

December 6, 2022

Council Chambers
Vigo County Government Center
Terre Haute, Indiana

Roll Call:

Present: Chris Switzer and Mike Morris

Others Present: County Attorney Terry Modesitt, James Bramble, Cheryl Loudermilk, Kara Wright, Larry Robbins, Kevin Gardner, Tim Cunningham, Diana Winsted-Smith, Josie Thompson, Bruce Allen, Bob Lieb, Deb Kesler, Jared Bayler, Howard Greninger, Channel 2 News, and members of the public.

Pledge of Allegiance.

Chris Switzer called the meeting to order and led the Pledge of Allegiance.

Review of Minutes/Claims. Auditor James Bramble presented meeting minutes for November 15, 2022 for the regular meeting and the rezoning meeting for approval. Chris Switzer asked that those minutes be tabled due to the fact that he had not been present at those meetings and would like to wait to vote on them until Commissioner Kearns, who was attending a funeral, was present. Mr. Bramble then presented the minutes for the bid opening for December 5, 2022 for approval. Mike Morris made a motion to approve the minutes for the bid opening dated December 5, 2022. Chris Switzer seconded the motion. Upon a voice vote of 2-0, the motion unanimously passed.

Mr. Bramble presented the Board with expenditures for the period of November 12, 2022 through November 18, 2022 in the amount of \$4,141,203.39. Mike Morris made a motion to approve the November 12, 2022 through November 18, 2022 claims in the amount of \$4,141,203.39. Chris Switzer seconded the motion. Upon a voice vote of 2-0, the motion unanimously passed. Next, claims were presented to the Board with expenditures for the period of November 19, 2022 through November 25, 2022 in the amount of \$788,612.98. Chris Switzer made a motion to approve the November 19, 2022 through November 25, 2022 claims in the total amount of \$788,612.98. Mike Morris seconded the motion. Upon a voice vote of 2-0, the motion unanimously passed. Finally, claims were presented to the Board with expenditures for the period of November 26 through December 2, 2022 in the amount of \$1,813,363.21. Mike Morris made a motion to approve the November 26, 2022 through December 2, 2022 claims in the amount of \$1,813,363.21. Chris Switzer seconded the motion. Upon a voice vote of 2-0, the motion unanimously passed. Mr. Bramble then presented payroll for the period November 12, 2022 through November 25, 2022 in the amount of \$1,233,901.51. Mike Morris made a motion to approve payroll for the period November 12, 2022 through November 25, 2022 in the amount of \$1,233,901.51. Chris Switzer seconded the motion. Upon a voice vote of 2-0, the motion unanimously passed.

KCB Cleaning – Maintenance. Ricky Hammond said that they currently have A Cleaner Way cleaning at the Court House, Community Corrections and the old Jail which is now Dispatch. They want to switch to KCB Cleaning Services for the new year. The cost will be \$46,800 annually (\$3,900 per month). Mike Morris made a motion to approve the contract. Chris Switzer seconded the motion. Upon a voice vote of 2-0, the motion unanimously passed.

Award bid for Assessor's Office (Market Analysis) – Commissioners. Kevin Gardner said that a bid had been put out for a contractor that they use to go out and stratify neighborhoods, and check on grading and consistencies had through the years. He briefly explained how this works. It is in the best interests of the County to have this job performed by contract versus hiring a full time employee to do the same thing. One

bid was submitted by Janet Herman. There was a brief discussion. Chris Switzer made a motion to approve the contract of Janet Herman for \$59,000.00 annually. Mike Morris seconded the motion. Upon a voice vote of 2-0, the motion unanimously passed.

Final Resolution for Habitat property – John Villa. John Villa was unavailable today so Chief Deputy Auditor Cheryl Loudermilk explained that this was the Final Resolution assigning the tax sale certificate for the property at 1345 Third Avenue to Wabash Valley Habitat for Humanity. This has already been through the advertising process. This is the final step to deed the property to Habitat for Humanity. Mike Morris commented that this should be a positive for the neighborhood and made a motion to approve Resolution 2022-11. Chris Switzer seconded the motion. Upon a voice vote of 2-0, the motion unanimously passed.

Alcohol Monitoring Service Contract for Juvenile – Deb Kesler. Deb Kesler said this contract was primarily for the Juvenile Drug Court. They looked for and located a company for this service. They do have money already appropriated for this in their budget. This service can also be used for other juveniles who are on probation but the company will deal with them directly and bill the parents/guardian directly if they choose to go with home detention. Only the kids that are in the Drug Court that need home monitoring will be paid for by their budget. There was a short discussion. Mike Morris made a motion to approve the contract. Chris Switzer seconded the motion. Upon a voice vote of 2-0, the motion unanimously passed.

Canteen Services for Jail – Commissioners. Chris Switzer explained that the prices for meal services were going up at the jail. The price is going up about \$0.06 per meal. We do get a 10% rebate on every meal made for Edgar County and Clark County that gets sent to them. Chris Switzer made a motion to approve the contract. Mike Morris seconded the motion. Upon a voice vote of 2-0, the motion unanimously passed.

Amendment 2 LPA Consulting Contract – Engineer. Larry Robbins said this is part of the county wide bridge inspection contract. The Federal Highway changed the design vehicle for some of the load postings that need to be on some of our bridges. They changed it to an HL 93 vehicle. Didn't change a whole lot but did require them to look at the low posted bridges to make sure that those were all in compliance and we had the proper signage out. This Amendment No. 2 is for \$8,729 and is with VS Engineering. County Attorney has reviewed it. Mike Morris made a motion to approve the amendment. Chris Switzer seconded the motion. Upon a voice vote of 2-0, the motion unanimously passed.

2022 On Call Engineering Contract and Fee Schedule – Engineer. Larry Robbins said this contract is also with VS Engineering. This is an on-call contract. There have been several issues with some of the bridges this year. There has been some additional work on some of the bridges. VS has been able to come out and help with doing some of these things. He would like to have that ability in the future to be used at our discretion going forward. Mr. Robbins will discuss the need with the Commissioners prior to calling VS so that everybody is aware of what is being done. The County Attorney has also reviewed this contract and approved same. This document has no cost, it just establishes a fee schedule which is standard with the County's other bridge contracts except this is just on an "as needed" basis. There was a short discussion. Mike Morris made a motion to approve the contract. Chris Switzer seconded the motion. Upon a voice vote of 2-0, the motion unanimously passed.

Contract Amendment #2 – Engineer. Larry Robbins this was another contract amendment with VS Engineering. This is for Bridge #37. During an environmental view process, it was discovered that there was no asbestos report for this bridge. In order to do that, they had to include it in the contract which results in a change. The asbestos report is \$3,000. This amendment just reflects being able to take care of that asbestos report for environmental review. Mike Morris made a motion to approve this amendment. Chris Switzer seconded the motion. Upon a voice vote of 2-0, the motion unanimously passed.

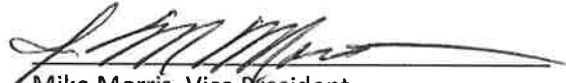
Public Comments. There were none.

Comments or other business from Commissioners or other Elected Officials. Kevin Gardner asked about the status of security for the building that had been previously discussed. Mike Morris said he didn't remember the Council's rules but they tabled it at least three meetings ago and he believed that under their rules, that kills it if they don't bring it back after the first meeting. He indicated that there was no money with which to do the plan presented and it would take an additional appropriation to do it. Mr. Switzer added that they had had several meetings with Rachel Leslie and they have a plan for about \$17 million of the \$21 million planned out that they will be bringing to the Council probably the first meeting in February since January is an organizational meeting. They will be working with the Council in 2023.

The next meeting will be December 20, 2022 at 9:00 a.m. The meeting recessed at 9:15 a.m.



Chris Switzer, President



Mike Morris, Vice President



Brendan Kearns, Secretary

Attest:



James Bramble, Auditor