



Mr. Brendan Kearns  
County Commissioner  
Vigo County  
650 So. 1st Street  
Terre Haute, IN47807

Dear Mr. Kearns:

Hamilton Center Inc. would like to offer our behavioral health services to your Vigo County employees following the terms of this single case agreement. This agreement will remain in effect until our agencies determine the need for a formal Employee Assistance Program.

Terms:

Employees Eligible: Vigo County employees

Treatment: 5 sessions to include assessment, and individual therapy  
1 session of medication management services if necessary.

Payment: \$80.00 per assessment or individual therapy  
\$150.00 per medication management service

Hamilton Center, Inc. Responsibilities:

Hamilton Center, Inc. will provide services to eligible employees by a licensed clinician within her/his scope of practice. Hamilton Center, Inc. will work with eligible employees to access services and provide treatment recommendations and referrals to other community supportive resources as necessary and if agreed to by the employee.

Hamilton Center, Inc. will submit an invoice to the County Commission each 30 days for services provided within that month.

Vigo County Commission Responsibilities:

Understand that no information regarding any employee's treatment can be released to his/her employer without a valid release of information signed and consented to by the employee.


Understand that after 5 sessions of assessment/therapy and 1 medication management session, that the employee will be referred to his/her insurance benefits provider if additional

services are needed or requested by the employee. Hamilton Center, Inc., may or may not be eligible to provide on-going services depending on the employee's insurance requirements.


Remit payment to Hamilton Center, Inc. within 30 days of receipt of invoice for services to:  
Hamilton Center, Inc.  
620 Eighth Avenue  
PO Box 4323  
Terre Haute, IN 47804

Please feel free to contact Dana Guthrie, Director of Quality and Managed Care, 812-231-8271 with your questions or concerns. Thank you for seeking services at Hamilton Center, Inc. to support your employees.

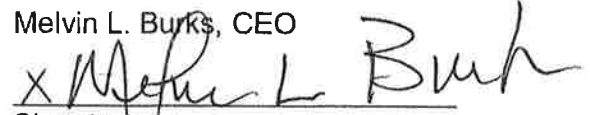
Brendan Kearns, Vigo County Commissioner

  
Signature

2/12/19  
Date

  
2/12/19

Melvin L. Burks, CEO

  
Signature

2/4/19  
Date