounts are increased or decreased in another ordinance or resolution by the County Council.

SECTION 2. That for the said fiscal year, there is appropriated out of the Vigo County General Fund the following:

REQUESTED

APPROVED

GENERAL FUND (1000)

Prosecutor (0009)

Legal Secretary Position (0009)

- a. Job title
- b. Job description
- c. Job classification
- d. FLSA status

COMOT C

Non-exempt

Approved on this 10th day of March, 2020.

Aye <input type="checkbox"/>	Absent <input type="checkbox"/>		
Nay <input checked="" type="checkbox"/>	Abstain <input type="checkbox"/>	Lisa Spence-Bunnett	<i>Lisa Spence-Bunnett</i>
Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>		
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Chris Switzer	<i>Chris Switzer</i>
Aye <input type="checkbox"/>	Absent <input type="checkbox"/>		
Nay <input checked="" type="checkbox"/>	Abstain <input type="checkbox"/>	James R. Mann II	<i>James R. Mann II</i>
Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>		
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Vicki Weger	<i>Vicki Weger</i>
Aye <input type="checkbox"/>	Absent <input checked="" type="checkbox"/>		
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Aaron Loudermilk	
Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>		
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	David Thompson	<i>David Thompson</i>
Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>		
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Mike Morris, President	<i>Mike Morris, President</i>

Attest:

James W. Bramble
James W. Bramble
Vigo County Auditor

SALARY ORDINANCE 2020-11

SECTION 1. Be it ordained by the County Council of Vigo County, Indiana, that for the salaries of Vigo County Indiana, that for the salaries of the County Government Office Holders and the employees for the year ending December 31, 2020, the following sums of money are hereby appropriated and ordered set apart for the purposes specified, subject to the laws governing the same. Such sums herein appropriated shall be otherwise expressly stipulated for by law provided, however, that disbursements from each appropriated are further limited to the amounts listed for the detailed accounts making up such appropriation unless said accounts are increased or decreased in another ordinance or resolution by the County Council.

SECTION 2. That for the said fiscal year, there is appropriated out of the Vigo County General Fund the following:

GENERAL FUND (1000)

Prosecutor (0009)

Deputy Prosecutor

- a. Job title
- b. Job description
- c. Job classification
- d. FLSA status

REQUESTED

APPROVED

EXE B

Exempt

Approved on this 19th day of May, 2020.

Tabled

<input type="checkbox"/> Aye	<input type="checkbox"/> Absent	
<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	Lisa Spence-Bunnett _____
<input type="checkbox"/> Aye	<input type="checkbox"/> Absent	
<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	Chris Switzer _____
<input type="checkbox"/> Aye	<input type="checkbox"/> Absent	
<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	James R. Mann II _____
<input type="checkbox"/> Aye	<input type="checkbox"/> Absent	
<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	Vicki Weger _____
<input type="checkbox"/> Aye	<input type="checkbox"/> Absent	
<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	Aaron Loudermilk _____
<input type="checkbox"/> Aye	<input type="checkbox"/> Absent	
<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	David Thompson _____
<input type="checkbox"/> Aye	<input type="checkbox"/> Absent	
<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	Mike Morris, President _____

Attest:

James W. Bramble
Vigo County Auditor

SALARY ORDINANCE 2020-12

SECTION 1. Be it ordained by the County Council of Vigo County, Indiana, that for the salaries of Vigo County Indiana, that for the salaries of the County Government Office Holders and the employees for the year ending December 31, 2020, the following sums of money are hereby appropriated and ordered set apart for the purposes specified, subject to the laws governing the same. Such sums herein appropriated shall be otherwise expressly stipulated for by law provided, however, that disbursements from each appropriated are further limited to the amounts listed for the detailed accounts making up such appropriation unless said accounts are increased or decreased in another ordinance or resolution by the County Council.

SECTION 2. That for the said fiscal year, there is appropriated out of the Vigo County General Fund the following:

REQUESTED

APPROVED

GENERAL FUND (1000)

Prosecutor (0009)

Legal Secretary

- a. Job title
- b. Job description
- c. Job classification
- d. FLSA status

COMOT C
Non-exempt

Approved on this 19th day of May, 2020.

Tabled

Aye <input type="checkbox"/>	Absent <input type="checkbox"/>	
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Lisa Spence-Bunnett _____
Aye <input type="checkbox"/>	Absent <input type="checkbox"/>	
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Chris Switzer _____
Aye <input type="checkbox"/>	Absent <input type="checkbox"/>	
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	James R. Mann II _____
Aye <input type="checkbox"/>	Absent <input type="checkbox"/>	
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Vicki Weger _____
Aye <input type="checkbox"/>	Absent <input type="checkbox"/>	
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Aaron Loudermilk _____
Aye <input type="checkbox"/>	Absent <input type="checkbox"/>	
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	David Thompson _____
Aye <input type="checkbox"/>	Absent <input type="checkbox"/>	
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Mike Morris, President _____

Attest:

James W. Bramble
Vigo County Auditor

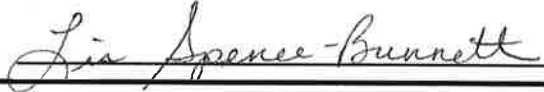

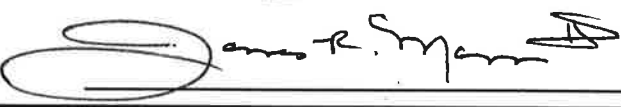
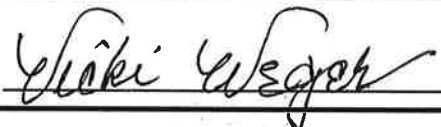
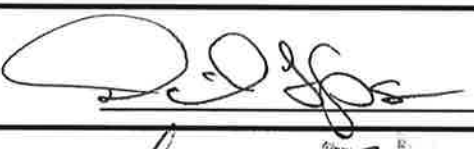
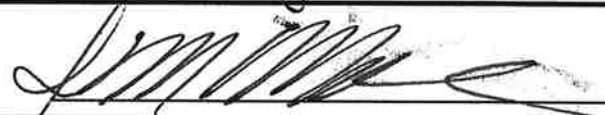
ADDITIONAL APPROPRIATION ORDINANCE 2020-05

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget. Now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of the General Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

	<u>REQUESTED</u>	<u>APPROPRIATED</u>
<u>General Fund/1000</u>		
<u>Prosecutor (0009)</u>		
1000.10010.000.0009 Payroll/Salaries	\$ 16,061 122,437	\$ 16,061 122,437
1000.15210.000.0009 Social Security/FICA	\$ 1,229 9,368	\$ 1,229 9,368
1000.15220.000.0009 PERF	\$ 3,985 17,388	\$ 3,985 17,388
1000.15230.000.0009 Group Insurance	\$ 14,600 65,559	\$ 14,600 65,559
TOTAL General Fund	\$ 214,752 35,875	\$ 214,752 35,875

Approved on this 10th day of March, 2020.

Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>		
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Lisa Spence - Bunnett	
Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>		
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Chris Switzer	
Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>		
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	James R. Mann II	
Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>		
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Vicki Weger	
Aye <input type="checkbox"/>	Absent <input type="checkbox"/>		
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Aaron Loudermilk	
Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>		
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	David Thompson	
Aye <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>		
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Mike Morris, President	

Attest:

James W. Bramble
Vigo County Auditor

VIGO COUNTY COUNCIL PERSONNEL COMMITTEE
Minutes
Tuesday, February 18, 2020 at 3:10 P.M.
Council Chambers, Vigo County Government Center

Pledge of Allegiance:

Councilman Aaron Loudermilk called the meeting to order and led the Pledge of Allegiance.

Calling of the roll:

Present: Aaron Loudermilk, Lisa Spence-Bunnett, David Thompson.

Others Present: Rob Roberts, Cheryl Loudermilk, Judy DeLisle, Jewellyn Andis, Rebecca Roush, Kylissa Miller, Howard Greninger.

Public comment:

There were none.

Communications from elected officials, other officials, or agencies of the County:

There were none.

Before considering the Requests of Council, Councilwoman Spence-Bunnett indicated that she had received an email indicating several elements where it seems like we are not following our documented procedures for receipt of information and documentation associated with requests. There was a lengthy discussion deciding how to properly handle this matter and it was decided that a meeting should be scheduled between Council Administrator Kylissa Miller and the new HR director to bring her up to speed on how things are handled and then maybe we can follow up with a refresher communication to departments about time and what it is expected, etc. Ms. Miller suggested the 3 committee members set a time for the review. It was suggested that March 31 might be a good time to schedule the review. The Council Administrator did inform the committee that she had received a request today and wanted to know if the committee wanted to hear it today or if they wanted it assigned to committee at the next meeting. Councilman Loudermilk indicated that it should be assigned to committee at the March meeting to stay consistent.

Requests of Council:

Chief Deputy Prosecutor Rob Roberts gave a short presentation regarding why these requests were being made examples of why the additional people were needed. He presented statistics showing the increase in caseload from several years ago to current day and the anticipated increase if things continued at the same pace. Statistics were broken down by the different types of cases. A lengthy discussion ensued. Councilwoman Spence-Bunnett felt that more specific information should be provided regarding what the impact would be by adding additional personnel. More in-depth discussion was had.

- a. **20-009 Prosecutor: City Court Deputy Prosecutor be divided between two people (split salary).** Chief Deputy Prosecutor Roberts talked about the difficulty in obtaining qualified attorneys to fill positions at the salary level paid. A comparison was made with various other counties the approximate size of Vigo County and we are on the bottom of the salary spectrum. The last time they advertised to fill a position, they had only two applicants and one was not qualified. In order to ease some of the overload, the Prosecutor's office is asking that the current City Court Deputy Prosecutor be promoted into a trial deputy spot. They have zero leads on anyone who could come in and handle that as a part-time spot in City Court so they are asking that the Council approve a split of that role so that the City Court prosecutor spot would then be held by two trial deputy spots. The outcome is not guaranteed but that is the only workable option they have been able to come up with.
- b. **20-010 Prosecutor: Reclassify Part Time City Court Legal Secretary to Full Time.** In conjunction with the prior request, if that split is approved, they are hoping to make the part time position of City Court legal secretary to full time using part of the cost savings of that trial deputy position to offset the difference in salary from part time to full time for the secretarial position. Mr. Roberts documented the reasoning behind making this a full-time position. Further in-depth discussion was had regarding both ROC 20-009 and 20-010 since they are intertwined. The Committee also asked about the increased duties assigned for this position and why the City Court staff cannot pick up some of the extra duties.
- c. **20-011 Prosecutor: Establish position for additional Deputy Prosecutor.** An in-depth discussion was had regarding this matter. The Committee wanted to hear specific reasoning why adding a new position would be beneficial and what would be improved and how the system will be impacted. The number of hours worked by the deputy prosecutors was also discussed.
- d. **20-012 Prosecutor: Establish position for additional Legal Secretary.** Discussion ensued as to the need for additional staffing. Increased caseload of the attorneys puts additional work on the secretarial staff. This particular position would be placed into a county office handling drug task force matters. Further discussion followed.

With regard to each of the Requests of Council, the Personnel Committee made the following decisions:

- a. **20-009 Prosecutor: City Court Deputy Prosecutor be divided between two people (split salary).** **Motion:** Lisa Spence-Bunnett moved to amend to consider this as a stipend arrangement for a 6-month period with an evaluation at the end of that time. David Thompson seconded the motion. The question was then raised as to whether or not the salary increase would be retroactive to

January 15 when the position was actually split between two people and the additional duties were actually added. After discussion, it was decided that the pay increase would **not** be retroactive to January 15. There was additional discussion about the 6-month time period. At that point, Lisa Spence-Bunnett withdrew her motion. Councilwoman Spence-Bunnett then moved to amend the motion to approve this as a stipend arrangement for the balance of 2020 and to then be evaluated as part of the budget/salary ordinance process for 2021. The motion was seconded by David Thompson. The motion was passed unanimously.

- b. **20-010 Prosecutor: Reclassify Part Time City Court Legal Secretary to Full Time.** David Thompson made a motion to move this to full Council with a favorable recommendation. There was additional discussion. With no second to the motion, Councilman Thompson withdrew the motion. Councilman Thompson then moved to send this matter to full Council with no recommendation. Lisa Spence-Bunnett seconded the motion. Motion passed unanimously.
- c. **20-011 Prosecutor: Establish position for additional Deputy Prosecutor.** David Thompson made a motion to move this to full Council with no recommendation. Lisa Spence-Bunnett seconded the motion.. Motion passed unanimously.
- d. **20-012 Prosecutor: Establish position for additional Legal Secretary.** David Thompson made a motion to move this to full Council with no recommendation. Lisa Spence-Bunnett seconded the motion. Motion passed unanimously.

Review of Nixle Policy. Councilman Thompson commented on this matter. This has to do with social media for the various departments. A conference call in January indicated that it was \$500.0 for 5 key words. There was some discussion at the last meeting that the cost was \$1,000.00. In a conference call held today, there was confusion but it was ultimately decided that the cost would be \$500.00 if it was decided to go ahead with this contract. An in-depth discussion was had regarding usage and the benefits to the various departments. Lisa Spence-Bunnett moved to pass this policy on to full Council with a favorable recommendation for implementation with initial coordination through the County Council Administrator. David Thompson seconded the motion. Motion passed unanimously.

Adjournment

Motion: to adjourn. **Action:** Adjourn. **Moved by** Lisa Spence-Bunnett. **Seconded by** David Thompson. Motion passed unanimously and was adjourned at 4:50 p.m.