

**VIGO COUNTY BOARD OF HEALTH
MEETING AGENDA
July 16, 2025**

**THIS MEETING AND PRIOR MEETINGS ARE LIVE STREAMED AND ARCHIVED ON THE VIGO COUNTY
GOVERNMENT YOUTUBE CHANNEL**

**ALL DOCUMENTS FOR THIS MEETING ARE ON THE VIGO COUNTY GOVERNMENT WEBSITE, HEALTH
DEPARTMENT FRONT PAGE**

Attendance:

Board Members	Present	Department Staff	Present
Amber Cadick, PhD		Darren Brucken, MD	
Marc Keilman		Joni Wise	
Custodio Lim, MD		Mandy Puller	
Jeff Depasse		Mike Grayless	
James McKanna		Loretta Little	
Jennifer Todd, PhD		Robin Maurer	
Micah Thompson, M.D.		Shelby Jackson	
		Molly Collett	

**ALL ACTION ITEMS ARE IN RED
AGENDA**

- I. Call to Order, Pledge of Allegiance:** Amber Cadick, PhD, Board President
- II. Roll Call:** Robbin Poore
- III. Minutes to the VCBH Meeting on April 16, 2025:** **ACTION ITEM**
- IV. Financial Report:** Robbin Poore, Bookkeeper
- V. Health Officer Report & Communications:** Dr. Brucken
- VI. Administrator Report & Communications:** Joni Wise
- VII. New Business**
 - A. Proposed 2026 Budgets:** **ACTION ITEM**
 - 1. General Health Fund
 - 2. Local Health Services (HFI)
 - 3. Local Health Maintenance
 - 4. Non-Reverting
 - B. Amended Board of Health Fee Collection Ordinance:** Amanda Puller **ACTION ITEM**
 - C. Standards for Public Health Swimming Pool Facility:** Amanda Puller **ACTION ITEM**
 - D. Fee policy for out of county birth and death certificates:** Loretta Little
- VIII. Old Business**
- IX. Program Updates**
 - A. Vital Statistics:** Loretta Little
 - B. Vector Control:** Mike Grayless
 - C. Health Education:** Shelby Jackson
 - D. Clinic:** Robin Maurer
 - E. Environmental:** Amanda Puller
 - F. Social Services:** Molly Collett
- X. Citizens Input:**
- XI. Adjournment:** Next board meeting is October 15th at 5:00, VC Council Chambers

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Attendance:

Board Members	Present	Department Staff	Present
Amber Cadick, PhD	X	Darren Brucken, MD	X
Marc Keilman		Joni Wise	X
Custodio Lim, MD	X	Mandy Puller	X
Jeff Depasse	X	Mike Grayless	X
James McKanna	X	Loretta Little	X
Jennifer Todd, PhD	X	Robin Maurer	X
Micah Thompson, MD	X	Shelby Jackson	X
		Molly Collett	X
		Robbin Poore	X

ALL ACTION/VOTING ITEMS ARE IN RED

AGENDA

- I. Call to Order, Pledge of Allegiance:** Amber Cadick, PhD, Board President
- II. Welcome new board member Micah Thompson, MD:** Amber Cadick, PhD, Board President welcomed the newest board member.
- III. Roll Call:** Robbin Poore
- I. Minutes to the VCBH Meeting on January 15, 2025: ACTION ITEM:** Motion to accept the January board minutes made by Jimmy McKanna, 2nd made by Dr. Jennifer Todd. All board members present approved.
- II. Financial Report:** Robbin Poore, Bookkeeper: There were not any questions or input regarding the financial report from the board. Joni Wise shared the \$40 million claw back of federal funding in Indian did not harm our department. We had already spent down our Immunization Grant, which was the only funding we received from the federal government. Some county health departments lost over \$100,000.
- III. Health Officer Report & Communications:** Dr. Brucken reported m & m's were dominating public health currently in the United States; measles and mumps. The majority of the current measles cases, 98% are either under vaccinated or unvaccinated. Funding cuts to public health at the federal and state level are concerning.
- IV. Administrator Report & Communications:** Joni Wise provided a legislative update on Health First Indiana Funding renewal in Indiana's biannual budget for 2026-27. As early as February, a few state legislators voiced the need for reducing the funding due to the results not occurring fast enough. Dr. Weaver tried to provide the Fairbanks School of Public Health study of how much money was saved the first year along with the data. Some legislators were uninterested in the study. Cuts will happen, but we do not know yet what that is going to look like. The session closes out on April 29th when the last bills are sent to the Governor to sign. Our contracted HFI partners have been informed of the pending funding cuts. We had four staff attend Public Health Day at the Statehouse. Senator Greg Goode sent a text stating he was proud of the turnout from

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Vigo County! Wise has been selected to be part of IDOH Leadership Committee, representing District 7. A new HFI workplan is now on our website. Better format than the first one. Jimmy McKanna discussed the Lugar Center has been working on the comprehensive health needs assessment for Union Health, and we can glean insight from it to identify the areas needing improvement. Joni Wise said this is the project Autumn Fenner has been working on for Union Health. If the needs assessment is ready to use, we will have less than 30 days to identify partners to deliver a program. Also, we do not know our funding amount and what we can or cannot support.

V. New Business

- A. 2025 Food Ordinance: Amanda Puller, EHS Supervisor discussed the new FDA Food Code which was updated for the first time in about 20 years. She briefed the board on the main changes to the code. Jimmy McKanna asked a question about the critical and non-critical no longer used and how the next food report would look like. Amanda said this was not supposed to roll out until July 1st but the state moved it to April 16, so we do not have updated inspection sheets to reflect the new language. The Inspect 2 Go program was built off the new food code so it will have to be updated also. We should have everything updated in the next 2 to 3 weeks with the updated code and language using compliance and non-compliance. With the new food code her staff must go through the standardization process. Amanda just finished hers and will train the rest of the staff. She stated it is a stressful and complicated process. **ACTION ITEM: The motion to approve the 2025 Food Ordinance was made by Jeff Depasse, 2nd made by Jimmy McKanna. All board members present approved.**
- B. Other: None

VI. Old Business

- A. 2024 Annual Report: Joni Wise reported that the 2024 Vigo County Annual Report is on our website, and it captures a good overview of our funding, programs, data, and work.
- B. Other: None

VII. Program Updates

- A. Vital Statistics: Loretta Little had a couple of new things to share with the board and included them in their packets. We are now able to issue birth and death certificates for anyone born in Indiana instead of only be able to obtain one in the county in which a person was born. In the packet is an invoice on the cost of birth and death certificate paper and it is very costly. Our concern is because our certificates are only \$10, people will try and obtain one from us, which will in turn cost us more money for paper. Instead of raising the fees for us, we would like you to consider charging the person the rate it would cost them if they obtained it in the county in which they were born to offset costs. The second item is we are no longer permitted to do gender changes locally to a birth certificate. The person wanting gender change on a birth certificate will have to go through the state for approval.
- B. Social Services: Molly Collett introduced Jeremy Baker as the new Intake-Coordinator. He has an impressive background from Hamilton Center and brings excellent resource information to the position. He has already established a collaboration with Goodwill Industries for clothing vouchers for those in need. Her staff continue to facilitate MRT, Seeking Safety, the Change Program and peer recovery coaching. She discussed the evidence-based Seeking Safety Program, which is a PTSD

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substance abuse/trauma 25-week program. The program can be individualized or used in a group setting. The inmates have been highly receptive to the program and the judges have their case manager email referrals for those incarcerated to participate. Staff have participated in training courses and events, such as round table exercises, ethics training and the Circle of Change. Circle of Change is a Terre Haute event focused on addressing substance use disorder and related issues within the community. The event, hosted by CASY (Chances and Services for Youth), aims to raise awareness, educate residents, and foster collaboration to improve outcomes for families and youth. Molly Collett was selected as a panelist and Dr. Cadick noted she attended the event and what an excellent job Molly did. She shared she felt proud of the work the division is doing. P.J. Roberts was introduced, and he shared his story towards recovery. It was a powerful testimony on leading a healthy life. Dr. Todd asked about the number of participants that have been rearrested. Three out of all individuals that have completed programming have been rearrested. Dr. Todd noted it would be interesting to track the rearrest rate of those that participated in the program versus those that did not. Joni Wise shared Sheriff Fell posted on Facebook a photo of his staff and the social services division staff with a positive synopsis on the programming our division is providing in collaboration with the jail staff. Excellent shoutout!

- C. Environmental: Amanda Bales explained the different areas her division covers: septic installation, body art, elevated blood lead levels and complaints. The division currently has six licensed lead risk assessors and one case manager. The Inspect 2 Go program is almost ready to launch and encompasses all areas of the division to use during inspections. Staff attended the spring Indiana Environmental Health Association conference in Brown County. Staff have attended training courses around the state, also. The division has issued over five hundred food establishment permits since January 1st along with pool and body art licenses. Staff are gearing up for the busiest time of the year for EHS. The division created a template with the new food code to send out to food establishments so they can have heads up on changes. Mandy also discussed the food truck bill that passed in the legislative session. Mobile food trucks will be licensed by the state and not the county. The fee is \$450 for a yearly permit and the county will receive \$200 of the fee. Currently in Vigo County, we charge a one-time fee for the pre-approval process in the amount of \$150. The yearly fee is \$125. The state will have the county do the paperwork and inspections of the food truck. The collected fees will be sent to the state in the same manner as the coroner's fund revenue. Dr. Brucken inquired if we can charge an inspection fee and the answer was no.
- D. Health Education/Media Coordination: Shelby Jackson talked about the success of distributing Radon Testing Kits during National Radon Action Month. She ordered fifty kits from the State, and they were all given out in less than two days. If the opportunity presents itself next year she will order much more. She partnered with the Clay County Health Department to train around 30 Little League coaches in CPR and First Aid before their season opening. She and Amanda Shook-Baker became certified Serv Safe facilitators to fill the void left by B & B Food closing. She participated in the IDOH social media strategy series and is partnering with Purdue Extension on food insecurity screening by Catholic Charities. She also became certified to teach Stop the Bleed. She and Kayla Terrill conducted their first handwashing tent training at Head Start for about 130 participants. Our social media numbers continue to grow and disseminate health information to the public.
- E. Vector Control: Mike Grayless shared his division has finished all vehicle and ULV machines maintenance. All nine ultra-low volume-fogging machines (ULV) must be certified for droplet size and calibrated for flow rate prior to each spraying season. Calibration is monitored daily throughout the spraying season. Our yearly calibration test is scheduled for April 29th. All chemicals have been

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purchased for the upcoming summer and fall. April 1st kicked off our Tire Amnesty Program and will run until May 1st. We have already filled one 53' trailer with about 1,000 tires. Also, letters have been sent out to tire retailers regarding the VC Tire Storage Ordinance which enforcement begins April 1st and ends on November 1st. Letters are also sent to cemeteries to be mindful of urns with standing water becoming breeding grounds for mosquitoes. Six bats were sent to the state lab and came back negative for rabies. Staff have treated three houses for rats and Dr. Cadick had the "pleasure" of participating with one of the homes. Tire Amnesty is 20 years old this year and has collected over 200,000 tires over this period. We utilize an IDEM certified handler/hauler/disposer of tires which recycle them into playground and industrial mats.

- F. Clinic: Robin Maurer shared the clinic has been busy with vaccine administration, kindergarten roundup shots, lead testing at Head Start, tb testing and a health fair at the YMCA. Vaccines were made available at the YMCA health fair. Kayla Terrill, School Health Liaison has been collaborating with the private schools in Vigo County. This also includes having the State's mobile dentist trailer to do exams, cleaning, and minor procedures. Kayla also attended the Cradle of Care Conference in Indianapolis which also included how to offer parenting classes for moms and dads. Robin noted she had photos of the clinic renovation/build out in the board packet. The medicine room has expanded and now better accommodates our large Helmer refrigerators and freezer. We recently hired Kelsie Clark as our new public health registered nurse. The clinic continues to offer HIV/Syphilis/Hepatitis C testing and DNA testing for paternity establishments. IU Health Positive link provides HIV/Syphilis/Hepatitis C testing, and the courts provide clinical staff for DNA testing.

VIII. Citizens Input: None

- IX. **Adjournment:** Next board meeting is July 16, 2025. **ACTION ITEM** The motion to adjourn was made by Jimmy McKanna, 2nd made by Dr. Lim. All board members present approved.

Chart of Accounts

APRIL– JUNE 2025

Account Description	Beginning Balance	Additions, Encumbrances	Deductions	Ending Balance
General Health Fund 1159	April 1, 2025	Taxes/ Permits	\$559,896.63	June 30, 2025 \$1,788,009.92
Local Public Health Services	\$1,866,977.0	0	\$929,980.88	\$936,996.12
Health Maintenance 1168	\$36,151.04	0	0	\$36,151.04
Non-Reverting 4957	\$13,530.24	\$3,022.73	0	\$16,552.97



General Health Fund

1159

Fund	Account	Account Description	Object	Project from 2025 Adopted Budget	2026 Requested Budget
-	Location : 0000				
1159	10010	Payroll Salaries	00000	1,348,000	
1159	15210	Social Security/FICA	00000	104,000	
1159	15220	PERF	00000	185,000	
1159	15230	Group Insurance	00000	356,945	
1159	15240	Unemployment	00000	2,500	
1159	15280	Special Allowances	00000	500	500
1159	21000	Office Supplies	00000	9,500	9,500
1159	21100	Other Supplies	00000	3,000	3,000
1159	21250	Education Supplies	00000	250	250
1159	21700	Pharmacy Supplies	00000	1,000	1,000
1159	21755	Health Survey Funds	00000	0	0
1159	22000	Nursing Supplies	00000	4,500	4,500
1159	22050	Vector Control Supplies	00000	130,000	130,000
1159	24400	Gasoline	00000	18,000	18,000
1159	24500	Wearing Apparel	00000	1,000	1,000
1159	30015	Reimburse Recreational Trails	00000	0	0
1159	30060	Freight	00000	400	400
1159	30300	Liability Insurance	00000	35,000	35,000
1159	30400	Workmen's Compensation	00000	13,000	13,000
1159	30600	Life Insurance	00000	0	0
1159	32500	Dues	00000	425	425
1159	32600	Subscriptions	00000	250	250
1159	35500	Repair Equipment	00000	7,000	7,000
1159	35550	Vehicle Repair	00000	10,000	10,000
1159	36100	Printing	00000	200	200
1159	36800	Title Transfer	00000	0	0
1159	37200	Travel Expenses	00000	1,700	1,700
1159	37300	Registration Fees	00000	1,500	1,500
1159	37700	Physician Fees	00000	7,500	7,500
1159	37850	Professional Services	00000	8,000	8,000
1159	39200	Service Agreements	00000	12,500	12,500
1159	39990	COVID - 19 Expenses	00000	0	0
1159	44460	Vehicles	00000	0	0
1159	44510	Equipment New	00000	10,500	10,500
1159	58000	Unappropriated Expenditure	00000	0	0

st Indiana

1161

Object	Project from 2025 Budget	Adopted Budget	2026 Requested Budget
00000		440,991	393,504
00000		33,545	38,419
00000		62,832	47,563
00000		134,815	90,482
00000		3,500	0
00000		12,480	7,500
00000		0	0
00000		0	0
00000		1,445,089	251,965
00000		8,000	0
00000		30,000	15,000
00000		0	0
00000		50,000	0
00000		0	52,500
00000		246,805	0
00000		0	0
00000		2,468,057	845,434

Non-Reverting

1168

Fund	Account	Account Description	Object	Project from 2025 Adopted Budget	2026 Requested Budget
- Location : 0000					
1168	10010	Payroll Salaries	00000	0	0
1168	15210	Social Security/FICA	00000	0	0
1168	15220	PERF	00000	0	0
1168	15230	Group Insurance	00000	0	0
1168	21000	Office Supplies	00000		0
1168	33300	Contractual Services	00000	0	36,263
1168	37200	Travel Expenses	00000		0
1168	37850	Professional Services	0	0	0
1168	44510	Equipment New	00000	0	36,263

Fund	Account	Account Description	Object	Project from 2025 Budget	Adopted Budget	2026 Requested Budget
- Location : 0000						
4957	33300	Contractual Services	00000		0	15,000
						15,000

3-43.1 PURPOSE

To provide for establishment and collection of fees for services provided by the Vigo County Health Department.

3-43.2 AUTHORITY

The Vigo County Board of Health is empowered to establish and collect fees in accord with the following definitions and provisions.

3-43.3 DEFINITIONS

Unless otherwise stated, the meaning of the Terms used in this ordinance shall be as follows:

AUTHORIZED REPRESENTATIVE: The term “authorized representative” shall mean an agent in principal of the board and health officer as provided in IC 16-1-4-21.

BOARD: The term “board” as used herein shall mean the county health officer as provided for in IC 16-1-5-1

HEALTH OFFICER: The term “health officer” shall mean the county health officer as provided for in IC-16-1-5-2.

PERSON: The term “person” shall mean any individual, partnership, co-partnership, firm, company, corporation or association.

3-43.4 FEES FOR SERVICES

A. The Board of Health having jurisdiction may charge a service fee not in excess of the cost for providing to any person the following services:

1. Home Health Care as prescribed within the meaning of Section 1881(o) of the Social Security Act for a Home Health Agency; and as authorized by the State Board of Health, IC 16-1-3-28.
2. For any person health service provided through the Vigo County Health Department including, but not limited to, the Chest Clinic as authorized by IC 16-1-4-24.
3. For services provided by the Vigo County Health Department in providing a copy of a

~~certificate of birth and death and other services IC 16-1-4-24~~

3-43.5 COLLECTION ACCOUNTING AND DISPOSITION

- A. Collection of fees: The board shall collect such fees established as part of this ordinance in accord with the schedule designated as Schedule A which is attached hereto and made a part hereof.
- B. Accounting for fees: All fees collected by the Board shall be accounted for in detail for each program service area.
- C. Disposition of fees: All fees collected by the board shall be transferred to the Vigo County Health Fund. The monies collected in accord with the provisions of this Ordinance shall be used only for the maintenance or future expansion of the specific program services from which they are derived.
- D. Health services and fees for other county health jurisdictions: Fees collected for health services provided individuals in other county health jurisdictions and involving payment from county tax revenue shall be collected in accord with an agreement pursuant to IC 16-1-4-22, as amended by P.L. 53, Acts of 1974.

3-43.6 REPEALER

- A. All ordinances and parts of ordinances in conflict with this Ordinance are hereby repealed.

3-43.7 SEVERABILITY CLAUSE

- A. If any section, provision, or part of this ordinance is adjudged invalid or unconstitutional, such as adjudication shall not affect the validity of the ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

3-43.8 EFFECTIVE DATE

Passed and adopted by the Board of Commissioners of Vigo County, Indiana, on this _____ day
of _____ 2024.

VIGO COUNTY BOARD OF COMMISSIONERS

Christopher Switzer

Mark Clinkenbeard

Mike Morris

ATTEST:

James D. Bramble, Auditor

**VIGO COUNTY HEALTH DEPARMENT
FEE SCHEDULE A**

Nursing Division

Item	Fee (\$)
Administration Fee for 1 st Vaccine	\$10.00
Each Additional Vaccine	\$5.00
TB (Mantoux)	\$15.00
Physical	\$20.00
Sports Physical	\$20.00
Adult PE	\$20.00

On-Site Sewage Disposal

Item	Fee (\$)
Septic Permit Fee	\$150.00
Holding Tank Permit Fee	\$500.00
Late Fee	\$200.00
Contractor Registration Fee (Jan 1-Dec 31)	\$50.00
Temporary Property Owner Registration Fee	\$25.00
Failure to Submit Holding Tank Documents Fee (Good for Term of Construction Permit)	\$50.00
Violation of Ordinance 1 st Offense Penalty	\$200.00
Violation of Ordinance 2 nd Offense Penalty	\$500.00
Violation of Ordinance 3 rd Offense Penalty	\$1000.00

Vital Statistics

Item	Fee (\$)
Regular Birth Certificates	\$10.00
Regular Death Certificates	\$10.00
Veteran's Death Certificate	\$0
Veteran's Birth Certificate	\$0
Fetal Birth Certificate	\$10.00
Fetal Death Certificate	\$10.00
Military Use only Birth Certificate	\$0
Township Trustee Birth Certificate	\$0
Paternity Affidavit	\$20.00
Paternity Affidavit Upon Marriage	\$20.00
Paternity Affidavit Copy	\$10.00
Affidavit of Amendment	\$10.00
Birth Certificate Search-Genealogy	\$10.00
Death Certificate Search-Genealogy	\$10.00
Family and Children Services Birth Certificate	\$0
Family and Children Services Death Certificate	\$0
Indiana Police Cases-Death Certificate	\$0
CASA	\$0
Federal Birth Certificate	\$0
Prosecuting Attorney Birth Certificate	\$0

Vital Statistics

Indiana Police Cases-Birth Certificate	\$0
Replacement of Incorrect Birth Certificate	\$0
Homeless Birth Certificate	\$0

RETAIL FOODS

Item	Qualifier	Fee (\$)
Plan Review	All establishments (2 inspections)	\$150.00
	Mobile	\$150.00
	Additional Pre-Opening Inspections	\$25.00/inspection
	Non-Profit	\$0
	Remodel	\$75.00
Temporary Food Permits	Indiana Resident (Max \$110.00)	\$40.00/day
	Non-Resident (Max \$130.00)	\$50.00/day
Retail Food Establishments Annual Permits	1 thru 15 employees	\$150.00
	16 or more employees	\$200.00
	Caterer Annual Fee	\$50.00
	July-December 1-15 employees	\$75.00
	July-December 16 or more employees	\$100.00
Non-profit Annual Permit		\$0
Bed and Breakfast Annual Permit	14 rooms or less	\$100.00
Mobile Annual Food Permit		\$125.00
Farmer's Market Annual Permit	January 1 to December 31 st per location	\$60.00
Micro Market		\$50.00
Vending Operations	Max (\$200.00	\$20.00/machine
Late Fee		\$250.00
Operating without a Permit Fee		\$300.00

Recreational Aquatic Facilities

Item	Fee(\$)
Annual Aquatic Facility May 1-April 30	\$200.00
Seasonal Aquatic Facility May-September 30	\$150.00
Non-profit	\$0
Aquatic Facility –Operating without a Valid Permit	\$200.00
Aquatic Facility- Operating during a Closure	\$200.00
Late Fee	\$100.00
Pool Facility Fine	\$50.00 per occurrence

Repeat Inspection Fee	\$50.00
Notification of Pool Closure Fine	\$25.00
Plan Review Application	\$150.00

Body Art Establishments

Item	Fee(\$)
Regular Artist License-Tattoo	\$75.00
Temporary Artist License- Tattoo	\$50.00
Regular Artist License-Piercing	\$75.00
Temporary Artist License-Piercing	\$50.00
Eyelash Extension Artist License	\$75.00
Guest Artist License (14 Days Max)	\$50.00
Body Art Establishment Annual Permit Jan 1-Dec 31	\$200.00
Body Art Establishment Annual Permit July 1-Dec 31	\$100.00
Temporary Body Art Establishment Permit Resident	\$100.00
Temporary Body Art Establishment Permit Non-Resident	\$200.00
Mobile Unit Body Art Establishment Resident	\$100.00
Mobile Body Art Establishment Non-Resident	\$200.00
Operating without a Body Art Establishment permit, artist license or eyelash extension artiste license	\$250.00
Body Art Establishment Late Fee	\$300.00
Artist Tattoo License Late Fee	\$50.00
Temporary Artist License Late Fee	\$25.00
Mobile Plan Review Application	\$125.00
Plan Review Application Body Art Establishment	\$125.00
Violation of Ordinance 1 st Offense	\$75.00
Violation of Ordinance 2 nd Offense	\$150.00
Violation of Ordinance 3 rd Offense	\$250.00

Other Fee

Item	Fee(\$)
Record Search Fee (per search)	\$5.00
Copy Fee	.10 per page
Copy of Rule 410 IAC 7-24	\$10.00

STANDARDS FOR PUBLIC SWIMMING POOL FACILITY

Section 1. Definitions

Aquatic Facility Operator (AFO): a professional who has completed a training course and passed an exam to demonstrate their knowledge and skills in maintaining and operating public swimming pools and spas.

Annual Permit: A permit for public swimming pool facilities operating beyond the month of May thru September.

Certified Pool Operator (CPO): a professional who has completed a training course and passed an exam to demonstrate their knowledge and skills in maintaining and operating public swimming pools and spas.

Health Department: shall mean the Vigo County Health Department

Health Officer: shall mean the duly appointed Health Officer of Vigo County or his/her authorized agent.

Not-for-Profit Organization: an organization exempt from Indiana Gross Income Tax under IC 6-3-2-2.8.

Pool: According to Indiana Rule 410 IAC 6-2.1-11 "Pool" means a structure, basin, chamber, or tank containing an artificial body of water for swimming, bathing, competition, relaxation, or recreational use.

Public Swimming Pool: According to Indiana Rule 410 IAC 6-2.1-13, "Public pool" means any pool, other than those pools defined as a semi-public pool, which is intended to be used for swimming or bathing and it operated by a concessionaire, owner, lessee, operator, licensee, regardless of whether a fee is charged for use. Nothing in the article shall be constructed as applying to any pool, constructed at a one (1) or two (2) family dwelling, and maintained by an individual for the sole use of the household and house guests.

Public Swimming Pool Facility: This term shall include public swimming pools, semi-public pools and spas as defined in this Chapter.

Seasonal Permit: A permit for public swimming pool facilities operating exclusively in any of the months of May through September

Semi-public Pool: According to Indiana Rule 410 IAC 6-2.1-17 "Semi-public pool" means any pool restricted for use by residents, members, or registered guests that is intended to be used for swimming or bathing and is solely operated for and in conjunction with:

1. hotels, motels, apartments, condominiums, bed and breakfasts, tourist homes, or similar facilities associated with lodging:

Section 3. Fees

1. The seasonal permit fee for public swimming pool facilities operating exclusively in any of the months of May through September is one hundred twenty five dollars (\$150.00) per year.
2. The annual permit fee for public swimming pool facilities operating beyond the months of May through September is one hundred fifty dollars (\$200.00) per year.
3. All licenses fees shall be payable on or before May 1st of each operational year. A late penalty charge of one-hundred dollars (\$150.00) will be imposed for license applications and fee submitted after May 1st of the year. The late penalty charge will not be issued to public swimming pool facilities, which were not in operation the previous year.
4. Swimming pool facilities operating without a valid permit operating during a closure will be issued a fine of one-hundred fifty dollars (\$200).
5. Any not-for-profit organization is exempt from any permit fees, but must still obtain an operating permit from the Health Department.
6. Swimming pool facilities that have a repeat inspection will be subject to a fee of fifty (\$50) per inspection.
7. The swimming pool facility shall notify the Vigo County Health Department within 24 hours of self closure, if the health department is not notified, the facility is subject to a twenty-five dollar (\$25) fee per incident.
8. The swimming pool facility operating without maintaining chemical limits or required safety equipment per 410 IAC 6-2.1 will be issued a fine of fifty (\$50) per occurrence.

Section 4. Inspection

1. All public swimming pool facilities shall meet the rules and regulations set forth by this ordinance and Indiana Rule 410 IAC 6-2.1.
2. All public swimming pool facilities shall have a Certified Pool Operator (CPO) or Aquatic Facility Operator (AFO) on staff. Upon leave of the CPO or AFO the facility will have three months to obtain a new CPO or AFO.
3. Any public swimming pool facility operating under an annual permit shall be inspected by the Health Department at least four (4) times per calendar year. Any public swimming pool facility operating under a seasonal permit shall be inspected at least two (2) times during the months of May through September. Swimming pool facilities open for use may be subject to additional inspections as deemed appropriate by the Heath Officer.

- c. Failure to correct any specific violation on two or more consecutive routine inspection;
or
 - d. The public swimming pool facility incurs three (3) or more closures in a calendar year.
- 2. Written notification will be provided to the public swimming pool facility detailing the reason for suspension.
- 3. Permits shall be reinstated once the reason for suspension has been corrected and verified by the Health Officer. The Health Officer will provided written permission to document the reinstatement.

Section 8. Private Swimming Pools

- 1. Nothing in this Ordinance shall be applied to a swimming pool constructed at a one (1) or two (2) family dwelling in Vigo County and maintained by an individual for the sole use of the household and house guests.

Section 9. Unconstitutionally Clause

- 1. If any section paragraph, sentence or clause within this ordinance be declared unconstitutional, or invalid for any reason, the remainder of the ordinance shall remain in effect.

PASSED AND ADOPTED by the Vigo County Commissioners, Indiana, this _____ day of

_____, 2025

Vital Statistics 2025 2nd Quarterly Report

April out of 137 Births
69 married
56 never married
12 divorced

May out of 138 Births
60 married
68 never married
10 divorced

June out of 162 Births
84 married
73 never married
5 divorced

Genealogy searches-18
Paternity Appts.-10
Linkage/death to birth-165
Legal name change-8

Birth records no charge

Mental Health America-5

Mental Health America-4

Mental Health America-1

Trustee of Vigo County-1

Department of child Services-3

Trustee of Vigo County-1

Casa-1

Casa-1

Reach Services-3

Department of child services-8

Trustee of Vigo County-1

Department of child services-5

Community Corrections-5

Community Corrections-7

Community Corrections-4

Reach Services-2

April Deaths reported 127
Coroner signed 20
Fetal Death signed 0

May Deaths reported 118
Coroner signed 11
Fetal Death signed 1

June deaths reported 102
Coroner signed 12
Fetal Death signed 3

Out of 127 deaths
Drug Related 4
Suicide 0

Out of 118 deaths
Drug Related 2
Suicide 1

Out of 102 Deaths
Drug Related 0
Suicide 0

(June month is Approximate Not all records are completed yet)

Drug related deaths are anything that listed Drugs as part of the cause of death

Certificates Issued

April Birth-842

May Birth-719

June Birth-647

April Death-957

May Death-745

June Death-705

Vigo County birth and death certificates: \$ 10.00 each

Out of Vigo County Birth Certificates Issued:

April

Monroe 1- birth fees for that county \$16.00 each

Sullivan 1- birth fees for that county \$12.00 each

Marion 12- birth fees for that county \$15.00 each

Vanderburgh 1- birth fees for that county \$15.00 each

May

Marion 5- birth fees for that county \$15.00 each

Lake 4- birth fees for that county \$12.00 each

Hendricks 1- birth fees for that county \$15.00 each

Vermillion 1- birth fees for that county \$10.00 each

Starke 1- birth fees for that county \$10.00 each

Sullivan 1- birth fees for that county \$12.00 each

Tipton 1- birth fees for that county \$10.00 each

Gibson 2- birth fees for that county \$15.00 each

Wells 1- birth fees for that county \$20.00 each

June

Marion 5- birth fees for that county \$15.00 each

Allen 1- birth fees for that county \$20.00 each

Clay 1- birth fees for that county \$10.00 each

ST. Joseph 1- birth fees for that county \$20.00 each

Sullivan 1- birth fees for that county \$12.00 each

Porter 1- birth fees for that county \$10.00 each

Tippecanoe 1- birth fees for that county \$15.00 each

Out of Vigo County Death Certificates Issued:

April

Hamilton 2- death fees for that county \$15.00

Vermillion 12- death fees for that county \$10.00

Marion 12 - death fees for that county \$20.00

May

Clay 1-death fees for that county \$10.00

Johnson 1-death fees for that county \$20.00

Marion 3-death fees for that county \$20.00

June

Vanderburgh 1-death fees for that county \$24.00

(All prices subject to change with each county)

Animals from city to Landfill	49
Animals from County to Landfill	46
Total Animals to Landfill	95
Total deer taken to the landfill	28

Three –Month Generalized Report

- Distributed around 5200 Skeeter Beater coloring books to Vigo County elementary schools
- Got all of the equipment ready for mosquito season.
- Started our light trap program.
- Started our larvaciding program.
- We hired and trained the night drivers.
- In the process of treating catch basins.
- Continue to take tires from the public, we have filled 3 1/2 semi-trailers.
- Sent in 4 bats for rabies testing, all were negative for rabies virus.
- Sent in 22 pools of mosquitoes, so far, no reported West Nile Virus.

2025 - Second Quarter Report

July 16th, 2025

Shelby Jackson – Health Educator / Media Coordinator

Projects & Presentations

- Health Education Boards
 - Public Health History, April Showers Bring May Flowers/Grief Support, Leave Measles in the Dust, Tire Amnesty, Mental Health, King of the Grill, Water Safety, Servin' Up Food Safety for Summer
- Monthly Employee Newsletters w/ HR
 - 2025 Tire Amnesty, Mental Health in Indiana, Oral Health and Dental Coverage
- In'stall'ments
 - Public Health Concern or Nuisance?, Your Gut Effect on Mental Health: The Gut Brain Axis, Asthma Allergies Achoo – Bless You, Don't Fry – Try Sun Safety, Share the Road/Emergency Preparedness, Corn Sweat Humidity and Heat Health
- Vigo County Health Department Health Fair for Nat'l Public Health Week
- Hygiene Presentation and Bingo at Cobblestone Crossings
- Presentation of VCHD Services and Programs at Historic Walnut Square
- Presentation of VCHD Services and Programs at Union
- Presentation of CPR AED and First Aid at Historic Walnut Square
- Formal Notice for Clinic: TB Skin Test, Billing for TB Services, School or Work Absence Notice
- Partnership with Safe Sleep Simulation, donation of 2 educational mannequins (~\$1800)
- Safe Sleep Trailer: finished interior, planned and executed ribbon cutting
- State monthly reports for dispersing Non-Syringe Harm Reduction supplies
- Restock Nasal Narcan: Currently have 36 doses

Wound Care Kits Dispersed	19 remaining
IV Harm Reduction Kits Dispersed	14 remaining
Smoking Harm Reduction Kits Dispersed	14 remaining



Media Topics & Contacts

- Public Service Announcements: Mobile Safe Sleep Educational Trailer Ribbon Cutting, Tire Disposal for Greene County Residents
- Interviews and Stories: Measles, Tire Amnesty, Ticks, Updated Food Code, LHD Funding, Mosquito Fogging Schedule, Sun Safety
- Tribune Star, WTHI, WTWO, Fox59/CBS4
- Media Training with IDOH and Indiana University

Meetings & Trainings

- District 7 Local Health Department Meetings
- District 7 Healthcare Coalition Meeting
- First Aid CPR AED Completed Class (3)
- Fetal Infant Mortality Review & Child Mortality Review Meeting
- Safe Sleep Meeting with Community Organizations
- ServSafe Preparation with Amanda Shook
- ServSafe Exam Administration (9 total, 8 passed)
- Non-Syringe Harm Reduction Program Quarterly Meeting (In-person)
- YMCA Health Fair with VCHD Clinic
- IDOH Maternal and Child Health Specialist – Jessica Devine
- Zero is Possible Meeting (HIV)
- Training: Virtual Reality for Firearm Safety, Building Trust in Public Health Guidance, Slowing Speedy Drivers, Public Health Communications
- Safe Kids Coalition at Chances and Services for Youth
- Union Board Member – Mark Metheny on approaches to bettering community health
- Dad's Matter Coalition
- HeadStart Advisory Board Meeting
- Union HRSA Grant Overview
- Public Health Nurse Conference with Safe Sleep Trailer
- IDOH Chronic Disease and Prevention
- IDOH Virtual Tabletop Exercise – Chemical Hazard Accident and Response



Social Media

- NCAA Basketball Finals Health Reminders, Closure Notice for Good Friday, YMCA Health Clinic, In-Person Harm Reduction Quarterly Meeting, April and May Health Boards, Tire Amnesty and Mosquito Prevention, Closure Notice for Memorial Day, Too Hot in Car for Children, 2025 AllRise Conference, ServSafe Class for July, Water Safety – Swimming Lessons, Too Hot in Car for Pets, Dad’s Night at the Rex, Friday the 13th Tattoo Safety, Ribbon Cutting for Safe Sleep Trailer, Rediscovering Resilience Conference, ATV Safety, Closure Notice for Independence Day, Water Safety - Water Wings v Life Jacket
- Food Establishment Inspections for:
 - o 3/31 - 4/4, 4/7 - 4/12, 4/14 – 4/17, 4/21 – 4/27, 4/28 – 5/4, 5/5 – 5/11, 5/12 – 5/17, 5/19 – 5/22, 5/27 – 6/6, 6/9 – 6/15, 6/16 – 6/21, 6/23 – 6/29

Social Media Following	848	834	817
Social Media Engagement	45	48	29
Accounts Reached	308	499	446
Content Interactions	118	160	88
Profile Visits	63	109	69
		Numbers from 2025 Q1 Report	Numbers from 2024 Q4 Report

Communicable Disease Investigations

Animal Bites: 92

Campyobacteriosis: 2

Giardiasis: 0

Hepatitis C: 37

Hepatitis B: 4

Histoplasmosis: 3

TB: 1

LTBI: /Class B:11

Pertussis: 3

Salmonella: 3

Strep Group A/ Strep Pneumonia: 1

Immunizations

VFC/317: 50

Private: 71

Client Visits: 708

Dr. Brown: 64

TB'S Activity

Test Given: 246

Clinic News

Our new nurse Kelsie Clark started on April 21st.

On April 22 Robin Maurer, Deb Sweetings, Libby Opell, Kelsie Clark and Katie Mundy went to do Lead and Hemoglobin testing at Head Start. We tested 20 children.

Robin Maurer, Libby Opell, Deb Sweetings, Carolyn Smeltzer, along with some extra wonderful help from Andrew Martin, Robbin Poore, Katie Mundy and Shelby Jackson attended a Vaccine Clinic at the YMCA on April 26th.

The clinic staff continues state training in the NBS system along with TB testing trainings with the IDOH.

On May 23rd Tom Keller with the IDOH came for our annual state visit and we passed this with no compliance issues.

On June 2nd Helmer came and calibrated our refrigerators and freezers.

Robin Maurer attended the Hepatitis Surveillance Program on June 9th virtually.

Robin Maurer, Kelsie Clark, Kayla Terrill and Deborah Sweetings attended the Public Health Nurses Conference on June 24th in Carmel, Indiana.

Libby Opell and Robin Maurer went to Silver Birch to talk about the importance of Men's health for Men's Health month on June 25th.

The clinic is looking into getting out into the community more and offering blood pressure checks and running peoples shot records to make sure they are up to date. We are going into back to school soon so our clinic will be off and running for the kids that need to be up to date on their vaccines.

Upcoming events

Robin Maurer is attending a virtual Leadership class on July 24th

TB testing for the Head Start employees on August 19th

Lead Testing for Head Start Kids in September

Fall Vaccine Bash on September 20th



Public Health Nurse Conference

Environmental Health Report – 2nd Quarter 2025

Body Art Establishment	April-June
Routine Inspections	18
Opening Inspections	0
Temporary Artist License	2
Regular Artist License	0
Closure of Establishment	0
Body Art Establishment Permit	2

Recreational Swimming/Spa	April-June
Routine Inspections	38
Follow-Up Inspections	9
Closures	3
Failed water testing closures	4

Childhood Lead Poisoning	April-June
New Cases Enviro	12
Risk Assessments	12
Consults	1
Clearance	1
Pending Open New Cases	7
Closed Case Management Cases	3

Food Division	April-June
Routine Inspections	150
Follow-Up Inspections	1
Opening Inspections	21
Temporary Inspections	53
Closure	1

On-Site Sewage	April-June
New Septic Permits	10
Replacement Permits	11
Improvement Location Permits	98
Subdivision Reports	15
Septic Requirements	53

Complaints	April-June
Food	18
Mold	2
No Hot Water	1
Pest/Rodents	9
Sewage	4
Smoking/Vaping	2
Uninhabitable/Red Tag	2
Other	9
Referral to Vector	4

Events:

The Mill, Young Men's Club, The Station, New Life Fellowship, Juneteenth Celebration, Tractor Supply, Campbell Creek Market, Hobby Lobby, 12 Points First Friday, Round Up Car Show, Banks of Wabash Festival, Herb Fair, Earth Day, Deming Park Color Run, Water Tower Estates, COA Volleyball Tournament, River City Rampage Demolition Derby, Haute Hops and Vines Fest, District 6 Mkt, Stassenfest, Anderson Plant and Produce, Lobster Truck @Afterburner, Easter Vendor Bazaar at Meadows, Jeep Junkies, 6th Street Festival

Other:

Standardization Training with IDOH, Food Code Meeting, Insect-To-Go Biweekly meetings, Trained Shelly, Andrew and Amanda on Standardization Inspections, IEHA Spring Conference, Nursing Conference, Pool Workshop, On-Site Sewage Training, IEHA Meeting, Rapid Response Training, Hemoglobin and Lead Testing with Clinic at Head Start. YMCA Clinic,

Second Quarter Report

Molly Collett–Social Services Division Supervisor

Jail Programing

- Intake Coordinator-Focusing on initial screening, preparing, support and collaborates with everyone as they leave the jail and into the first 30 days on reentry. Oversee all the resources, and referrals for individuals leaving the Vigo County Jail.
This position is evolving, and I am looking forward to its growth.
- MRT (in the jail and community corrections)
-Moral Reconation Therapy: MRT promotes moral reasoning, better decision-making, and improvement of behavior. It is based on the idea that risky and criminal behavior stems from faulty thinking patterns, such as a lack of empathy, distorted perceptions of right and wrong, and impulsivity.
- Peer Coaching: A peer recovery coach is a non-clinical support person who brings valuable lived experience with addiction and recovery, combined with specialized training and supervision, to effectively provide non-clinical recovery support to individuals seeking recovery.
- The Change Program-Interactive Journaling is an evidence-based practice for motivating and guiding individuals toward positive life change. It is goal directed, client-centered and helps participants modify behavior while progressing through the stages of change, precontemplation, contemplation, preparation action and maintenance.

To provide more context on The Change Companies, they partner with many justice-involved agencies like the Indiana Dept. of Corrections and Allen County Jail since they are the publishers of risk-need-responsive Interactive Journals. The journals are meant to help facilitators guide their program participants toward positive behavior change (in this case: recidivism reduction and working toward sustainable employment) using evidence-based practices like Motivational Interviewing, CBT, and Expressive Writing.

- Seeking Safety- Treatment for PTSD and Substance Abuse

Number of Individual we Peer coach	47
MRT Graduates	69
Number of total participants in the MRT program	263
Number of Individuals who have been released who we are still working with.	29
Number of Individuals in The Change Program	57
Number of Individuals in the Seeking Safety Program	185

Intake Coordinator Success

Dates	4/17-7/7
Screens	155
Housing/Shelter	23
Food	79
Employment	62
Health Insurance	30
Mental Health Need	29
Physical Health Need	29
HIV	2
Substance Abuse	74
Clothing	37
Identification	3
Resource Efficient	21
Al-Anon Families	2
Intake Follow-Up	12
Food	4
Medical	5
Clothing	2
Employment	2
Housing	1
Mental Health	2
Substance Abuse	1
BMV	1
Social Security	3
Disability	2
Identification	1
Legal Assistance	1

Established Community Connections

Food Pantry Assistance and Delivery

St. Joseph's Catholic Charities

Unity Presbyterian Church

Clothing

Bethany House

Goodwill

Shelter

Lighthouse Mission

Lotus Center

Medical Health

Wabash Valley Health Center

Valley Professionals

Positive Link HIV

Pace Community Action Agency

Completed Community Resource Pamphlet with Ms. Shelby Jackson!!!

Meetings, Events and Trainings:

Rise Conference:

- Walking the tightrope while keeping professional boundaries
- Trauma-Informed responses to thinking errors and tactics participants use to avoid.
- Meeting the client where they are actually at, increasing recovery support
- Reducing recidivism, planning and preparation for success upon transition the community from incarceration
- A Decade of standards, lessons and the road ahead
- Family matters, engaging the family for success
- Reentry rethought, how Medicaid is transforming the path from corrections to community
- Pathways to healing, insights from a cop, a counselor and a client
- A deeper dive into risk need responsibility

Rediscovering Resilience Conference:

- For the Rediscovering Resilience Conference, we learned about how early childhood experiences affect people into adulthood. Not just the bad but the good as well. We also learned some of the ways to not only prevent adverse childhood experiences but how to navigate when a person has experienced them.
- We learned about the scientific information about the brain and trauma
- We learned the meaning of resilience: the process of adapting well in the face of adversity, trauma, tragedy, threats or significant stress. It is the counterbalance of trauma.
- We learned that there are 6 domains of resilience: collaboration, vision, composure, tenacity, health and reasoning