



General Commercial Income/Expense Survey

Harrison Township Assessor

167 Oak St, Terre Haute, IN 47807
Phone (812) 462-3271 Fax (812) 462-3273
PRIVILEGED and CONFIDENTIAL

Parcel Number:	
Property Address:	
Preparer:	
Preparer Contact Number:	
Preparer Email:	

1) Number of Buildings:

2) Gross Building Square Footage:

3) Net Rentable Square Footage:

4) Check any that apply to the property's use:

- Retail Apartment Manufacturing Restaurant Golf Course
 Office Warehouse SelfStorage Other

5) Which best describes the layout of the property?

- Single Tenant Multi-tenant Partially Owner-Occupied

6) Typical Lease Structure:

- Gross Modified Triple Net

7) Gross Median Rent/Sq Ft (please provide a copy of rent roll):

8) Net Median Rent/Sq Ft (minus tenant concessions):

9) What is the vacancy percentage of the property?

10) Please check who pays the following expense:

- | | | |
|----------------------------------|---------------------------------|-----------------------------------|
| Real Estate Taxes | <input type="checkbox"/> Tenant | <input type="checkbox"/> Landlord |
| Business/Personal Property Taxes | <input type="checkbox"/> Tenant | <input type="checkbox"/> Landlord |
| Utilities | <input type="checkbox"/> Tenant | <input type="checkbox"/> Landlord |
| Repairs | <input type="checkbox"/> Tenant | <input type="checkbox"/> Landlord |
| Common Area Maintenance | <input type="checkbox"/> Tenant | <input type="checkbox"/> Landlord |

11) What is the annual net operating income for the property, less depreciation and taxes?

Please provide the following via e mail (commercialteam@co.allen.in.us) or fax (260-449-4621):

Income & Expense Statement Rent Roll Lease Agreement