

**APPLICATION FOR PERMIT TO CUT INTO VIGO COUNTY RIGHT-OF-WAY**

Application is hereby made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by \_\_\_\_\_

\_\_\_\_\_ for a permit to cut into Vigo County Right-of-Way at the following

described location : \_\_\_\_\_

Lot # \_\_\_\_\_ Section: \_\_\_\_\_ Township: \_\_\_\_\_

for the purpose of \_\_\_\_\_

W.O. No. or S.O. No. \_\_\_\_\_

Type of Surface where opening is to be made \_\_\_\_\_

Opening will be \_\_\_\_\_ feet long in right-of-way and \_\_\_\_\_ feet long in road surface by \_\_\_\_\_ feet wide and \_\_\_\_\_ feet deep.

**RESPONSIBILITY:** If the inside face of trench is within three (3) feet of the edge of the road surface, I hereby agree to backfill the trench of the said opening with bank run gravel or crushed stone, which will be thoroughly compacted by tamping in layers not to exceed four (4) inches in depth to within twelve (12) inches of the present surface and to dispose of all surplus material and also to replace the remaining twelve (12) inches within the trench opening as per existing conditions prior to making trench, except that portion of the trench which is in the traveled road, the remaining twelve (12) inches will be backfilled with coarse gravel or crushed stone, maintained in a smooth and uniform condition for a period of not less than four (4) weeks after traffic is again permitted to pass over the filled trench, until such time the surface shall be replaced to existing conditions unless otherwise provided by special provisions.

For any cut other than the aforementioned conditions, I hereby agree to backfill the trench of said cut by thoroughly tamping the backfilling in layers not exceeding four (4) inches deep, unless provided by special provisions. I also agree to re-seed said trench cut with grass seed.

**I FURTHER AGREE:**

To furnish a drawing showing size, type, controlling dimensions, etc., of the proposed improvement relative to existing pavement, existing structures, existing right-of-way, and existing utilities;

To erect and maintain all necessary barricades, detour signs and warning lights, as set out in Section D of the Indiana Manual on Uniform Traffic Control Devices, to safely direct traffic over and around that part of the road where the above described work is to be done, so long as the work in any way interferes with traffic;

To move or remove any structures installed under this permit, should future traffic conditions or road improvements necessitate and when requested to do so by the Vigo County Highway Engineer;

To assume all responsibility for any injury or damage to persons or property resulting directly, or indirectly, from the work contemplated in this application;

To notify the Vigo County Highway Engineer in advance of the time of beginning the work done under this permit;

To restore the County property cut into or damaged, including said road and lateral cuts by applicant to its condition immediately prior to the applicant's damage or cut to the satisfaction of the Vigo County Commissioners, Vigo County Highway Superintendent, and the Vigo County Highway Engineer.

In accordance with the Schedule of Fees, shown on the reverse side of this sheet, a check in the amount of \$ \_\_\_\_\_ ( is attached) ( will be forwarded upon receipt of invoice). If, in completing the work, a wider cut is made in the surface than that specified on this application, any additional amount due will be remitted to the Vigo County Highway Department upon completion of the project.

A Maintenance Bond, which is required on each permit, based upon one-hundred percent (100%) of the estimated cost of labor and materials needed to restore the County property being cut into or damaged by applicant to its condition immediately prior to applicant's opening or damage, and which is to remain in effect for a period of three (3) years from the date of completion of said work ( is attached) ( is on file with the Vigo County Highway Department). Standard Bond Form # \_\_\_\_\_ shall be used and Bond shall be made payable to the Board of Commissioners of Vigo County.

CONTRACTOR \_\_\_\_\_

APPLICANT \_\_\_\_\_

ADDRESS \_\_\_\_\_

ADDRESS \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE \_\_\_\_\_  
(AUTHORIZED REPRESENTATIVE)

PHONE NUMBER \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_

**NOTE:** *All checks should be made payable to the Vigo County Treasurer and forwarded to the Vigo County Engineering Department.*

**GRANT OF PERMIT TO CUT INTO VIGO COUNTY RIGHT-OF-WAY**

The Vigo County Highway Engineer hereby grants to \_\_\_\_\_  
\_\_\_\_\_, a permit (Permit # \_\_\_\_\_) to cut  
into the Vigo County Highway Right-of-Way described herein, on condition that said applicant file with  
the Vigo County Highway Engineer, a Maintenance Bond (County Form No. \_\_\_\_\_) made  
payable to the Board of Commissioners of Vigo County in the amount of  
\_\_\_\_\_ ( \$ \_\_\_\_\_ ).

This permit shall expire on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

This permit is not effective until the above described Bond is filed.

If any person shall install a pipeline, conduit, or private drain across or along any County Highway, or shall block or damage a County Highway, without first obtaining a permit therefore, and filing with the Vigo County Highway Engineer a Bond, as provided herein above, such person shall be guilty of a misdemeanor, and upon conviction thereof, shall be fined any sum not exceeding One Thousand Dollars ( \$1,000.00).

**APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20 \_\_\_\_\_.**

**VIGO COUNTY ENGINEERING DEPARTMENT**

\_\_\_\_\_  
**Vigo County Engineer**