

VIGO COUNTY COUNCIL SUNSHINE MEETING

November 6, 2024

5:00 P.M.

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VIGO COUNTY COUNCIL SUNSHINE MEETING
Agenda
Wednesday, November 5, 2024 at 5:00 P.M.
Council Chamber – Vigo County Government Center

1. Pledge of Allegiance
2. Calling of the roll
3. Communications from elected officials, other officials, or agencies of the County
 - i. Mainstream Fiber Networks endorsement letter
 - ii. RJL Solutions – ARPA update
4. Reports from committee(s)
5. Resolutions and Ordinances other than appropriations
 - i. Resolution 2024-20 - County Council
 - ii. Resolution of Reallocation of Existing Appropriation 2024-16: Voter Registration
 - iii. Resolution of Reallocation of Existing Appropriation 2024-17: Parks
 - iv. Resolution of Reallocation of Existing Appropriation 2024-18: E911
 - v. Resolution of Reallocation of Existing Appropriation 2024-19: Group Homes
 - vi. Resolution of Reallocation of Existing Appropriation 2024-21: IT
6. Ordinances relating to appropriations-first reading
 - i. Additional Appropriation 2024-77: Riley Fire Protection District – Special Fire Debt
 - ii. Additional Appropriation 2024-78: Commissioners – liability insurance
 - iii. Additional Appropriation 2024-79: ARPA Grant Fund – Security Equipment
 - iv. Additional Appropriation 2024-80: ARPA Grant Fund – Hasselburger Bridge
7. Public comment
8. Adjournment

NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS

Notice is hereby given the Taxpayers of Vigo County, Indiana, that the Vigo County Council will meet at the Vigo County Government Center, 127 Oak Street, Terre Haute, Indiana at 5:00 p.m. on Tuesday, November 12, 2024 to consider the following appropriations in excess of the budget of the current year. The Vigo County Council will also meet on Wednesday, November 6, 2024, at the same location for a Sunshine Meeting.

	<u>REQUESTED</u>
<u>COUNTY GENERAL/1000</u>	
<u>Commissioners/0068</u>	
1000.30300.0000.0068 Liability Insurance	\$ 66,839
Total County General	\$ 66,839
<u>ARPA GRANT FUND/8950</u>	
8950.44526.0000.0000 Security Equipment	\$ 128,000
8950.44040.0000.0000 Hasselburger Bridge	\$ 312,000
TOTAL ARPA GRANT FUND	\$ 440,000

The meeting will be made available for observance by electronic means at the following web address:

<https://www.vigocounty.in.gov/department/division.php?structureid=71>

Unless otherwise directed or required for public health reasons,

the meetings will be open to the public. Members of the public may submit

comments prior to the meeting to county.council@vigocounty.in.gov.

JAMES W. BRAMBLE

VIGO COUNTY AUDITOR

TO BE PUBLISHED: Friday, October 25, 2024

NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS

Notice is hereby given the Taxpayers of Riley Fire Protection District, Vigo County, Indiana, that the Vigo County Council will meet at the Vigo County Government Center, 127 Oak Street, Terre Haute, Indiana at 5:00 p.m. on Tuesday, November 12, 2024 to consider the following appropriations in excess of the budget of the current year for the Riley Fire Protection District.

This will be introduced and discussed at the Sunshine Meeting of the Vigo County Council on Wednesday, November 6, 2024, at 5:00 p.m., held at the Vigo County Government Center Council Chambers, 127 Oak Street, Terre Haute, Indiana.

REQUESTED

RILEY FIRE PROTECTION DISTRICT

Fund 8684

Special Fire Debt	\$ <u>11,604</u>
TOTAL SPECIAL FIRE DEBT	\$ <u>11,604</u>

The meeting will be made available by electronic means. Any votes conducted will be by roll call vote. In accordance with the Indiana Open Door Law and the Order, media and members of the public are encouraged to observe the meeting at <https://www.vigocounty.in.gov/department/division.php?structureid=71> . Members of the public may submit comments prior to the meeting to county.council@vigocounty.in.gov

JAMES W. BRAMBLE
VIGO COUNTY AUDITOR
TO BE PUBLISHED: Friday, October 25, 2024.



Vigo County Council
Vigo County Government Center
127 Oak Street
TERRE HAUTE, INDIANA 47807
(812) 231-5638 FAX: (812) 231-6245

David Thompson - District 1
David.thompson@vigocounty.in.gov

Nancy Allsup – District 2
Nancy.allsup@vigocounty.in.gov

Vicki Weger – District 3
vicki.weger@vigocounty.in.gov

Travis Norris – District 4
Travis.norris@vigocounty.in.gov

Aaron Loudermilk – At Large
Aaron.Loudermilk@vigocounty.in.gov

Marie Theisz, President Pro Tem – At Large
Marie.Theisz@vigocounty.in.gov

R. Todd Thacker, President
Todd.Thacker@vigocounty.in.gov

October 1, 2024

Indiana Broadband Office
Broadband, Equity, Access and Deployment Program
1 North Capital, Suite 600
Indianapolis, IN 46204

RE: Vigo County County’s Exclusive Support of Mainstream
Fiber Networks as BEAD Provider of Choice

Dear BEAD Review Committee:

I am writing to communicate Vigo County’s strong support to endorse Mainstream Fiber Networks as our community’s broadband service provider. We are confident in advocating for MSFN gaining BEAD grant opportunities.

We initially met with MSFN in June of 2024 and continued conversations throughout the next several months (see attached document for specific information). We are excited about MSFN’s plan to build infrastructure, including 145 miles of fiber serving 7,392 passings. Leaders and residents appreciate MSFN’s willingness to serve our hardest-to-reach areas.

Many of these areas that are unserved, despite how remote they are, are significant economic contributors. Homes and businesses that support larger businesses in Vigo County will see the benefits of high-speed fiber-optic internet, and that will enable our local economy, and our state economy to grow.

Vigo County is also pleased to learn that high-speed connectivity is affordable. MSFN has a proven track record of working with and for rural communities similar to Vigo County. This, and other reasons presented in the document attached, is why we are endorsing MSFN gaining BEAD grant opportunities. Their understanding of rural broadband sets them apart from other providers and we look forward to seeing the positive impact MSFN’s services will have on our community.

Sincerely,

R. Todd Thacker, President
Vigo County Council

Vigo County strongly endorses Mainstream Fiber Networks for BEAD grant opportunities for reasons listed below:

- MSFN intends, and has communicated, plans to serve our hardest to reach areas ensuring our unserved and underserved population is taken care of. Their proposal consists of 145 fiber miles serving 7,392 passings.
- MSFN has and continues to exhibit positive partnership by providing resources and ongoing initiatives in community spaces that benefit the public good.
- Communication with MSFN started in June 2024. Recent correspondences/communications include:
 - 6/25, 9/25, 10/1 Steve Witt, Vigo County EDC President.
 - 7/1 Steve Witt
 - 7/1 phone call Chris Switzer
 - 10/1 Mark Clinkenbeard, Mike Morris, Chris Switzer County Commissioners; R. Todd Thacker, President Vigo County Council
- MSFN has provided an affordable and ideal pricing structure for residents starting at \$35 for qualified individuals or \$49 for general pricing.
- MSFN has proven to Vigo County leaders that they are the right fit and partner for our unique needs. Their efficient build timeline, reliable customer service, affordable rates, and extensive history of rural network developments have Vigo County excited to endorse them.

Thank you for your consideration of our endorsement for Mainstream Fiber Networks for BEAD grant opportunities.

Vigo County Board of Voter Registration

33 South Third Street, Terre Haute, IN 47807

812-462-3393

Karen McCammon

Karen.McCammon@vigocounty.in.gov

It has come to my attention that a recent purchase (10-03-2024) from Thiemann Office Products, was billed incorrectly as "Office Supplies", and that two items should be billed to "Capital Outlay". We have requested that Thiemann re-bill the invoice as two separate invoices.

In that these two products, DYM 2112552 (Dymo Label Writer) and EPSB 11B249201 (Epson DS410 Workforce Scanner), should be considered as a Capital Outlay expense, we are respectfully requesting that the amount of \$600.00 be removed from our Office Supply Account (21000) 2 Series, and be reallocated to (44510) New Equipment.

Respectfully submitted October 15, 2024,

Robert H. Lawson, Jr.

Co-Director

Vigo County Board of Voter Registration

cc: Jamie Norton – Co-Director

TRANSFER OF FUNDS

DATE 10/15/2024

DEPT Voter Registration

TRANSFER FROM

PLEASE LIST ACCOUNTS ONLY ONCE WITH TOTAL AMOUNT TO BE TRANSFERRED

FUND	ACCOUNT	OBJECT	LOCATION	ACCOUNT NAME	TRANSFER AMT
	21000			Office Supplies	600.00

TOTAL \$600.00

TRANSFER TO

PLEASE LIST ACCOUNTS ONLY ONCE WITH TOTAL AMOUNT TO BE TRANSFERRED

FUND	ACCOUNT	OBJECT	LOCATION	ACCOUNT NAME	TRANSFER AMT
	44510			New Equipment	\$600.00

TOTAL \$600.00

**** IF ADDITIONAL LINES ARE NECESSARY PLEASE USE AN ADDITIONAL FORM

Purchase from Thiemann Office Products; 1 DYM 2112552 Dymo Label Writer + 1 EPSB 11B249201 Epson DS410 Workforce Scanner

Robert H. Lawson, Jr. _____

CONTACT PERSON

Robert H. Lawson, Jr.

AUTHORIZED SIGNATURE

For Auditor Use Only



VIGO COUNTY
PARKS & RECREATION
DEPARTMENT

October 16, 2024,

To the Vigo County Council,

The Vigo County Parks and Recreation Department respectfully requests an out of series transfer from 1219.24400.000.0000 gasoline to 1219.30300.000.0000 liability. This is due to a large unforeseen increase in our liability insurance. This invoice was just received mid-October.

Out of Series Transfer Request:

Gasoline	
1219.24400.000.0000	-\$12,818.53
Liability	
1219.30300.000.0000	+\$12,818.53

Please let us know if you have any questions.

Thank you,

Adam Grossman
Superintendent

A handwritten signature in black ink, appearing to read 'Adam Grossman', is written over the printed name and title.

TRANSFER OF FUNDS

DATE 10/17/2024

DEPT Parks and Recreation

TRANSFER FROM

PLEASE LIST ACCOUNTS ONLY ONCE WITH TOTAL AMOUNT TO BE TRANSFERRED

FUND	ACCOUNT	OBJECT	LOCATION	ACCOUNT NAME	TRANSFER AMT
1219	24400	000	0000	Gasoline	12,818.53

TOTAL \$12,818.53

TRANSFER TO

PLEASE LIST ACCOUNTS ONLY ONCE WITH TOTAL AMOUNT TO BE TRANSFERRED

FUND	ACCOUNT	OBJECT	LOCATION	ACCOUNT NAME	TRANSFER AMT
1219	30300	000	0000	Liability Insurance	\$12,818.53


TOTAL \$12,818.53

**** IF ADDITIONAL LINES ARE NECESSARY PLEASE USE AN ADDITIONAL FORM

Notes

For Auditor Use Only

Adam Grossman

 CONTACT PERSON


 AUTHORIZED SIGNATURE



VIGO COUNTY E911

116 S 1st St
TERRE HAUTE, IN 47807
812-462-3226 X7327

Date: 10/17/24

Dear: Cheryl Loudermilk and President Todd Thacker and County Council members

With the new Insurance breakdown, I am requesting for you to transfer \$4,498.00 from our #1235 new Equipment fund to our #1235 Liability Insurance fund. This is so we can pay our Property Insurance installments. State 911 is advising we cannot use State 911 funds to pay insurance.

Brian DeHart

911 Director

TRANSFER OF FUNDS

DATE 10/16/2024

DEPT E911

TRANSFER FROM *PLEASE LIST ACCOUNTS ONLY ONCE WITH TOTAL AMOUNT TO BE TRANSFERRED*

FUND	ACCOUNT	OBJECT	LOCATION	ACCOUNT NAME	TRANSFER AMT
1235	44510	000	0000	NEW EQUIPMENT	4,498.00
TOTAL					\$4,498.00

TRANSFER TO *PLEASE LIST ACCOUNTS ONLY ONCE WITH TOTAL AMOUNT TO BE TRANSFERRED*

FUND	ACCOUNT	OBJECT	LOCATION	ACCOUNT NAME	TRANSFER AMT
1235	30300	000	0000	LIABILITY INSURANCE	\$4,498.00
TOTAL					\$4,498.00

**** IF ADDITIONAL LINES ARE NECESSARY PLEASE USE AN ADDITIONAL FORM

Notes

Brian DeHart
CONTACT PERSON


AUTHORIZED SIGNATURE

For Auditor Use Only

To: Vigo County Council Members
From: Sheila Priester, Director
Vigo County Homes for Children
Date: 10/18/2024
Re: Out of series transfer

Dear Council Members,

I respectfully request the transfer of funds to help meet the anticipated costs for end of year. The 200 series are costs that are routinely difficult to predict. The ask is for Institutional supplies and routine maintenance repair/supplies (cleaning agents, bathroom needs, kitchen items, linens etc.) as well as fuel for vehicles.

Thank you for your consideration.


Sheila Priester, Director
Vigo County Homes for Children



Vigo County Homes for Children is a therapeutic residential facility that promotes growth for vulnerable children and their families

TRANSFER OF FUNDS

DATE 10/18/2024

DEPT group home

TRANSFER FROM

PLEASE LIST ACCOUNTS ONLY ONCE WITH TOTAL AMOUNT TO BE TRANSFERRED

FUND	ACCOUNT	OBJECT	LOCATION	ACCOUNT NAME	TRANSFER AMT
1000	33700		0622	Electricity	500.00
1000	33700		0622	Electricity	600.00
1000	35450		0622	Building Repairs	400.00

TOTAL \$1,500.00

TRANSFER TO

PLEASE LIST ACCOUNTS ONLY ONCE WITH TOTAL AMOUNT TO BE TRANSFERRED

FUND	ACCOUNT	OBJECT	LOCATION	ACCOUNT NAME	TRANSFER AMT
1000	21600		0622	Institutional Supplies	\$500.00
1000	24400		0622	Gasoline	\$600.00
1000	21050		0622	Maintenance and Repair Supplies	\$400.00

TOTAL \$1,500.00

**** IF ADDITIONAL LINES ARE NECESSARY PLEASE USE AN ADDITIONAL FORM

✖ Meet Projected End of year costs

Sheila Priester

CONTACT PERSON


 AUTHORIZED SIGNATURE

For Auditor Use Only



Vigo County Information Technology Department

139 Oak Street; Terre Haute, Indiana 47807

(812) 462-3222

www.vigocounty.in.gov

Scott Swan – Director

October, 29, 2024

To the Vigo County Council,

The Vigo County IT Dept would like to request an out of series transfer from Equipment New 1000.44510.00000.0106 to both Telecommunications and Contractual Services. This is due to unforeseen remote sight equipment hookups and the additional Internet services for those.

Out of Series Transfer Request:

Equipment New

1000.44510.00000.0106 \$30,000

Telecommunications

1000.33313.00000.0106 \$20,000

Contractual

1000.33300.00000.0106 \$10,000

Scott Swan

Vigo County IT Dept

139 Oak Street

Terre Haute, IN 47807

812-462-3222 ext 4498 voice

Scott.swan@vigocounty.in.gov

TRANSFER OF FUNDS

DATE 10/29/24

DEPT IT

TRANSFER FROM

PLEASE LIST ACCOUNTS ONLY ONCE WITH TOTAL AMOUNT TO BE TRANSFERRED

FUND	ACCOUNT	OBJECT	LOCATION	ACCOUNT NAME	TRANSFER AMT
1000	4450	00000	0106	EQUIPMENT NEW	30,000
		00000			

TOTAL \$0.00

TRANSFER TO

PLEASE LIST ACCOUNTS ONLY ONCE WITH TOTAL AMOUNT TO BE TRANSFERRED

FUND	ACCOUNT	OBJECT	LOCATION	ACCOUNT NAME	TRANSFER AMT
1000	33213	00000	0106	Telecommunications	20,000
1000	33300	00000	0106	Contractual	10,000


TOTAL \$0.00

**** IF ADDITIONAL LINES ARE NECESSARY PLEASE USE AN ADDITIONAL FORM

Notes

For Auditor Use Only

CONTACT PERSON



AUTHORIZED SIGNATURE

Riley Fire Protection District

October 9, 2024

Vigo County Auditor's Office

Terre Haute, IN

The Riley Fire Protection District board requests an additional appropriation of \$11,604 in the following budget line for 2024:

8684 Special Fire Debt \$11,604

The additional funding is needed due to an interest rate increase on our bank loan.

Sincerely

A handwritten signature in black ink, appearing to read "Jeffrey Fisher", written over a horizontal line.

Jeffrey Fisher

Treasurer



CERTIFIED COPY OF ADDITIONAL APPROPRIATION
 State Form 55819 (R3 / 11-17)
 PRESCRIBED BY THE DEPARTMENT OF LOCAL GOVERNMENT FINANCE

Section I

When reporting the appropriation of bond proceeds, complete Section I, lines A, B, C and 5 of Section II, Section III and Section IV

UNIT NAME: Riley Fire Protection District
 COUNTY NAME: Vigo
 Date of Publication (month, day, year): _____ Newspaper Name: _____
 Date of Publication (month, day, year): _____ Newspaper Name: _____
 Date of Public Hearing (month, day, year): _____
 Date Resolution Passed (month, day, year): _____

Unit Number: 3461023
 County Number: 84

DLGF USE ONLY
 Date Received (month, day, year) _____
 Order Number: _____

Section II

Complete a column for each fund for which the additional appropriations are being made. Values omitted from the sheet may impact the Department's review and approval of the request. Rows A and B should be completed using the fund number and fund name as listed on the Fund Report of the Final 1782 Notice issued by the Department. A listing of these values may be found at: <http://www.in.gov/dlgf/livesindia/1700233%20-%20Jones%20Memo%20-%20Additional%20Appropriations%20-%20Supplemental%20Information.pdf>

A. DLGF Fund Number	8684				
B Fund Name	Special Fire Debt				
C. Appropriation Amount Requested	\$11,604.00				
D. Amount by Reduction (Enter as a positive number.)					
E. Net Amount of Increase (C minus D.)	\$11,604.00	\$0.00	\$0.00	\$0.00	\$0.00
1. Property Tax Levy (Line 16)	\$65,478.00				
2. Levy Excess (Line 15)					
3. PTRC from Local Income Tax (LIT) (Line 13A)					
4. LIT Levy Freeze Amount (Line 13B)					
5. Misc. Revenue (Line 8B) (See Note #1.)	\$4,925.00				
6. January 1 Cash Balance (Include investments.)	\$15,251.00				\$0.00
7. Subtotal of Funds (Add 1 thru 6.)	\$85,654.00	\$0.00	\$0.00	\$0.00	\$0.00
8. Less Circuit Breaker (Amount From Circuit Breaker Report)					
9. Total Funds (7 minus 8.)	\$85,654.00	\$0.00	\$0.00	\$0.00	\$0.00
10. DLGF Approved Budget (Line 1C)	\$74,456.00				
11. Encumbered Appropriations Carried Forward From Previous Year					
12. Temporary Loans Outstanding as of January 1					
13. Beginning Obligations (Add 10 thru 12.)	\$74,456.00	\$0.00	\$0.00	\$0.00	\$0.00
14. Surplus Funds (9 minus 13.)	\$11,198.00	\$0.00	\$0.00	\$0.00	\$0.00
15. Previous additional appropriation(s) approved since January 1, less any reductions in appropriations					
16. Amount transferred to the Rainy Day Fund (See Note #2.)					
17. Surplus Funds Remaining (14 minus 15 minus 16.)	\$11,198.00	\$0.00	\$0.00	\$0.00	\$0.00

Note #1: If amount report on Row 5 is higher than 8B amount, then a revised Budget Form 2 must be attached with the Additional Appropriation Request.
 Note #2: Row 16 cannot be used for additional appropriations for the rainy day fund. Transfers to the rainy day fund are entered as miscellaneous revenues on Line 5.

Section III

Please check the requested method for the Department to inform your unit of the status of the Additional Appropriation Request.

Check One:
 Follow Up Via E-mail jfisher@sackrider.com
 E-mail Address(es): _____
 Follow Up Via Mail
 Mailing Address (Number, Street, City, State, ZIP Code) _____

Section IV

[Signature] fiscal officer of Riley Fire Protection District hereby certify that the above information is true and correct.
 (Please Print)
[Signature] Treasurer 812-232-9492 Telephone Number 10/9/24 Date (month/day/year)

Completed additional appropriation requests may be submitted to the Department via e-mail at AdditionalAppropriationRequests@dlgf.in.gov or via fax (317) 974-1629



THE BOARD OF COMMISSIONERS OF VIGO COUNTY

Commissioners

Mark Clinkenbeard, 1st District
Chris Switzer, 2nd District
Mike Morris, 3rd District

650 S. 1st Street
Terre Haute, Indiana 47807
(812) 462-3367

October 21, 2024

James Bramble
Vigo County Auditor
121 Oak Street
Terre Haute, IN 47807

VIA HAND DELIVERY

Dear Mr. Bramble:

The Commissioners are requesting \$66,838.67 out of the General fund, fund number 1000 to pay the remainder of the County's liability insurance for 2024.

Thank you,


Chris Switzer


Ivan M. Morris


Mark Clinkenbeard



THE BOARD OF COMMISSIONERS OF VIGO COUNTY

Commissioners

Mark Clinkenbeard, 1st District
Chris Switzer, 2nd District
Mike Morris, 3rd District

650 S. 1st Street
Terre Haute, Indiana 47807
(812) 462-3367

October 21, 2024

James Bramble
Vigo County Auditor
121 Oak Street
Terre Haute, IN 47807

VIA HAND DELIVERY

Re: ARPA request

Dear Mr. Bramble:

The Commissioners are requesting \$38,500 out the American Rescue Plan Act, fund number 8950. It will be used for security cameras at the Courthouse.

Thank you,

Chris Switzer


Ivan M. Morris

Mark Clinkenbeard





Vigo County Engineering Department

121 Oak Street – Government Building, Terre Haute, Indiana 47807
Telephone: (812) 462-3419 Fax: (812) 231-6245
Larry Robbins P.E. – County Engineer

MEMORANDUM

To: James Bramble, Auditor

CC: Cheryl Loudermilk, Chief Deputy Auditor,
Karen McCammon, Deputy Auditor

From: Commissioners,
Larry Robbins, P.E.
County Engineer/Highway Director

Date: October 21, 2024

Re: **Request for Additional Appropriation – ARPA
Remaining Funds - \$312,000**

The Commissioners would like to request the remaining ARPA funds (\$312,000) be allocated to either the Culvert and Drains Project or the Hasselburger Bridge Project. The Bridge Project is estimated at \$1,800,000 and the Culvert Project is funded for \$2,104,000. Both of these projects are funded through the County's Cumulative Bridge Fund so any additional funding needed will come from that fund. Any assistance that can be provided to help with this fund is greatly needed. This helps us keep projects like Bridge 133 (Morris Bridge over Honey Creek) at the forefront for needed repairs. Bridge 133 is currently restricted to 1-lane due to a failure of a Pre-Stressed Concrete Beam.

Both projects will be bid by the end of October so exact bid numbers should be known before the Council meeting to give an exact breakdown of which fund is short and would need the additional funds. The Bridge estimate is already greater than the funding and the Culvert Project has a few variables that might make the cost higher than anticipated. A breakdown of the bids will be provided with the amount broken down for each project. If you have any questions please reach out to Larry.

8950.44040.000.0000

Hasselburger Bridge

\$1,500,000

8950.44044.000.0000

Culvert and Drains

\$ 2,104,000

Commissioners:

Chris Switzer, President: _____

Mike Morris, Vice President: _____

Mark Clinkenbead: _____