

**VIGO COUNTY COUNCIL**  
**October 11, 2011**  
**5:00 P.M.**

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**VIGO COUNTY COUNCIL  
AGENDA  
Tuesday, October 11, 2011 AT 5:00 P.M.  
COUNCIL CHAMBERS, VIGO COUNTY ANNEX**

1. Pledge of Allegiance
2. Calling of the Roll
3. Corrections to the journal of the preceding meeting, if needed
  - a. September 13, 2011
4. Public Comment
5. Communications from other officials or agencies
6. Reports from standing committees
  - a. Budget Adjustment Committee
    - i. Additional Appropriation 2011-51
    - ii. Additional Appropriation 2011-52
    - iii. Resolution of Re-Allocation of Existing Appropriation 2011-07
    - iv. Additional Appropriation 2011-53
    - v. Additional Appropriation 2011-54
    - vi. Additional Appropriation 2011-55
    - vii. Additional Appropriation 2011-56
    - viii. Additional Appropriation 2011-57
  - b. Special Projects
    - i. Additional Appropriation 2011-58
  - c. Personnel
    - i. Salary Ordinance 2011-15
    - ii. Additional Appropriation 2011-59
  - d. Annual Budget Committee
    - i. Resolution 2011-15
    - ii. Resolution 2011-16
    - iii. 2012 Binding Recommendations
      1. Honey Creek FPD
      2. New Goshen FPD
      3. Lost Creek
      4. Prairieton FPD
      5. Riley FPD
      6. Sugar Creek FPD
      7. Clay-Owen-Vigo Solid Waste
    - iv. Non-Binding Recommendation
      1. Prairie Creek
    - v. Review of Sheriff Commissary Fund
7. Reports from select committees
8. Ordinances relating to appropriations
9. Honorary resolutions.
10. Resolutions relating to fiscal policies of the Council
11. First reading by summary reference of proposed ordinances and resolutions
12. Appointment
13. Adjournment

NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS

Notice is hereby given the Taxpayers of Vigo County, Indiana, that the Vigo County Council will meet at the Vigo County Annex, 127 Oak Street, Terre Haute, Indiana at 5:00 pm on October 11, 2011 to consider the following appropriations in excess of the budget of the current year.

**COUNTY GENERAL  
COMMISSIONERS**

FICA	\$377
PERF	\$529
Postage	\$50,000
Interlocal Agreement	\$1,600

**COURTS**

Payroll	\$4,917
<b>TOTAL COUNTY GENERAL FUND</b>	<b>\$57,423</b>

**TOURISM**

Advertising/Marketing/Promotions	\$50,000
<b>TOTAL TOURISM FUND</b>	<b>\$50,000</b>

**COUNTY AUDITOR'S INELIGIBLE DEDUCTIONS**

Software	\$167,900
Service Agreements	\$6,300
<b>TOTAL CO AUD INELIGIBLE DED FUND</b>	<b>\$174,200</b>

**PRE-TRIAL DIVERSION**

Law Enforcement Grants	\$5,000
<b>TOTAL PRE-TRIAL DIVERSION FUND</b>	<b>\$5,000</b>

**RECORDER SECURITY PROTECTION**

Redacting	\$30,000
<b>TOTAL RECORDER SEC PROTECT FUND</b>	<b>\$30,000</b>

**HEALTH**

Gasoline	\$7,000
<b>TOTAL HEALTH FUND</b>	<b>\$7,000</b>

**HEALTH DONATION**

Nursing Supplies	\$1,500
Gasoline	\$7,000
Capital Improvement	\$7,000
<b>TOTAL HEALTH DONATION FUND</b>	<b>\$15,500</b>

Taxpayers appearing at this meeting shall have the right to be heard. The additional appropriations as finally made will be referred to the Department of Local Government Finance. The DLGF will make a written determination as to the sufficiency of funds to support appropriations made within fifteen (15) days of receipt of the certified copy of the action taken.

TIMOTHY M. SEPRODI  
VIGO COUNTY AUDITOR

TO BE PUBLISHED: Friday September 30, 2011  
TRIBUNE-STAR

## ADDITIONAL APPROPRIATION ORDINANCE 2011-51

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County General Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

<u>COUNTY GENERAL</u> <u>COMMISSIONERS</u>	<u>REQUESTED</u>	<u>APPROPRIATED</u>
43005 Postage	\$50,000	
<b>TOTAL COUNTY GENERAL FUND</b>	<b>\$50,000</b>	

*Approved on this 11th day of October 2011.*

AYE

NAY

_____	Brad Anderson	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Kathy Miller	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

\_\_\_\_\_  
Mark Bird, President

*Attest:*

\_\_\_\_\_  
Timothy M. Seprodi  
Vigo County Auditor

## ADDITIONAL APPROPRIATION ORDINANCE 2011-52

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County Tourism Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

<u>TOURISM</u>	<u>REQUESTED</u>	<u>APPROPRIATED</u>
43035 Advertising/Marketing/Promotions	\$50,000	
<b>TOTAL TOURISM FUND</b>	<b>\$50,000</b>	

*Approved on this 11th day of October 2011.*

AYE

NAY

_____	Brad Anderson	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Kathy Miller	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

\_\_\_\_\_  
Mark Bird, President

*Attest:*

\_\_\_\_\_  
Timothy M. Seprodi  
Vigo County Auditor

**RESOLUTION OF RE-ALLOCATION OF EXISTING APPROPRIATION**

**2011-07**

It has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purposes which appropriated are hereby re-allocated in the following amounts:

			<u>REQUESTED</u>	<u>APPROVED</u>
<b><u>COUNTY GENERAL</u></b>				
<b><u>PROSECUTOR TITLE IV-D</u></b>				
From:	001-270-43020	Bonds	\$100	
	001-270-43690	Trial Expense	\$255	
	001-270-43720	Travel Expense	\$1,000	
	001-270-43730	Registration	\$500	
	001-270-43920	Service Agreements	\$750	
To:	001-270-42100	Office Supplies		\$2,605

*Approved on this 11th day of October 2011.*

AYE

NAY

_____	Brad Anderson	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Kathy Miller	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

*Attest:*

\_\_\_\_\_  
Mark Bird, President

\_\_\_\_\_  
Timothy M. Seprodi  
Vigo County Auditor

## ADDITIONAL APPROPRIATION ORDINANCE 2011-53

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County Pre-Trial Diversion Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

	<u>REQUESTED</u>	<u>APPROPRIATED</u>
<b><u>PRE-TRIAL DIVERSION</u></b>		
43140 Grants to Co Police Agencies	\$5,000	
<b>TOTAL PRE-TRIAL DIVERSION FUND</b>	<b>\$5,000</b>	

*Approved on this 11th day of October 2011.*

AYE

NAY

_____	Brad Anderson	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Kathy Miller	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

\_\_\_\_\_  
Mark Bird, President

*Attest:*

\_\_\_\_\_  
Timothy M. Seprodi  
Vigo County Auditor

**ADDITIONAL APPROPRIATION ORDINANCE 2011-54**

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County Health Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

<u>HEALTH</u>	<u>REQUESTED</u>	<u>APPROPRIATED</u>
42440 Gasoline	\$7,000	
<b>TOTAL HEALTH FUND</b>	<b>\$7,000</b>	

*Approved on this 11th day of October 2011.*

AYE

NAY

_____	Brad Anderson	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Kathy Miller	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

\_\_\_\_\_  
Mark Bird, President

*Attest:*

\_\_\_\_\_  
Timothy M. Seprodi  
Vigo County Auditor



## ADDITIONAL APPROPRIATION ORDINANCE 2011-55

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County Health Donation Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

<u>HEALTH DONATION</u>	<u>REQUESTED</u>	<u>APPROPRIATED</u>
42200 Nursing Supplies	\$1,500	
42440 Gasoline	\$7,000	
44700 Capital Improvement	\$7,000	
<b>TOTAL HEALTH DONATION FUND</b>	<b>\$15,500</b>	

*Approved on this 11th day of October 2011.*

AYE

NAY

_____	Brad Anderson	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Kathy Miller	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

\_\_\_\_\_  
Mark Bird, President

*Attest:*

\_\_\_\_\_  
Timothy M. Seprodi  
Vigo County Auditor

**ADDITIONAL APPROPRIATION ORDINANCE 2011-56**

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County Recorder Security Protection Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

	<u>REQUESTED</u>	<u>APPROPRIATED</u>
<b><u>RECORDER SECURITY PROTECTION</u></b>		
43915 Redacting	\$30,000	
<b>TOTAL RECORDER SECURITY PROTECTION FUND</b>	<b>\$30,000</b>	

*Approved on this 11th day of October 2011.*

AYE

NAY

_____	Brad Anderson	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Kathy Miller	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

\_\_\_\_\_  
Mark Bird, President

*Attest:*

\_\_\_\_\_  
Timothy M. Sprodi  
Vigo County Auditor

## ADDITIONAL APPROPRIATION ORDINANCE 2011-57

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County Auditor's Ineligible Deductions Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

<u>COUNTY AUDITOR'S INELIGIBLE DEDUCTIONS</u>	<u>REQUESTED</u>	<u>APPROPRIATED</u>
43920 Service Agreements	\$6,300	
44540 Software	\$167,900	
<b>TOTAL CO AUD INELIGIBLE DEDUCTIONS FUND</b>	<b>\$174,200</b>	

*Approved on this 11th day of October 2011.*

AYE

NAY

_____	Brad Anderson	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Kathy Miller	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

\_\_\_\_\_  
Mark Bird, President

*Attest:*

\_\_\_\_\_  
Timothy M. Seprodi  
Vigo County Auditor

**ADDITIONAL APPROPRIATION ORDINANCE 2011-58**

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County General Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

<u>COUNTY GENERAL</u> <u>COMMISSIONERS</u>	<u>REQUESTED</u>	<u>APPROPRIATED</u>
43119 Interlocal Agreement	\$1,600	
<b>TOTAL COUNTY GENERAL FUND</b>	<b>\$1,600</b>	

*Approved on this 11th day of October 2011.*

AYE

NAY

_____	Brad Anderson	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Kathy Miller	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

\_\_\_\_\_  
Mark Bird, President

*Attest:*

\_\_\_\_\_  
Timothy M. Sprodi  
Vigo County Auditor

## SALARY ORDINANCE 2011-15

SECTION 1. Be it ordained by the County Council of Vigo County, Indiana, that for the salaries of Vigo County Indiana, that for the salaries of the County Government Office Holders and the employees for the year ending December 31, 2011, the following sums of money are hereby appropriated and ordered set apart for the purposes specified, subject to the laws governing the same. Such sums herein appropriated shall be otherwise expressly stipulated for by law provided, however, that disbursements from each appropriated are further limited to the amounts listed for the detailed accounts making up such appropriation unless said accounts are increased or decreased in another ordinance or resolution by the County Council.

<u>COUNTY GENERAL</u>	<u>REQUESTED</u>	<u>APPROPRIATED</u>
<u>COURTS</u>		
Court Reporter	Grade 8	

*Approved on this 11th day of October 2011.*

<u>AYE</u>		<u>NAY</u>
_____	Brad Anderson	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Kathy Miller	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

\_\_\_\_\_  
Mark Bird, President

*Attest:*

\_\_\_\_\_  
Timothy M. Seprodi  
Vigo County Auditor

## ADDITIONAL APPROPRIATION ORDINANCE 2011-59

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County General Fund the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

	<u>REQUESTED</u>	<u>APPROPRIATED</u>
<u>COUNTY GENERAL</u>		
<u>COURTs</u>		
40010 Payroll	\$4,917	
<u>COMMISSIONERS</u>		
41521 FICA	\$377	
41522 PERF	\$529	
<b>TOTAL COUNTY GENERAL FUND</b>	<b>\$5,823</b>	

*Approved on this 11th day of October 2011.*

AYE

NAY

_____	Brad Anderson	_____
_____	Bill Bryan	_____
_____	Tim P. Curley	_____
_____	Kathy Miller	_____
_____	Ed Ping	_____
_____	Bill Thomas	_____

\_\_\_\_\_  
Mark Bird, President

*Attest:*

\_\_\_\_\_  
Timothy M. Seprodi  
Vigo County Auditor

## RESOLUTION 2011-15

SECTION 1. In accordance with the 2011 Salary Ordinance as adopted on October 19, 2010, a position as been reviewed by the Annual Budget Committee of the Vigo County Council. The Committee has found the position to be necessary and has recommended to grant the authority to fill the position to the appropriate elected official or department head. The position is as follows:

<u>COUNTY GENERAL</u> <u>BUILDING MAINTENANCE</u>	<u>REQUESTED</u>	<u>APPROPRIATED</u>
Custodial	Grade 6	

*Approved on this 11th day of October 2011.*

AYE

NAY

	Brad Anderson	
	Bill Bryan	
	Tim P. Curley	
	Kathy Miller	
	Ed Ping	
	Bill Thomas	

\_\_\_\_\_  
Mark Bird, President

*Attest:*

\_\_\_\_\_  
Timothy M. Seprodi  
Vigo County Auditor

## RESOLUTION 2011-16

SECTION 1. In accordance with the 2011 Salary Ordinance as adopted on October 19, 2010, a position as been reviewed by the Annual Budget Committee of the Vigo County Council. The Committee has found the position to be necessary and has recommended to grant the authority to fill the position to the appropriate elected official or department head. The position is as follows:

<u>COUNTY GENERAL</u> <u>CLERK</u>	<u>REQUESTED</u>	<u>APPROPRIATED</u>
Deputy Clerk	Grade 7	

*Approved on this 11th day of October 2011.*

<u>AYE</u>		<u>NAY</u>
	Brad Anderson	
	Bill Bryan	
	Tim P. Curley	
	Kathy Miller	
	Ed Ping	
	Bill Thomas	

\_\_\_\_\_  
Mark Bird, President

*Attest:*

\_\_\_\_\_  
Timothy M. Seprodi  
Vigo County Auditor





# The Board of Commissioners of Vigo County

## Commissioners

Mike Ciolli, 1st District

Judith A. Anderson, 2nd District

Paul Mason, 3rd District

650 S. 1st STREET  
TERRE HAUTE, INDIANA 47807  
(812) 462-3367  
Fax: (812) 234-2409

June 24, 2011

Vigo County Auditor,

The Vigo County Commissioners need an additional appropriation into their budget for postage to complete the fiscal year. The amount budgeted was held at \$178,500 which was the same for 2010. In 2010 we received an additional \$32,000. This year we require \$50,000. One factor for the increase in postage is the confirm delivery parcel package cost jumping from \$3.17 to \$3.76 for the lowest weight. This is still a savings over the USPS certified mail cost of \$5.27.

Thank you for your consideration.

Sincerely,

Vigo County Commissioners

A handwritten signature in cursive script, appearing to read "Mike Ciolli", written over a horizontal line.

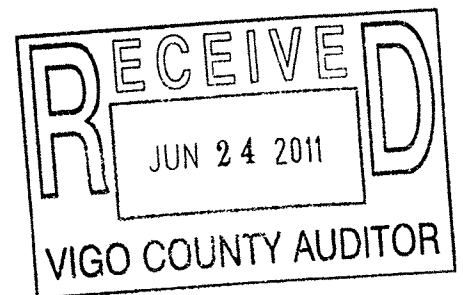
Mike Ciolli

A handwritten signature in cursive script, appearing to read "Judith A. Anderson", written over a horizontal line.

Judith A. Anderson

A handwritten signature in cursive script, appearing to read "Paul Mason", written over a horizontal line.

Paul Mason



## Department Commissioners

Fund 001-070 430-05

**POSTAGE**

18  
6/16/2011

# Department COMMISSIONERS

2011

Fund 000-000 430-05

**POSTAGE**

[illegible]



11-676

180-183

August 12, 2011

Vigo County Auditor Office  
ATTN: Tim Seprodi  
121 Oak Street  
Terre Haute, IN 47807

Dear Mr. Seprodi:

Please accept this letter by the Terre Haute Convention & Visitors Bureau to appear before the Vigo County Council. Please place my request on the agenda for the next upcoming Council meeting. The request is as follows:

- Additional appropriation in the amount of \$50,000.00 to be added to line item 430-35 advertising/marketing/promotions to cover expenses for the remainder of 2011.

If you have any questions please contact me at the number listed below.

Sincerely,

A handwritten signature in black ink, appearing to read "D. A. Patterson".

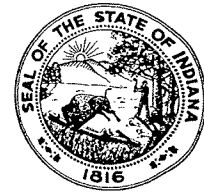
David A. Patterson  
Executive Director

DAP/ajd





**TERRY R. MODESITT**  
**PROSECUTING ATTORNEY**  
**OF VIGO COUNTY**  
CHILD SUPPORT DIVISION  
COURTHOUSE, 33 SOUTH THIRD STREET  
TERRE HAUTE, IN 47807  
PHONE (812) 462-3308  
FAX (812) 232-2664



CHILD SUPPORT DIVISION  
PROSECUTOR

MEGAN N. RAMSEY, DEPUTY

September 23, 2011

To: Vigo County Council

From: Terry Modesitt, Prosecutor  
Robert Roberts, Chief Deputy Prosecutor  
Holly Silver, Child Support Office

RE: Title IV-D Office, Transfer of Funds

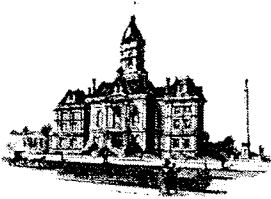
It is respectfully requested that the following issues be discussed at the Council Meeting:

We are requesting the council permit a funds transfer from **Travel Expenses (437-20)** to **Office Supplies (421-00)** in the amount of \$1000.00, from **Registration (437-30)** in the amount of \$500.00 to **Office Supplies (421-00)** and from **Bonds (430-20)** in the amount of \$100.00 to **Office Supplies (421-00)** and from **Service Agreements (439-20)** in the amount of \$750.00 to **Office Supplies (421-00)**, and from **Trial Expenses (436-90)** in the amount of \$255.00 to **Office Supplies (421-00)** for the ordering of office supplies needed by the office.

Respectfully Submitted,

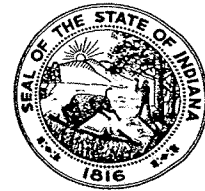
Robert E. Roberts  
Chief Deputy Prosecuting Attorney  
Vigo County, Indiana

Holly Silver  
IV-D Administrator



**TERRY R. MODESITT**  
**PROSECUTING ATTORNEY**  
**OF VIGO COUNTY**  
VIGO COUNTY COURT HOUSE  
33 SOUTH THIRD STREET, RM. 45  
TERRE HAUTE, IN 47807  
PHONE (812) 462-3305  
FAX (812) 238-1096

301-301  
11-077



September 12, 2011

To: Vigo County Council

RE: Prosecutor's Office Council Request

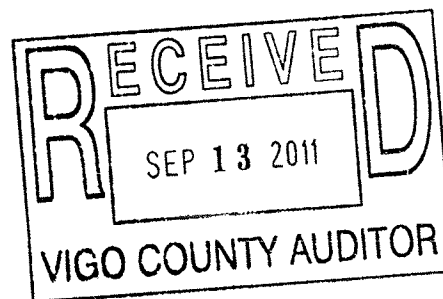
It is respectfully requested that the following issues be discussed at the October Council Meeting:

We are requesting the council approve the following appropriations in the Infraction Deferral Budget (301-301):

- \$5,000 to Law Enforcement Grants (431-40) for the Terre Haute Police Department Canine Unit to pay for assistance in obtaining and/or maintaining a canine officer.
- \$5,000 to Law Enforcement Grants (431-40) for the Highway Interdiction Program.

Respectfully Submitted,

Robert E. Roberts  
Chief Deputy Prosecuting Attorney  
Vigo County, Indiana





Vigo County Health Department  
Enrico I. Garcia, M.D. – Health Commissioner

Administration  
County Annex Building  
147 Oak Street, Terre Haute, Indiana 47807-2986  
Phone (812) 462-3428  
Fax (812) 234-1010

040-051


11-073

**TO:** Vigo County Auditor and Vigo County Council  
**FROM:** Vigo County Health Department  
**RE:** September Council Call  
**DATE:** July 27, 2011

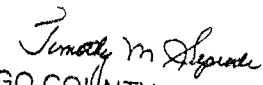
The Vigo County Health Department is requesting additional appropriation for the following:

424-40	Gasoline	\$ 7,000.00
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Thanks you for the consideration,

  
Joni Kay Foulkes  
Administrator

**FILED**  
JUL 27 2011

  
TIMOTHY M. SPENCE  
VIGO COUNTY AUDITOR



Vigo County Health Department  
Enrico I. Garcia, M.D. – Health Commissioner

Administration  
County Annex Building  
147 Oak Street, Terre Haute, Indiana 47807-2986  
Phone (812) 462-3428  
Fax (812) 234-1010

055-055

11-074

## AMENDMENT TO REQUEST SUBMITTED AUGUST 1, 2011

**TO:** Vigo County Auditor and Vigo County Council  
**FROM:** Vigo County Health Department  
**RE:** October Council Call  
**DATE:** September 7, 2011

The Vigo County Health Department is requesting an appropriation from Health Donation fund as follows:

055-055-424-40	Gasoline	\$7,000.00
055-055-422-00	Nursing Supplies	\$1,500.00

Thanks you for the consideration,

A handwritten signature in black ink, appearing to read "Joni Kay Foulkes".

**Joni Kay Foulkes**  
Administrator

FILED  
SEP 07 2011

*Enrico I. Garcia*  
VIGO COUNTY HEALTH DEPARTMENT





Vigo County Health Department  
Enrico I. Garcia, M.D. – Health Commissioner

Administration  
County Annex Building  
147 Oak Street, Terre Haute, Indiana 47807-2986  
Phone (812) 462-3428  
Fax (812) 234-1010

055-055  
11-075

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**AMENDMENT TO REQUEST SUBMITTED AUGUST 2, 2011**

**TO:** Vigo County Auditor and Vigo County Council  
**FROM:** Vigo County Health Department  
**RE:** October Council Call  
**DATE:** September 7, 2011

The Vigo County Health Department is requesting an appropriation from Health Donation fund as follows:

055-055-44700	Capital Improvement	\$7,000.00
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Thanks you for the consideration,

A handwritten signature in black ink, appearing to read "Joni Kay Foulkes".

**Joni Kay Foulkes**  
Administrator

**FILED**  
SEP 07 2011

*Timothy M. Sigurdson*  
VIGO COUNTY AUDITOR

**Nancy Allsup**  
**Vigo County Recorder**

Vigo County Annex  
199 Oak Street  
Terre Haute, IN 47807

Phone  
(812) 462-3301

Fax  
(812) 232-2219

TO: VIGO COUNTY COUNCIL  
FROM: VIGO COUNTY RECORDER  
RE: APPROPRIATION

I am requesting appropriation for necessary service agreements and redacting purposes from Security Protection Fund # 387. If any amount is unspent it will remain in the line item for further use. Requesting amount of \$30,000.

This is necessary for the project that we are doing that requires redacting **Per-State Statue** and down loading on to the computer system.

Thank You In Advance

  
VIGO COUNTY RECORDER

**FILED**  
JUN 16 2011

  
VIGO COUNTY AUDITOR



## Vigo County Auditor

VIGO COUNTY ANNEX  
131 OAK STREET  
TERRE HAUTE, INDIANA 47807  
(812) 462-3361 FAX: (812) 231-0091

11-079  
261-261

Timothy M. Seprodi, CPA, Auditor  
tim.seprodi@vigocounty.in.gov

Kylissa Miller, Chief Deputy Auditor  
kylissa.miller@vigocounty.in.gov

Date: September 6, 2011

To: Vigo County Council

From: Timothy M. Seprodi *TMS*

Re: Financial System

Earlier this year I received a favorable response from the Council regarding the purchase of a new financial system. After reviewing the options, I have determined the financial package with Low Associates in the best option for Vigo County at this time and I would like to proceed with the project.

The estimated base project costs are as follows:

Data Extraction from Current System	\$ 10,000
Software Licensing	\$106,100
Conversion, Implementation & Training	\$ 50,220
Database Licensing	\$ 4,940
Subtotal	\$171,260
Less: Commitment Discount	\$ 20,000
Total	\$151,260

There are additional features for the Payroll/Human Resources that should be considered such as Remote Time Reporting, Applicant Tracking and an online document service. Each provide a functionality that would be beneficial to the county resulting in increased efficiency and cost savings.

The County Auditor Ineligible Deduction Fund has a sufficient balance to cover the costs of the software and implementation. The annual support fees would be equal to or less than the current fees that are currently budgeted to County General so the impact on the budget would be negligible.

I am attaching the original quote but I am expecting additional information from Low Associates and will provide it as it is available.



Software Solutions

For the

Vigo County

Auditor and Treasurer

Offices

Low Associates  
Windows Payroll Financial System

Prepared by

Low Associates Inc.

June 3rd, 2011



## Windows Financial Accounting Suite

Vigo County  
6/3/2011

### BASE SOFTWARE:

	SOFTWARE LICENSE FEE	ANNUAL MAINTENANCE FEE
General Ledger	\$43,995	\$9,930
User Defined Query	\$4,695	\$804
Payroll/Human Resources	\$43,995	\$9,930
Investment System		
Report Viewer Software	\$4,695	\$804
Remote Connection Software		\$84
Sub Totals-Software License and Annual Maintenance Fees:	<u>\$97,380</u>	<u>\$21,552</u>

### TOTAL - Base Software License and Annual Maintenance Fees:

\$97,380 \$21,552

### OPTIONAL SOFTWARE:

	COST	MAINTENANCE FEE	SOFTWARE LICENSE FEE	ANNUAL MAINTENANCE FEE
Remote PO Entry	\$3,795	\$972		
Budget Projection			\$4,595	\$1,164
Funds Ledger			\$2,295	\$576
Remote Time Reporting	\$4,595	\$1,164		
Auto Signature Payroll System			\$795	\$240
Auto Signature Financial System			\$795	\$240
Accountability W2 and 1099 Software			\$240	\$240
Applicant Tracking	\$3,995	\$1,056		

### TOTAL - Optional Software License and Annual Maintenance Fees: (Optional Software not included / extended can be added)

\$8,720 \$2,460

### TRAINING - INSTALLATION - CONVERSION

Base Software Training, Optional Software Training, Software Installation, and Data Conversion will be billed as required through the Technical Services/Support Agreement.

(\*) See Technical Service/Support Agreement for future or additional training/service needs.

### TOTAL - SOFTWARE LICENSE, SERVICES AND ANNUAL MAINTENANCE FEES:

\$106,100 \$24,012

Prices including any Discounts or credits are firm for sixty days.

Annual Maintenance Fee includes support questions regarding the application software via our software support phone number, or application software trouble-shooting and resolution via a modem. If appropriate, application software support may also be provided via the Internet, mail, or email. The Annual Maintenance Fee also includes software updates necessary to correct software defects or periodic software updates for enhancements to the application software provided by Low. Any services not covered by the Annual Maintenance Fee can be provided through the use of the Technical Service/Support Agreement.

\* Annual Maintenance Fees begins the 1st month following installation.

The software proposed requires properly configured Network Hardware. For equipment requirements, see: [www.lllow.com](http://www.lllow.com).

Low Associates is a Dell Computer provider and can supply all of the necessary equipment, including preparation and installation needs.

**Vigo County**  
**Payroll/Financial Suite**  
**Technical Services/Support Agreement**

The technical service/support agreement is a mechanism that allows the county to purchase a block of time that can be used to provide the county with the services not included in the annual maintenance fee. This not only allows the county to purchase time at a reduced rate but also allows the county to budget for needed services each year. If the time purchased is not utilized within an accounting year, the unused time is not lost but will be carried over into the next year. This way the county is charged only for the services used. We recommend that this agreement be utilized for the initial installation, conversion, and training. Below are the estimated times for the services needed.

Windows Payroll/Financial System

Data Conversion	Estimated Hours Required	150
-----------------	--------------------------	-----

Conversion of Payroll/Financial Data will be provided by Low Associates. Low will provide a data map of required fields and format. The county will provide the data from their existing system in the prescribed format and data structure. Cost related to the conversion of data is based on the ability of receiving data from the county in our required format. Until a review of the data and its structure is completed the cost is an estimate. The county will have an opportunity to verify all information converted.

Training	Estimated Hours Required	150
----------	--------------------------	-----

An integral part of a successful implementation of the new Windows Payroll/Financial system is the training of your staff. This training can be held at the county or Low Associates offices. The number of county personnel to be trained is unlimited. This training can be end user or training of a county specific trainer. Any unused training time would be held in the Technical Support Account and used when needed.

**Vigo County  
Payroll/Financial Suite  
Technical Services/Support Agreement**

Hardware Installation/Setup	Estimated Hours Required	40
-----------------------------	--------------------------	----

This would include loading the necessary software on the file server. Provide information for the county support staff on establishing required icons on workstations and testing the communications between the servers, workstations, and printers. The county would be responsible for the network cabling and wiring infrastructure.

Contingency Time	Estimated Hours Required	100
------------------	--------------------------	-----

The time estimates given are based on the best information that we have available. It is our recommendation that an additional 100 hours of time be budgeted for any unforeseen issues that would require additional effort to accomplish an effective implementation. We would also recommend that a budgeted amount be put aside in the future for unforeseen changes that might occur. An example might include additional training for new personnel, cost for additional hardware, 3<sup>rd</sup> party software, or software enhancements to meet the specific needs of the county.

<b>Total Recommended Technical Service/Support Hours</b>	<b>440</b>
--	------------

# Vigo County Proposal Summary Total

## Windows Payroll Financial System

Windows Payroll Financial Software	\$106,100
Unlimited Users	
See Detailed Proposal	
<b>Total</b>	<b>\$106,100</b>

### Technical Services and Support\*

\*Special New Customer Rate of \$93

	Cost	
Payroll Financial Data Conversion**	\$13,950.00	
**A conversion file is required from your current vendor or a format approved by Low Associates		
Two Years History Conversion	\$9,300.00	
Payroll/Financial Training	\$13,950.00	
Hardware Installation and Setup	\$3,720.00	
Contingency Time	\$9,300.00	
<b>Total (Due 30 days after invoice)</b>		<b>\$50,220.00</b>

### Data Base Software

InterBase 7.5

	Cost	
Server	\$190.00	
Additional Processor/CPU	\$950.00	
Unlimited User Licenses	\$3,800.00	
<b>Total</b>		<b>\$4,940.00</b>

Early Commitment Discount (July 31st, 2011) **\$20,000.00**

**Total Project Cost** **\$141,260.00**

### Additional History Years Conversion

Price quoted is for history years conversion, if data is provided in exact same format as current year conversion data. History will be converted on an as time permits schedule and may require additional hardware.  
**\$7,500 per year**

Annual Maintenance Fees begin the first month following installation.  
Annual Maintenance/Support Fee is subject to annual adjustment.

Annual Maintenance Fee includes support questions regarding the application software via our software support phone number, or application software trouble-shooting and resolution via a modem. If appropriate, application software support may also be provided via the Internet, mail, or email. The Annual Maintenance Fee also includes software updates necessary to correct software defects or periodic software updates of enhancements to the application software provided by Low. Any services not covered by the Annual Maintenance Fee can be provided through the use to the Technical Service/Support Agreement.

The software proposed requires properly configured Network Hardware. For equipment requirements, see: [www.llow.com](http://www.llow.com). Low Associates is a Dell Computer provider and can supply all of the necessary equipment, including preparation and installation needs.



## Checklist of Additional Cost Possibilities:

The total project cost contains the complete cost to your county for anything directly related to Low Associates. This covers your unlimited software license, conversion of data (in the proper format), training, implementation, and any server and CPU licenses.

Outside of the total project cost, there may be some additional costs to the county in order to make the conversion, implementation, and overall effectiveness and efficiency of the entire project a success. These include:

### **Conversion:**

Current vendor data needs to be exported and placed into a format Low Associates prescribes. This allows us to convert and balance the data as quickly as possible. May require use of a 3<sup>rd</sup> party vendor familiar with data conversion.

### **Hardware:**

Please refer to our latest system requirements page for server and PC requirements. Below is a list of different types of hardware that you will need to effectively run the system.

1. Server: Must meet the specifications in the system requirements
2. CPU's: Must meet the specifications in the system requirements

## TECHNICAL SERVICE/SUPPORT

### *Why should you purchase technical service/support of hardware and software?*

- Discounted rates apply for prepaid technical service/support.
- Helps expedite special projects in a more timely manner.
- Allows better planning and budgeting.
- Supports your on-site technical staff in completing complex or critical projects.
- You may continue to purchase additional hours at the same rate level, or a lower rate level, for the remainder of the calendar year.
- At year-end, any unused balances will be carried forward (same level at new year's rate).

### YEAR 2012 RATES

Level 1	Service per Request Bill as Used	Co-op Hourly Rate \$135.00
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#### RATES FOR PRE-BILLED (PAID) TECHNICAL SERVICE/SUPPORT

		<u>Co-op Hourly Rate</u>
Level 2	20 to 119 Hours	\$113.00
Level 3	120 Hours or More	\$108.00
Level 4	240 Hours or More	\$103.00
Level 5	480 Hours or More	\$ 98.00
Level 6	960 Hours or More	\$ 93.00

#### OPTION SELECTED:

Hours of Technical Service/Support Selected: \_\_\_\_\_ Hours \_\_\_\_\_ Rate

Customer Signature \_\_\_\_\_

\_\_\_\_\_ Date

The co-op rates apply to technical service/support including, but not limited to, the installation and repair of hardware, co-op software modifications, training, data recovery, consulting, and networking.

Modification of 3<sup>rd</sup> party products, conversion of data, modification to non co-op software or software no longer being marketed may not be eligible for co-op special rates.

Co-op rates are effective for normal work days, Monday through Friday (excluding holidays) during normal business hours of 7:00 AM-4:30 PM local time. When required, special arrangements will be made for work to be completed outside the normal days/hours. Travel time, as well as any other expenses (if appropriate), will be applied to all customer site technical service/support calls.



210 N. Ironwood Drive, South Bend, IN 46615  
Phone (574) 234-7240 --- Fax (574) 233-4706  
[WWW.LLLOW.COM](http://WWW.LLLOW.COM)

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Server

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**Server Hardware**

CPU: Xeon 2.8 GHz or higher & multi-processor recommended  
Memory: 4 Gigabytes or higher recommended  
Hard Drive: 2 drives RAID 1 or higher recommended  
Free Space: 80 Gigabytes or higher recommended  
RPM speed: 10,000 minimum Note: 15,000 or higher recommended  
Controller: SCSI minimum  
Seek Time: 5 ms minimum

**Server Software**

\*Windows 2003 Server Standard Edition Note: Default installation and fixed IP for server  
\*Windows 2008 Server Standard Edition Note: Default installation and fixed IP for server  
Interbase Server - Version 7.5 Note: Cost dependent on number of users/processors  
EasySoft is required for Financial and Note: Included with Interbase Server  
Easy Accounting systems only

**Additional Server Notes:**

Low Associates software applications are high level applications and must be run on a dedicated server.  
There must be a DNS server available for use by workstation clients.  
Use of DHCP is recommended (otherwise each workstation must have a specified/fixed IP address).  
Processor and Printer Speed Requirements must meet the job requirements which the system is to accomplish.

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Workstation

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**Workstation Hardware**

CPU: Pentium 4 – 2.8 GHz or higher recommended  
Memory: 1 Gigabyte or higher recommended (Windows XP)  
Memory: 2 Gigabytes or higher recommended (Windows Vista\Windows 7)  
Hard Drive: 40 Gigabytes free space  
Printer: LaserJet Note: At least one high-speed networked printer recommended

**Workstation Software**

\*Windows 7 (Professional or Ultimate)  
\*Windows Vista (Business or Ultimate)  
WinXP Professional with Service Pack 3 (or higher)  
Adobe Acrobat Reader Ver 8 (or higher) Note: No Charge  
Access & Excel 2000 (or higher) Note: Required

**Additional Workstation Notes:**

Appropriate versions of InterBase and EasySoft clients are installed during workstation client installation.  
Processor and Printer Speed Requirements must meet the job requirements which the system is to accomplish.

At least 1 workstation (or the server) must have internet access with FTP capability.

**It is recommended that there be at least one high powered workstation available for major processes; please check with your Low Associates sales rep for more information.**

Due to the dynamic nature of the Windows operating system (for both servers/workstations) as well as our application software, a review meeting to determine specific recommendations for your environment is recommended before placing any hardware/software orders.

**\* Note: Our applications are supported on both 32/64 bit workstations and servers.**

September 8, 2011

Kylissa Miller  
Vigo County  
Chief Deputy Auditor  
131 Oak Street  
Terre Haute, IN 47807

Dear Mrs. Miller

Low Associates would like to submit the following payment option. This option would allow Low associates to start the financial data conversion and balancing as soon as possible in 2011. Vigo County would then decide the appropriate time to do the final financial conversion. Low Associates would complete the final conversion and balancing at that time.

Payment Option

2011 Payment for the following items:

Data Extraction and Format

Data Pit Stop	\$10,000
---------------	----------

Low Associates Processing

Financial Data Conversion and Balancing	\$13,950
Two Years History Conversion	\$9,300
Payroll/Financial Training	\$13,950
Hardware Installation and Setup	\$3,720
Contingency Time	\$9,300
Data Base Software	<u>\$4,940</u>
Sub Total	\$55,160

2012 Payment:

Low Associates Tax Software

Payroll Financial Software	\$53,050
Commitment Discount	<u>(\$10,000)</u>
Total	\$43,050

2013 Payment:

Low Associates Tax Software

Payroll Financial Software	\$53,050
Commitment Discount	<u>(\$10,000)</u>
Total	\$43,050

The normal annual maintenance and license fee would be billed for 2012 and 2013.

We hope that the above payment option is satisfactory. We are certain of a successful financial system conversion and implementation at Vigo County, and look forward to a long working relationship with your county.

Sincerely,

Shawn Low  
Low Associates Inc.  
800-822-0569



**DOCULIVERY**

## *Vigo County*

This proposal prepared by:

Low Associates  
574.234.7240  
[sales@lllow.com](mailto:sales@lllow.com)

9/8/2011

*Since Doculivery is a component- and option-based system, pricing and fees are organized accordingly. This proposal reflects the pricing for the components and options that were discussed with your sales representative. It also shows the prices and fees associated with other optional components and options that your organization may be inclined to implement in the future to refine your paperless process, and save even more money via additional system functionality.*

## Vigo County

### What is Doculivery?

National Payment's Doculivery online document service is an innovative, high-tech, high-touch alternative to outdated legacy storage and retrieval systems. Doculivery's robust design incorporates a unique set of adaptable modular components that can be customized to meet the needs of any organization.

Doculivery consolidates data into a unique web-based tool accessible from any Internet-ready location. Secure online pay stubs, W-2 and 1099 forms, invoices, and customer statements are created and delivered in less time and at far less expense than traditional paper models. Additional features, including online payment, automated fillable forms, and targeted search and reporting tools, further optimize the user experience.

### Why Choose Doculivery?

#### **Security**

Doculivery utilizes SQL server redundancy, SSL encryption, GeoTrust certificates, and firewall protection to minimize exposure and prevent critical data loss.

#### **Compliance**

Doculivery adheres to all federal tax filing requirements and state payroll laws. Customizable user entitlements safeguard privacy, and random offsite testing ensures coverage for any contingency.

Doculivery also provides users with immediate, convenient access to previous years' tax and payroll documents. A must-have for all organizations, this function enables users to quickly and easily produce documents required for audit, regulatory, and legal purposes. Doculivery's versatile design also allows system modifications designed to meet regulatory recordkeeping requirements.

Doculivery's customizable features create lower learning curves and allow users to master the system without investing time into significant training or instruction. Doculivery's simple web-based format utilizes a highly functional design model that's already familiar to Internet users and speeds acceptance.

#### **Flexibility**

Doculivery consolidates data from customer's existing legacy systems. XML programming and .NET Framework allow revisions and upgrades, advanced customization features, and customer-centric enhancements unmatched by older, less dynamic programming models.

#### **High Opt-in Rates**

Doculivery's ease of use and robust security translates into high opt-in rates for employees electing to receive electronic W-2s. It's practically twice the industry conversion rate!

### Doculivery Benefits:

- Dramatically increases cost savings
- Shortens vendor/customer payment cycle
- Protects data from intrusion and loss
- Requires no new hardware or software
- Creates and distributes customized reports
- Advances environmental initiatives by reducing paper waste

To learn how Doculivery can help your organization become more productive and reduce costs, please contact us today!

**Doculivery adapts to you. You don't have to adapt to Doculivery!**

## Vigo County

### Investment Overview

It's easy to see the huge return on investment by using Doculivery's online document management solutions.

Cost to Reissue	\$0.17	\$0.42	\$0.17	
Items Annually	16,000	1,200		
<b>Total Cost Per Item</b>	<b>\$1.90</b>	<b>\$3.24</b>	<b>\$1.90</b>	
<b>Total Yearly Costs Per Category</b>	<b>\$30,400.00</b>	<b>\$3,888.00</b>	<b>\$0.00</b>	<b>\$34,288.00</b>
<b>Doculivery Yearly Costs</b>	<b>Electronic Pay Stub</b>	<b>Electronic W-2</b>	<b>Electronic A/P Stub</b>	
Cost Per Item	\$0.30	\$0.90	\$0.30	
One-time Setup Fee	\$3,000.00	\$3,000.00	\$2,000.00	
One-time Branding Fee	\$2,000.00			
Monthly File Processing Fee	\$29.95			
Daily File Processing Fee				
Number of Pay Periods	26			
Number of Employees	600			
Items Annually	16,000	1,200		
<b>Total First Year Costs Per Category</b>	<b>\$10,159.40</b>	<b>\$4,080.00</b>	<b>\$0.00</b>	<b>\$14,239.40</b>
<b>Total Subsequent Yearly Costs</b>	<b>\$5,159.40</b>	<b>\$1,080.00</b>	<b>\$0.00</b>	<b>\$6,239.40</b>
<b>Your Savings</b>				
<b>Category Per Item Savings</b>	<b>\$1.60</b>	<b>\$2.34</b>	<b>\$1.60</b>	
<b>1st Year Savings Per Category</b>	<b>\$20,240.60</b>	<b>-\$192.00</b>	<b>\$0.00</b>	<b>\$20,048.60</b>
<b>Total Subsequent Yearly Savings Per Category</b>	<b>\$25,240.60</b>	<b>\$2,808.00</b>	<b>\$0.00</b>	<b>\$28,048.60</b>

### \*Average Per Item Costs

According to NACHA, the average cost to produce a pay stub in-house is \$1.90 for each employee. This includes labor, forms, and postage.

Research shows that the average cost to produce a W-2 or 1099 in-house is about \$3.24 for each employee. This includes labor, forms, and postage.





# DOCULIVERY

## Vigo County

### Customized Branding

Customized branding of Doculivery components includes your organization's unique URL for the Internal and External sides of the system along with customized graphics.

### Pay Stub Component

Pay stubs are stored online for seven years.

- File Processing Fee: \$29.95 per each Month.

### W-2 Component

W-2s stored online for seven years.

Have your W-2 information\*\* to us by October 1<sup>st</sup> to receive Doculivery online W-2s for that same year.

- W-2 Print & Mail Fee: \$0.45/each + postage

### A/P Stub Component

A/P Stubs stored online for seven years

- No File Processing Fee when used with pay stub component

### Messaging Component

- Messaging Fee: \$0.02/each  
(Messaging is FREE with pay stubs.)

### Additional Languages

Doculivery has multi-language capabilities. Each additional language other than English is \$250 per year.

### Inactive Account Fees

- Storage Fee: \$0.04/per statement stored over a 6 month period. (These fees are only assessed when an account remains open and accessible without any new activity.)

### Training Fees

One day of onsite training is included with initial setup. (Client pays direct expenses like: flight, lodging, car rental, food, etc.) Additional time will be charged against your technical Service Account

### File Types and Specifications for Pay Stubs

Please note that any software enhancements, upgrades, or other changes that alter your files and their formats outlined during the initial integration process may require additional setup fees.

National Payment strides towards a high level of functionality and accuracy in every product that we deliver. Our products rely on the quality of files that we receive from our clients.

We accept a wide variety of file types, and do not require them to be in any specific format. We do however require that the information in the file be presented in a clear and consistent format. The files must contain all of the information necessary for us to deliver an excellent product to our customers.

### Internet Browsers

Although Doculivery's basic features work with older versions of Internet browser applications, National Payment suggests using the newest versions available to ensure that all Doculivery features work as expected, and that all sessions are as safe and secure as possible.

National Payment highly recommends using Internet Explorer 7 and above, or Firefox 3 and above to access and use Doculivery.

**Implementation may take 6-8 weeks from date of signed proposal.**



**DOCULIVERY**

## Vigo County

### Component Selection

*Please select the Doculivery components that your organization is interested in, then sign, date, and fax this proposal back to Low Associates at 574-233-4706. By signing this Doculivery proposal, you acknowledge, understand, and accept the terms of this proposal.*

- ☐ Pay Stubs
- ☐ A/P Stubs
- ☐ W-2s
- ☐ 1099s
- ☐ Customized Branding
- ☐ Additional Languages

---

**Client Signature**

**Date**

All fees are discounted and based on billing through your technical service account. Special billing will be billed at full rates.

11-089

# VIGO SUPERIOR COURT, DIVISION 5

MICHAEL RADER, JUDGE

VIGO COUNTY COURTHOUSE, 33 SOUTH THIRD STREET, TERRE HAUTE, INDIANA 47807



Tel: 812-246-3206

Fax: 812-234-0272

13 September 2011

Re: Vigo Superior Court Division 5

Vigo County Council  
Attention: Auditor  
127 Oak Street  
Terre Haute, IN 47807



Dear Council Members:

In my capacity as judge of Vigo Superior Court Division 5, I respectfully request your approval to hire an additional court reporter. The court requires an additional reporter to adequately address the current criminal case load.

I am available to meet with the Personnel Committee as you may require to explain the need and to answer your questions.

Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Michael Rader".

Michael Rader, Judge  
Vigo Superior Court Division 5



# The Board of Commissioners of Vigo County

## Commissioners

Mike Ciolli, 1st District

Judith A. Anderson, 2nd District

Paul Mason, 3rd District

650 S. 1st STREET  
TERRE HAUTE, INDIANA 47807  
(812) 462-3367  
Fax: (812) 234-2409

September 6, 2011

Mr. Timothy Seprodi  
131 Oak St.  
Terre Haute, Indiana 47807

Dear Mr. Seprodi:

The Vigo County Board of Commissioners do request the Vigo County Auditor place the following on the next Council Call:

## COUNTY GENERAL

**Maintenance Dept.** Custodial Position , Jury Vaira, who retired on August 31, 2011.  
This would be a Grade 6, Step 1, which is \$22,725.00.

Sincerely,

VIGO COUNTY COMMISSIONERS

Mike Ciolli, President

Judith A. Anderson, Secretary

Paul Mason, Member

FILED  
SEP 07 2011

TIMOTHY M. SEPRODI  
VIGO COUNTY AUDITOR

# Clerk of the Circuit Court

43rd Judicial Circuit

**Patricia R. Mansard**

33 South 3rd Street  
Terre Haute, IN 47807-3425  
Telephone (812) 462-3211  
Fax (812) 462-3285



June 16, 2011

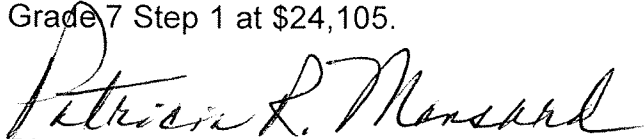
Timothy Seprodi  
Auditor, Vigo County  
Vigo County Annex  
Terre Haute, Indiana 47807

Dear Mr. Seprodi:

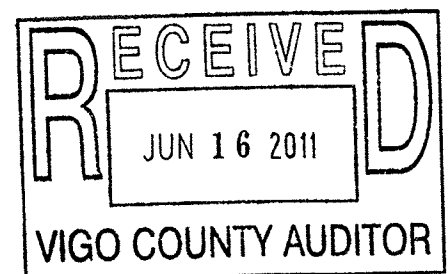
Please place before the Vigo County Council at the next appropriate meeting a request to fill a key position that is scheduled to be vacated.

The position of Counter Clerk is a Grade 7 and the employee is a Step 11 at \$27,424. This employee is retiring and her last day at work is November 28, 2011; she will be on vacation November 10-25, 2011.

We need to fill this position and plan to do this by hiring a new employee Grade 7 Step 1 at \$24,105.

  
Sincerely,

Patricia R. Mansard,  
Clerk of the Circuit Court



**VIGO COUNTY COUNCIL**

**RESOLUTION NO. # \_\_\_\_\_**

**APPROVING SHERIFF COMMISSARY FUND EXPENDITURES**

**WHEREAS**, IC36-8-10-21 provides for the establishment of a Commissary Fund into which funds from commissaries at the Vigo County Jail shall be deposited and from which the Sheriff or his designee may expend funds for those items enumerated in IC 36-8-10-21(d), including items which benefit the Sheriff's Office as are mutually agreed upon between the Sheriff's Office and the County Council pursuant to IC 36-8-10-21(d)(9); and

**WHEREAS**, The Vigo County Sheriff has requested authority to expend such funds for the purposes set forth on Exhibit A, attached hereto and made a part hereof, and the Vigo County Council desires to authorize expenditure of commissary funds for such purposes.

**NOW, THEREFORE, BE IT RESOLVED**, that the expenditure of the Vigo County Jail Commissary Funds for the use and purposes set forth in "Exhibit A" attached hereto be and the same are hereby approved.

Presented to the County Council of Vigo County, Indiana, and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

**Vigo County Council**

\_\_\_\_\_  
Mark Bird, President

\_\_\_\_\_  
William Bryan

\_\_\_\_\_  
Kathy Miller

\_\_\_\_\_  
Ed Ping

\_\_\_\_\_  
Brad Anderson

\_\_\_\_\_  
Tim Curley

\_\_\_\_\_  
Bill Thomas

ATTEST: \_\_\_\_\_  
Tim Seprodi, Vigo County Auditor

\_\_\_\_\_  
Date



# Vigo County Sheriff's Office

201 Cherry Street • Terre Haute, Indiana 47807

August 12, 2011

To: County Council Members  
Tim Seprodi, Vigo County Auditor  
Robert Wright, Vigo County Attorney

From: Greg, Ewing, Sheriff

Re: Sheriff's Commissary Fund Resolution – Exhibit A

1. Haircuts for trustees and indigent inmates
2. Reimbursement for lost or damaged inmate property
3. Reimbursement for expenses of inmates in transit
4. Postage for indigent inmates
5. Shipping cost regarding department equipment or evidence
6. Supplies or equipment to promote educational activities for inmates
7. Reimbursement for damaged employee property
8. Reimbursement for investigation expenses
9. Expenses for advertising for community events that promote the Sheriff's Office
10. Matching funds for grants
11. Advertising for job applicants
12. Expenses for installation and service of Sheriff's Office equipment
13. Expenses associated with contracting professional consultants
14. Expenses for hiring temporary employees
15. Expenses associated for rental of specialized equipment
16. Expenses associated with rewarding inmates and employees
17. Expenses associated with special events for inmates
18. Expenses associated regarding special details or investigations
19. Expenses associated with hosting training events
20. Any purpose that benefits the Sheriff Office that does not exceed \$1000.00

# LEDGER OF RECEIPTS, DISBURSEMENTS AND BALANCES

2011

DATE	SOURCE	EXPLANATION	DEPOSIT	ck#	CK AM'T	BALANCE
1/1	bal brought forward					\$14,861.89
5-Jan	The Uniform Shoppe	nurse's uniforms				\$14,861.89
3-Jan	Deposit	commissary		4131	\$383.50	\$14,478.39
4-Jan	Deposit	phone commission	\$1,176.15			\$15,654.54
5-Jan	Deposit	83 tx cards & commissary	\$81.00			\$15,735.54
5-Jan	Sara Holbert	uniform pants	\$2,825.90			\$18,561.44
5-Jan	Fox Canteen	commissary		4132	\$36.36	\$18,525.08
5-Jan	Kim Scott	office painting		4133	\$3,649.29	\$14,875.79
5-Jan	Sara Loudermilk	uniform pants		4134	\$702.00	\$14,173.79
5-Jan	Visa	meals for Cisco training		4135	\$13.90	\$14,159.89
6-Jan	Jerry Maurer	replacing ceilings & removing walls		4136	\$41.27	\$14,118.62
6-Jan	Deposit	commissary	\$628.25	4137	\$600.00	\$13,518.62
7-Jan	Poplar Flower Shop	Judge Radar's father		4138	\$52.50	\$14,146.87
7-Jan	Peffley & Hinshaw	squad car tows & tire changes		4139	\$115.00	\$14,094.37
7-Jan	Tim Osburn	supervisor phone allowance		4140	\$35.00	\$13,979.37
7-Jan	Dave's Deep Clean	squad car detailing		4141	\$50.00	\$13,944.37
7-Jan	Don Westerfield	supervisor phone allowance		4142	\$35.00	\$13,894.37
7-Jan	Crossroads	security lease		4143	\$1,986.63	\$13,859.37
7-Jan	Deposit	commissary	\$1,674.65			\$11,872.74
7-Jan	Durr's Towing	squad car tows & tire changes		4144	\$45.00	\$13,547.39
7-Jan	Menards	new ceiling tile for offices		4145	\$490.60	\$13,502.39
7-Jan	Lowe's	window blinds for sheriff office		4146	\$229.50	\$13,011.79
	void	void		4147		\$12,782.29
10-Jan	Deposit	119 tx cards	\$1,190.00			\$12,782.29
10-Jan	Sally Massey	evening nurse coverage		4148	\$442.50	\$13,972.29
12-Jan	Sam's	greg		4149	\$348.63	\$13,529.79
11-Jan	Deposit	commissary				\$13,181.16
11-Jan	State Farm Ins	Bauer-notary fee	\$2,670.85	4150	\$30.00	\$15,852.01
	void	void		4151		\$15,822.01
12-Jan	Baesler's	Leadership of Terre Haute lunch		4152	\$87.00	\$15,735.01
12-Jan	Papa John's	Leadership of Terre Haute lunch		4153	\$105.00	\$15,630.01
12-Jan	Office Max	office chairs		4154	\$727.42	\$14,902.59
12-Jan	Cleavy Newell	camera repair work		4155	\$480.00	\$14,422.59



12-Jan Deposit	commissary	\$939.80		\$15,362.39
13-Jan Deposit	commissary	\$1,320.00		\$16,682.39
13-Jan Fox Canteen	commissary		4156	\$4,385.26
14-Jan Sally Massey	evening nurse coverage		4157	\$322.50
14-Jan Ron Shaw	training hours for ordinance control officer		4158	\$270.00
14-Jan Deposit	48 tx cards & commissary	\$2,004.60		\$13,709.23
18-Jan Green Guard	first aid cabinet supplies		4159	\$148.49
18-Jan Kim Scott	office painting		4160	\$783.00
18-Jan Idle Creek Golf Course	merit officer roll call		4161	\$680.76
18-Jan Securus	750 tx cards		4162	\$5,260.00
18-Jan Erney's Safe & Lock	duplicate keys		4163	\$32.65
18-Jan Bob Oehl	supervisor phone allowance		4164	\$35.00
18-Jan Jeff Fox	office chairs		4165	\$315.63
18-Jan MAB	paint for offices		4166	\$513.28
	void		4167	\$5,940.42
18-Jan A+Embroidery	name on ordinance shirt		4168	\$8.00
18-Jan Brian DeHart	supervisor phone allowance		4169	\$35.00
18-Jan Durr's Towing	squad car tows & tire changes		4170	\$50.00
18-Jan Deposit	reimburse for claims pd that were VCCC	\$118.43		\$5,847.42
18-Jan Clark Cottom	reimburse for kerosene-firearms qualifications		4171	\$16.84
18-Jan Kotter Locksmith Services	install lock on attorney visitation room		4172	\$125.00
18-Jan Pen Products	indigent inmate care kits		4173	\$204.00
18-Jan TH Chamber of Commerce	membership dues		4174	\$759.00
19-Jan Deposit	commissary	\$3,102.75		\$4,861.01
21-Jan Sally Massey	evening nurse coverage		4175	\$307.50
20-Jan Deposit	88 tx cards	\$880.00		\$7,963.76
21-Jan Fox Canteen	commissary		4176	\$3,627.68
21-Jan Paula Slater	supervisor phone allowance		4177	\$35.00
21-Jan Mike Schalburg	mainanance work		4178	\$1,062.50
21-Jan Ron Shaw	training hours for ordinance control officer		4179	\$320.00
21-Jan Deposit	94 tx cards	\$940.00		\$3,491.08
21-Jan Deposit	commissary	\$1,309.50		\$4,431.08
26-Jan Baesler's	jail roll call		4180	\$63.26
26-Jan Ron Shaw	training hours for ordinance control officer		4181	\$240.00
26-Jan Deposit	100 tx cards & commissary	\$3,788.95		\$5,437.32
26-Jan Kim Scott	office painting		4182	\$756.00
28-Jan Wal-mart	office equipment		4183	\$1,097.74
				\$7,372.53

28-Jan Debbie Hughes	supervisor phone allowance	4184	\$35.00	\$7,337.53
28-Jan Fox Canteen	commissary	4185	\$3,563.74	\$3,773.79
28-Jan Sally Massey	evening nurse coverage	4186	\$345.00	\$3,428.79
20-Jan Tim Osburn	supervisor phone allowance	4187	\$35.00	\$3,393.79
28-Jan MAB	paint for offices	4188	\$220.22	\$3,173.57
28-Jan Corky Ashby	reimburse for oil for jail van	4189	\$17.08	\$3,156.49
28-Jan Menards	electrical supplies to move circuits	4190	\$47.89	\$3,108.60
28-Jan Dave's Deep Clean	window tinting	4191	\$263.98	\$2,844.62
28-Jan Embroidery Express	dispatcher shirts	4192	\$440.00	\$2,404.62
27-Jan Deposit	reimburse for EMA phones		\$460.57	\$2,865.19
28-Jan Deposit	65 tx cards & commissary		\$2,083.45	\$4,948.64
31-Jan Joes' Hair Center	trustee haircuts	4193	\$126.00	\$4,822.64
31-Jan Interest for January			\$1.74	\$4,824.38
bank error on check #4159	bank entered as \$149.49, was \$148.49		\$1.00	<b>\$4,823.38</b> bal with bank
1-Feb Deposit	commissary		\$2,096.95	\$6,920.33
2-Feb Deposit	86 tx cards		\$860.00	\$7,780.33
2-Feb Deposit	commissary		\$1,084.00	\$8,864.33
3-Feb Jeanene Elder	reimburse for dispatcher pants	4194	\$42.78	\$8,821.55
4-Feb Don Westerfield	supervisor phone allowance	4195	\$35.00	\$8,786.55
4-Feb Durr's Towing	squad car tows & tire changes	4196	\$45.00	\$8,741.55
4-Feb Peffley & Hinshaw	jail van tow from Stilesville	4197	\$175.00	\$8,566.55
4-Feb Sally Massey	evening nurse coverage	4198	\$217.50	\$8,349.05
4-Feb Crime Scene Information	crimestopper program-Feb 2011	4199	\$125.00	\$8,224.05
4-Feb Marc Pruett	2 mos IT phone help	4200	\$200.00	\$8,024.05
14-Feb Smiddy's Carpet	remaining offices	4201	\$3,693.66	\$4,330.39
4-Feb Verizon	monthly cell phones	4202	\$1,187.08	\$3,143.31
4-Feb Fox Canteen	commissary	4203	\$3,627.26	-\$483.95
4-Feb Deposit	90 tx cards & commissary		\$1,808.95	\$1,325.00
7-Feb Mike Schalburg	mainanance work	4204	\$325.00	\$1,000.00
8-Feb Deposit	commissary		\$3,402.55	\$4,402.55
9-Feb Deposit	120 tx cards & commissary		\$2,291.80	\$6,694.35
11-Feb Fox Canteen	commissary	4205	\$4,640.27	\$2,054.08
11-Feb Deposit	commissary		\$1,052.80	\$3,106.88
11-Feb Deposit	82 tx cards & commissary		\$820.00	\$3,926.88
14-Feb Alstadt	sheriff-office furniture	4206	\$2,035.00	\$1,891.88
14-Feb Brian DeHart	supervisor phone allowance	4207	\$35.00	\$1,856.88
14-Feb Bob Oehl	supervisor phone allowance	4208	\$35.00	\$1,821.88

14-Feb Matt Barts	reimburse for dispatcher pants	4209	\$49.21	\$1,772.67
14-Feb Tim Taylor	reimburse for cat traps	4210	\$112.32	\$1,660.35
14-Feb Brian DeHart	reimburse for portable USB	4211	\$26.74	\$1,633.61
14-Feb Deposit	phone rental			\$7,799.61
14-Feb Sam's	TV's for cell blocks	4212	\$319.68	\$7,479.93
15-Feb Deposit	commissary			\$10,218.98
15-Feb Baesler's	food for EMA headquarters-snow emergency	4213	\$118.72	\$10,100.26
15-Feb Deposit	138 tx cards & commissary			\$12,662.91
16-Feb Durr's Towing	squad cars & tire changes	4214	\$45.00	\$12,617.91
16-Feb Green Guard	first aid cabinet supplies	4215	\$62.68	\$12,555.23
16-Feb Springhill Clean Car Wash	squad car washes	4216	\$273.35	\$12,281.88
17-Feb Embroidery Express	dispatcher shirts	4217	\$96.00	\$12,185.88
17-Feb TH Chamber of Commerce	table at annual meeting	4218	\$480.00	\$11,705.88
17-Feb Securuss	750 tx cards	4219	\$5,260.00	\$6,445.88
18-Feb Pet Smart	pet ramp	4220	\$129.99	\$6,315.89
18-Feb Fox Canteen	commissary	4221	\$4,769.42	\$1,546.47
18-Feb Deposit	95 tx cards & commissary			\$4,261.52
22-Feb Paula Slater	supervisor phone allowance	4222	\$35.00	\$4,226.52
22-Feb Deposit	phone rental			\$10,392.52
23-Feb Check Correction #4159	bank entered as \$149.49, was \$148.49			\$10,393.52
23-Feb Alstadt	office furnishings	4223	\$4,061.78	\$6,331.74
23-Feb MAB	paint for jail cells	4224	\$747.62	\$5,584.12
23-Feb Deposit	124 tx cards & commissary			\$11,661.22
24-Feb Karen Cross	reimburse parking fee for federal court hearing	4225	\$17.00	\$11,644.22
25-Feb Fox Canteen	commissary	4226	\$5,008.55	\$6,635.67
25-Feb Alstadt	office furnishings for squad room	4227	\$3,307.65	\$3,328.02
25-Feb Deposit	commissary			\$5,362.72
28-Feb John Moats	reimburse for Jan's retirement	4228	\$84.24	\$5,278.48
28-Feb Baesler's	Jan's retirement	4229	\$144.90	\$5,133.58
28-Feb Joes' Hair Center	trustee haircuts	4230	\$161.00	\$4,972.58
28-Feb Deposit	phone commission & dispatchers test			\$5,672.78
28-Feb Interest for February			\$0.97	\$5,673.75 bal w/bank
1-Mar Deposit	commissary			\$7,976.50
2-Mar Verizon	monthly cell phones	4231	\$1,500.95	\$6,475.55
3-Mar Jeremy Snowden	IT phone help	4232	\$100.00	\$6,375.55
3-Mar Debbie Hughes	supervisor phone allowance	4233	\$35.00	\$6,340.55
3-Mar Pen Products	indigent inmate care kits	4234	\$816.00	\$5,524.55

3-Mar Don Westerfield	supervisor phone allowance	4235	\$35.00	\$5,489.55
3-Mar CCHP	Certified Correctional Healthcare Professionals testing fee	4236	\$165.00	\$5,324.55
2-Mar Deposit	136 tx cards & commissary			\$7,924.45
4-Mar Deposit	125 tx cards & commissary			\$10,517.50
4-Mar Fox Canteen	commissary	4237	\$4,276.41	\$6,241.09
4-Mar Sam's	tv's for cell blocks	4238	\$299.68	\$5,941.41
4-Mar Vanderburg Co. Sheriff	Managing Police Personnel Conference	4239	\$1,200.00	\$4,741.41
8-Mar Deposit	commissary			\$8,003.11
8-Mar Joe's Hair Center	trustee haircuts - final check	4240	\$42.00	\$7,961.11
9-Mar Chuck Hilton	phone overage	4141	\$36.00	\$7,925.11
9-Mar Bob Oehl	supervisor phone allowance	4242	\$35.00	\$7,890.11
9-Mar American Welding	collar brass	4243	\$15.00	\$7,875.11
9-Mar Kelli Stewart	reimburse for dispatcher pants	4244	\$35.95	\$7,839.16
9-Mar Fastenal	repair parts for lights	4245	\$5.84	\$7,833.32
9-Mar Peffley & Hinshaw	squad car tows & tire changes	4246	\$180.00	\$7,653.32
9-Mar Indiana Sheriff's Assoc	name tags	4247	\$100.00	\$7,553.32
9-Mar MAB	paint for jail cells	4248	\$482.80	\$7,070.52
9-Mar Deposit	147 tx cards & commissary			\$9,997.92
9-Mar ILEA	training	4249	\$75.00	\$9,922.92
10-Mar Sam's	membership renewal	4250	\$35.00	\$9,887.92
10-Mar Greta Johnson	reimburse for 2 pr dispatch pants	4251	\$42.80	\$9,845.12
11-Mar Fox Canteen	commissary	4252	\$5,305.83	\$4,539.29
11-Mar Dale Sowards	Basic Jail Officer Training Class #2011159-	4253	\$600.00	\$3,939.29
11-Mar Deposit	112 tx cards & commissary			\$6,645.59
14-Mar Deposit	commissary			\$8,812.39
16-Mar Menards	jail repairs	4254	\$385.55	\$8,426.84
16-Mar IPC	evidence supplies	4255	\$96.34	\$8,330.50
16-Mar Brian DeHart	supervisor phone allowance	4256	\$35.00	\$8,295.50
17-Mar EMPCO	dispatch testing materials	4257	\$648.00	\$7,647.50
16-Mar Deposit	130 tx cards & commissary			\$10,092.05
17-Mar Claude Hudson	lost or destroyed money from court house security	4258	\$3.00	\$10,089.05
18-Mar Fox Canteen	commissary	4259	\$4,060.70	\$6,028.35
18-Mar Deposit	84 tx cards & commissary			\$8,306.20
21-Mar Securus	750 tx cards	4260	\$5,260.00	\$3,046.20
22-Mar Deposit	commissary			\$5,566.85
23-Mar Wal-mart	remotes for jail cells	4261	\$123.38	\$5,443.47
22-Mar Deposit	119 tx cards & commissary			\$7,788.67

24-Mar Fox Canteen	commissary	4262	\$4,165.25	\$3,623.42
23-Mar Green Guard	first aid cabinet supplies	4263	\$142.73	\$3,480.69
25-Mar Deposit	76 tx cards & commissary			\$5,662.84
23-Mar Minton ATA Academy	awards for ATA program	4264	\$198.00	\$5,464.84
28-Mar deposit	phone rental & commission			\$11,743.50
29-Mar Deposit	commissary			\$14,079.10
30-Mar Deposit	commissary			\$14,968.50
31-Mar Chuck Hilton	phone holster	4265	\$18.74	\$14,949.76
31-Mar John Moats	dryerase board	4266	\$21.36	\$14,928.40
31-Mar Verizon	monthly cell phones	4267	\$2,205.44	\$12,722.96
31-Mar Jeremy Snowden	IT phone help	4268	\$100.00	\$12,622.96
31-Mar Marc Pruett	2 mos IT phone help	4269	\$200.00	\$12,422.96
31-Mar Speciality Graphics	door decals	4270	\$60.00	\$12,362.96
31-Mar Securus	750 tx cards	4271	\$5,260.00	\$7,102.96
31-Mar Visa	taxes on charge	4272	\$3.46	\$7,099.50
31-Mar Fox Canteen	commissary	4273	\$4,084.66	\$3,014.84
31-Mar Deposit	142 tx cards			\$4,434.84
31-Mar Interest for March				<b>\$4,435.74</b>
1-Apr Sams	monitor for jail commander's office	4274	\$577.88	\$3,857.86
1-Apr Deposit	commissary			\$5,376.46
1-Apr ILEA	Funk-training	4275	\$475.00	\$4,901.46
5-Apr Deposit	commissary			\$7,646.96
6-Apr Deposit	133 tx cards & commissary			\$10,232.16
6-Apr Fox Canteen	commissary	4276	\$4,878.06	\$5,354.10
7-Apr Ray O'Herron	badges	4277	\$3,872.00	\$1,482.10
7-Apr Bob Oehl	supervisor phone allowance	4278	\$35.00	\$1,447.10
7-Apr John Childs	reimburse for phone holster & cover	4279	\$28.48	\$1,418.62
8-Apr Deposit	103 tx cards & commissary			\$4,380.52
12-Apr Deposit	commissary			\$6,547.82
13-Apr Crime Reports	annual subscription	4280	\$600.00	\$5,947.82
13-Apr Crime Scene Information	march & april WV Crimestoppers	4281	\$250.00	\$5,697.82
13-Apr UPS	proof of delivery charge	4282	\$5.00	\$5,692.82
13-Apr John Childs	10 mos supervisor allowance	4283	\$350.00	\$5,342.82
13-Apr Peffley & Hinshaw	squad car & tows	4284	\$60.00	\$5,282.82
13-Apr Paula Slater	supervisor phone allowance	4285	\$35.00	\$5,247.82
13-Apr Deposit	138 tx cards & commissary			\$7,389.92
15-Apr Fox Canteen	commissary	4286	\$3,680.29	\$3,709.63

15-Apr Deposit	reimburse for training	\$1,200.00		\$4,909.63
15-Apr Deposit	73 tx cards & commissary	\$2,120.70		\$7,030.33
19-Apr Deposit	commissary	\$2,268.00		\$9,298.33
20-Apr Deposit	82 tx cards & commissary	\$1,547.75		\$10,846.08
21-Apr Fed Ex	evidence supplies		4287 \$62.18	\$10,783.90
21-Apr Green Guard	first aid cabinet supplies		4288 \$118.77	\$10,665.13
21-Apr Anderson Software	subscription 08/12/2010 - 08/12/2011		4289 \$299.40	\$10,365.73
21-Apr VOID			4290	\$10,365.73
21-Apr Indiana Sheriff's Assoc	name badges, cases, & holders		4291 \$175.00	\$10,190.73
21-Apr Sycamore Fire & Safety	deputy badges		4292 \$430.00	\$9,760.73
21-Apr Fox Canteen	commissary		4293 \$3,635.71	\$6,125.02
21-Apr CODA	training sponsorship		4294 \$400.00	\$5,725.02
21-Apr Greg Ewing	reimburse for training refreshments		4295 \$42.00	\$5,683.02
22-Apr Deposit	commissary	\$1,325.55		\$7,008.57
25-Apr Wal-mart	drug essay awards		4296 \$1,188.17	\$5,820.40
26-Apr Deposit	commissary	\$2,153.50		\$7,973.90
27-Apr NCCHC	study books for CCHP class-P. Slater		4297 \$236.10	\$7,737.80
27-Apr Erney's Safe & Lock	duplicate keys		4298 \$8.60	\$7,729.20
27-Apr Securus	500 tx cards		4299 \$3,510.00	\$4,219.20
27-Apr Deposit	phone commission	\$6,166.00		\$10,385.20
27-Apr Ray O'Herron	badges		4300 \$2,105.00	\$8,280.20
27-Apr Chief	jr deputy badges		4301 \$444.98	\$7,835.22
27-Apr Jeremy Snowden	IT phone help		4302 \$100.00	\$7,735.22
27-Apr Deposit	commissary	\$2,206.95		\$9,942.17
27-Apr Marc Pruett	IT phone help		4303 \$100.00	\$9,842.17
28-Apr Fox Canteen	commissary		4304 \$3,758.89	\$6,083.28
29-Apr Deposit	72 tx cards & commissary	\$1,990.15		\$8,073.43
30-Apr Interest for April		\$0.82		<b>\$8,074.25</b>
2-May John Stadler	trustee haircuts		4305 \$110.00	\$7,964.25
2-May Erin Cordary	reimburse for gas-inmate transport		4306 \$45.00	\$7,919.25
2-May Tim Slater	3-pr dispatcher pants		4307 \$56.82	\$7,862.43
2-May Jeff Thomas	1 pr dispatcher pants		4308 \$37.44	\$7,824.99
2-May Bob Oehl	supervisor phone allowance		4309 \$35.00	\$7,789.99
2-May Baesler's	dispatch appreciation week-meat & cheese tray		4310 \$393.10	\$7,396.89
6-May Verizon	monthly cell phones		4311 \$1,979.78	\$5,417.11
4-May Deposit	128 tx cards	\$1,280.00		\$6,697.11
6-May Green Guard	first aid cabinet supplies		4312 \$102.57	\$6,594.54

\$7,580.26

[illegible]



1-Jul Green Guard	first aid cabinet supplies	4362	\$106.99	\$15,501.84
1-Jul Erney's Safe & Lock	duplicate keys	4363	\$8.25	\$15,493.59
1-Jul Crime Scene Information	july agreement	4364	\$125.00	\$15,368.59
1-Jul UPS	evidence shipping	4365	\$16.53	\$15,352.06
1-Jul Deposit	44 tx cards		\$440.00	\$15,792.06
VOID	VOID	4366		\$15,792.06
1-Jul Pizza City	JPA lunch	4367	\$423.66	\$15,368.40
5-Jul	Merit Board Meeting	4368	\$60.88	\$15,307.52
6-Jul Deposit	84 tx cards & radios			\$16,822.52
7-Jul Verizon	monthly cell phones	4369	\$1,407.57	\$15,414.95
7-Jul Ztech	window tint & detailing	4370	\$330.00	\$15,084.95
7-Jul Bob Oehl	supervisor phone allowance	4371	\$35.00	\$15,049.95
7-Jul Altstadt	new office file cabinets	4372	\$750.50	\$14,299.45
7-Jul Vigo Machine Shop	steel for office counter support	4373	\$52.00	\$14,247.45
7-Jul Baesler's	retirement cake - Barker	4374	\$27.99	\$14,219.46
7-Jul Contractor's Supply Co.	new office supplies	4375	\$55.00	\$14,164.46
8-Jul Deposit	88 tx cards		\$880.00	\$15,044.46
13-Jul Hobby Lobby	black ribbon for funeral	4376	\$70.49	\$14,973.97
13-Jul Deposit	104 tx cards & radios		\$1,160.00	\$16,133.97
13-Jul David Shepard	reimburse for radio bought-released	4377	\$25.00	\$16,108.97
13-Jul Jaime Marion	reimburse for radio bought-released	4378	\$25.00	\$16,083.97
14-Jul Karen Cross	reimburse for funeral flags & ribbons	4379	\$27.37	\$16,056.60
14-Jul Vigo Machine Shop	steel for waiting room benches	4380	\$50.00	\$16,006.60
15-Jul Securus	500 tx cards	4381	\$3,510.00	\$12,496.60
15-Jul Foremost	frisbees for National Night Out	4382	\$463.40	\$12,033.20
15-Jul Crime Reports	Text Tips annual subscription	4383	\$1,200.00	\$10,833.20
15-Jul Jerry Maurer	105 hrs @\$25-new office build	4384	\$2,625.00	\$8,208.20
19-Jul John Moats	reimburse for refreshments for patrol meeting	4385	\$20.25	\$8,187.95
20-Jul Baesler's	refreshments for funeral planning -THPD	4386	\$224.56	\$7,963.39
15-Jul Deposit	67 tx cards		\$670.00	\$8,633.39
19-Jul Deposit	phone commission		\$6,166.00	\$14,799.39
20-Jul Mike Schalburg	work on new office	4387	\$1,250.00	\$13,549.39
20-Jul Keefe Group	radios for inmate sale	4388	\$600.00	\$12,949.39
20-Jul Apex Masonry	block wall for new office	4389	\$2,338.00	\$10,611.39
20-Jul Ace Sign & Awning	signs for jail entrances & parking	4390	\$660.00	\$9,951.39
20-Jul Karen Cross	reimburse for funeral badge bands & flags	4391	\$36.79	\$9,914.60
20-Jul Greg Ewing	reimburse for merit board meeting meal	4392	\$106.66	\$9,807.94

20-Jul JTN Services	Anderson, Barnhart & White consoles	4393	\$465.00	\$9,342.94
20-Jul Menards	supplies for new office	4394	\$2,010.91	\$7,332.03
20-Jul MAB	paint for jail cells & new office	4395	\$450.75	\$6,881.28
20-Jul Springhill Clean Car Wash	car washed for squad cars	4396	\$315.95	\$6,565.33
20-Jul Security Automation	camera & cabling for jail & sallyport	4397	\$1,230.00	\$5,335.33
20-Jul The Uniform House	gold buttons	4398	\$223.08	\$5,112.25
20-Jul Anderson Software	Dyna Site Web Pack	4399	\$299.40	\$4,812.85
20-Jul Ray O'Herron	deputy badges & brass	4400	\$495.96	\$4,316.89
20-Jul US Uniform & Supply	chaplain's uniform	4401	\$944.60	\$3,372.29
20-Jul Valley Electric	electrical supplies for new office	4402	\$423.59	\$2,948.70
20-Jul Deposit	110 tx cards			\$4,048.70
21-Jul Valley Electric	metal for benches	4403	\$14.42	\$4,034.28
21-Jul Deposit	canteen commission			\$7,205.32
22-Jul Jerry Maurer	labor & materials for jail benches & drawer	4404	\$1,108.17	\$6,097.15
22-Jul Deposit	79 tx cards			\$6,887.15
22-Jul Baesler's	refreshments for deputy swearing in	4405	\$36.33	\$6,850.82
22-Jul Marc Pruett	IT phone help	4406	\$100.00	\$6,750.82
22-Jul Jeremy Snowden	IT phone help	4407	\$100.00	\$6,650.82
27-Jul Deposit	118 tx cards			\$7,830.82
26-Jul Clark Cottom	reimburse for firearms training expenses	4408	\$40.11	\$7,790.71
28-Jul Deposit	phone commission			\$7,955.61
28-Jul Visa	motel room for indigent & donation to THPD Drum Corp	4409	\$933.00	\$7,022.61
29-Jul Jr. Police Academy	1 lunch for 3rd JPA	4410	\$490.00	\$6,532.61
31-Jul INTEREST FOR JULY				<b>\$6,533.90</b>
1-Aug Deposit	radios for inmate sale			\$6,933.90
1-Aug Stadler's Barber Shop	trustee haircuts	4411	\$160.00	\$6,773.90
2-Aug Deposit	1 radio			\$6,798.90
3-Aug MAB	paint for jail	4412	\$118.85	\$6,680.05
3-Aug Menards	plumbing items	4413	\$38.61	\$6,641.44
3-Aug Green Guard	first aid cabinet supplies	4414	\$99.46	\$6,541.98
3-Aug VOID	VOID	4415		\$6,541.98
3-Aug Deposit	Anderson, Barnhart & White consoles			\$7,006.98
3-Aug Crossroads	digital camera lease	4416	\$1,986.63	\$5,020.35
3-Aug Kelly Metal	metal for benches	4417	\$9.66	\$5,010.69
3-Aug Ron Shaw	12 hrs. animal control coverage	4418	\$120.00	\$4,890.69
3-Aug Mike Schalburg	labor for installing generator batteries & box	4419	\$476.00	\$4,414.69
5-Aug Deposit	2 radios			\$4,464.69

9-Aug Mike Schalburg	labor for installing emergency lighting	4420	\$805.00	\$3,659.69
9-Aug Goodwill	replace lost inmate clothes	4421	\$10.88	\$3,648.81
10-Aug Bob Oehl	superviser phone allowance	4422	\$35.00	\$3,613.81
10-Aug Verizon	monthly cell phones	4423	\$1,392.49	\$2,221.32
10-Aug Keefe Group	radios for inmate sale	4424	\$400.00	\$1,821.32
10-Aug Airport Veterinary Clinie	euthanize rabid racoon	4425	\$35.00	\$1,786.32
				\$1,786.32
				\$1,786.32

**Unit Comparison**  
**2011 Actual to 2012 Proposed**

UNIT	FUND	2011	BUDGET 2012	Change %	2011	LEVY 2012	Change %	STATUS	COUNCIL ACTION
<b>Honey Creek FPD</b>									
	Cum Fire	275,000	300,000	9.0909%	244,121	243,877	-0.1000%	Submitted	
	General	2,112,541	2,138,080	1.2089%	1,613,873	1,781,000	10.3556%	for	
	<b>Subtotal</b>	<b>2,387,541</b>	<b>2,438,080</b>	<b>2.1168%</b>	<b>1,857,994</b>	<b>2,024,877</b>	<b>8.9819%</b>	<b>Approval</b>	
<b>New Goshen FPD</b>									
	Cum Fire	41,800	41,800	0.0000%	27,945	25,151	-9.9982%	Submitted	
	General	105,525	105,525	0.0000%	92,553	101,000	9.1267%	for	
	<b>Subtotal</b>	<b>147,325</b>	<b>147,325</b>	<b>0.0000%</b>	<b>120,498</b>	<b>126,151</b>	<b>4.6914%</b>	<b>Approval</b>	
<b>Lost Creek FPD</b>									
	General	373,600	132,300	-64.5878%	98,061	105,000	7.0762%	Submitted	
	<b>Subtotal</b>	<b>373,600</b>	<b>132,300</b>	<b>-64.5878%</b>	<b>98,061</b>	<b>105,000</b>	<b>7.0762%</b>	<b>Approval</b>	
<b>Prairieton FPD</b>									
	General	228,800	236,913	3.5459%	203,171	224,000	10.2520%	Submitted	
	<b>Subtotal</b>	<b>228,800</b>	<b>236,913</b>	<b>3.5459%</b>	<b>203,171</b>	<b>224,000</b>	<b>10.2520%</b>	<b>Approval</b>	
<b>Riley FPD</b>									
	General	380,261	397,075	4.4217%	316,073	348,600	10.2910%	Submitted	
	Cum Fire	29,323	71,000	142.1308%	27,366	27,197	-0.6176%	for	
	Fire Equip Debt	70,756	30,000		79,908	83,087		Approval	
	<b>Subtotal</b>	<b>480,340</b>	<b>498,075</b>	<b>3.6922%</b>	<b>423,347</b>	<b>458,884</b>	<b>8.3943%</b>		
<b>Sugar Creek FPD</b>									
	Fire Equip Debt	114,472	114,500	0.0245%	107,894	106,009	-1.7471%	Submitted	
	General	374,500	400,000	6.8091%	334,124	369,500	10.5877%	for	
	Cum Fire	-	-		61,000	61,444	0.7279%	Approval	
	<b>Subtotal</b>	<b>488,972</b>	<b>514,500</b>	<b>5.2207%</b>	<b>503,018</b>	<b>536,953</b>	<b>6.7463%</b>		
<b>Clay Owen Vigo Solid Waste</b>									
	Solid Waste Mgmt	230,545	230,000	-0.2364%	-	-	0.0000%	Submitted	
	<b>Subtotal</b>	<b>230,545</b>	<b>230,000</b>	<b>-0.2364%</b>	<b>-</b>	<b>-</b>	<b>0.0000%</b>	<b>Approval</b>	

☐ Council Adopts Budget - First Reading 9/13/11, Adoption 10/11/11