

February 15, 2022

Council Chambers
Vigo County Annex
Terre Haute, Indiana

Roll Call:

Present: Chris Switzer, Mike Morris and Brendan Kearns

Others Present: County Attorney Jared Modesitt, Auditor James Bramble, Chief Deputy Auditor Cheryl Loudermilk, Tammy York-Allen, Bill Watson, Diana Winsted-Smith, Tim Cunningham, Kevin Gardner, Larry Robbins, Kara Wright, Bruce Allen, Terry Bays, Todd Thacker, Tyler Claypool, Josie Thompson, Chris Eldridge, Adam Grossman, Bob Leib, Ryan Wickens, Rob Roberts, Joey Lehman, Howard Greninger, and several members of the public.

Pledge of Allegiance.

Chris Switzer called the meeting to order and led the Pledge of Allegiance.

Review of Minutes/Claims. Auditor James Bramble presented the Board with expenditures for the period of January 29, 2022 through February 4, 2022 in the amount of \$1,020,573.32 plus payroll in the amount of \$1,074,920.18 for a total amount of \$2,095,493.50 and expenditures for the period of February 5, 2022 through February 11, 2022 in the amount of \$2,965,095.16. Mike Morris made a motion to approve the January 29, 2022 through February 4, 2022 claims and the February 5, 2022 through February 11, 2022 claims. Brendan Kearns seconded the motion. Upon a voice vote of 3-0, the motion unanimously passed.

Mr. Bramble then presented meeting minutes for February 1, 2022 and bid opening minutes for February 8, 2022 for approval. Mike Morris made a motion to approve both sets of minutes. Brendan Kearns seconded the motion. Upon a voice vote of 3-0, the motion unanimously passed.

Mr. Bramble then presented

Tyler Claypool – Update on New Jail. Tyler Claypool of Garmong Construction was present with an update on the status of the new jail. Original budget was \$67 million; current budget is \$67 million. There has been no change to budget overall. Original construction contingency was \$1.748 million. \$1.277 million currently remains of that amount left in contingency to date. Overall schedule is as follows: Sheriff's office move-in date is May of 2022; jail inmates should move in around July 1. Overall project is under budget and on schedule as of today. He then gave a brief review of work in progress and upcoming work. A slideshow presentation then took place. There are still some labor and supply shortages but nothing that can't be overcome. Those are being handled on a daily basis. The Sheriff's Office plans to start training the first couple of weeks of May with move-in scheduled around May 23. The owner change will happen during May and June. Inmate move-in takes place in July. There was a short discussion. Eric Ratts of DLZ, project architect, noted that they had been in contact with the Indiana Department of Corrections all during construction to make sure that the jail is in compliance. The Indiana Department of Corrections plans to make a visit to the jail to look at the facility because they have been kept informed of everything that has been done and all the efforts made by the Commissioners, Council members, Sheriff's Office, and everyone involved to make sure that Vigo County is in compliance. The Indiana Department of Corrections is very committed to making sure things are

correct and plan to have other counties going through this same thing to come and look at our project as to how things should be done.

Innovative Integration, Inc. - IT. Joey Lehman explained that this is an annual renewal. The price increase this year concerns our email archiving and Gateway. We are able to save money this year by going with a 3-year commitment instead of a 1-year. The savings amount is approximately \$6,000 a year. County Attorney Jared Modesitt noted that the contract had been reviewed and everything appears to be in order. Brendan Kearns made a motion to approve the agreement with Innovative Integration. Mike Morris seconded the motion. Upon a voice vote of 3-0, the motion unanimously passed.

Ordinance No. 2022-03 – A Portion of West Graceland Ave in Wagner Park Place 2nd Section. Ryan Wickens presented this Ordinance concerning the vacation of a right-of-way on a portion of West Graceland Avenue in West Terre Haute. Petitioners are Herman and Stacey Poppe. They plan to subdivide the property and create a new parcel for the barn and then transfer that to the property owner to the north who owns Lot 2. Required notifications were made to adjacent property owners by certified mail and legal publication was had. There were no responses/objections from the notified parties. One of the parties notified is the person who is going to be purchasing the property. After a brief explanation to the Commissioners regarding the map and what was going to take place, Chris Switzer made a motion to approve Ordinance 2202-03. Brendan Kearns seconded the motion. Upon a voice vote of 3-0, the motion unanimously passed.

Ordinance No. 2022-04 – All that Portion of an Alleyway in Block 6 as Dedicated in Coal Bluff Original Town Plat. Ryan Wickens then presented Ordinance No. 2022-04 on behalf of Greg Lawson. There are no adjacent property owners. Mr. Lawson basically owns the entire block there in Coal Bluff. He is looking to vacate an undeveloped alleyway. Brendan Kearns made a motion to approve Ordinance 2202-04. Mike Morris seconded the motion. Upon a voice vote of 3-0, the motion unanimously passed.

Appointment to Area Plan Board – Commissioners. Chris Switzer noted that it had been discovered that a Commissioner could be appointed to the Area Plan Board rather than having to appoint another individual. Mike Morris has volunteered to be the Commissioner's representative to the Area Plan Commission. Chris Switzer made a motion to approve the appointment of Mike Morris to the Area Plan Board. Brendan Kearns seconded the motion. Upon a voice vote of 3-0, the motion was unanimously approved.

Jail Feasibility Study for old Jail - Commissioners. Chris Switzer stated that last year, companies had been asked to submit proposals to look at the old jail and make recommendations on whether or not the it could be salvaged and if it was worth it to try. Two proposals have been received. DLZ turned in a proposal for \$9,800 and RQAW turned in a proposal for \$19,000. Mr. Switzer stated that the Commissioners do have the funds to do this without going to the Council and ask for any money. Mike Morris made several comments after which he then made a motion to approve the proposal of DLZ. At this point in time, Chris Switzer asked Eric Ratts of DLZ if he had any comments to make. Mr. Ratts noted that in 2016, DLZ spent a lot of time in that jail studying it and looking at the conditions then. They will be reviewing the facility again and the same people who reviewed it in 2016 are still with DLZ and will be conducting the review again. He stated that they are willing to work with the Commissioners to make sure that the right decision gets made. Brendan Kearns seconded the motion. Upon a voice vote of 3-0, the motion unanimously passed.

Per Diem and Mileage – Auditor. Mr. Bramble noted that the employee handbook was updated last year for employees' work-related use of their personal automobiles and per diem while out of town on business to the federal government approved rates. There has been an increase for 2022 for mileage to \$0.58½ per mile and the per diem rate for meals has gone up to \$59.00 per day. Mr. Bramble thought that should be ratified. Brendan Kearns made a motion to approve the increases and that same should be added as an addendum to the handbook. Mike Morris seconded the motion. Upon a voice vote of 3-0, the motion unanimously passed. Mr. Bramble said he thought HR Director Kara Wright should probably send an email notification to employees of this change and she confirmed she would do so.

Community Crossings Bid Award – Highway Superintendent. Larry Robbins, Vigo County Engineer, said that the bid opening for the Community Crossings 2021-2 project took place last Tuesday. Milestone Contractor South was the sole bidder. Everything seemed to be in order and everything was included. There was one road that was slightly over the estimated bid but the other road bids were all under. Mr. Robbins recommended that we proceed with this bid. Brendan Kearns made a motion to accept and approve the bid. Mike Morris seconded the motion. Upon a voice vote of 3-0, the motion unanimously passed.

Adult Protective Services - Prosecutor. Rob Roberts indicated that near the end of last year, money was appropriated at the State level through FSSA towards the Adult Protective Services units for additional compensation for those units to be divided up among those employees. The amount for Vigo County was roughly \$12,000.00. In order to receive that money, an addendum is needed to the contract with the State that was approved previously. If approved today, the contract is not yet available for signature due to the State switching over from DocuSign to a different electronic vendor. They anticipate it will be available for signing next week. There was a brief discussion. Chief Deputy Auditor Cheryl Loudermilk asked for clarification that these funds were for Adult Protective Services employees only and not members of the Prosecutor's Office. Mr. Roberts confirmed that it is just for Adult Protective Services but does include people who are contracted to do work for Adult Protective Services, as well as the bookkeepers. After a brief further discussion, Brendan Kearns made a motion to approve the contract. Mike Morris seconded the motion. Upon a voice vote of 3-0, the motion unanimously passed.

Comments or other business from Commissioners or other Elected Officials. There were none.

Public Comments. There were none.

The meeting recessed at 9:40 a.m.

Attest:


James Bramble, Auditor


Chris Switzer, President


Mike Morris, Vice President


Brendan Kearns, Secretary