

VIGO COUNTY COUNCIL SUNSHINE MEETING

December 3, 2024

5:00 P.M.

Table of Contents

Agenda.....	2
Notice to Taxpayers.....	3
CORRESPONDENCE – first reading:	
Mainstream Fiber Networks Letter of Support.....	4
Veterans’ Assistance – out of series transfer.....	6
Highway – out of series transfer.....	7
Adult Protective Services – out of series transfer.....	8
Sheriff – out of series transfer.....	9
Lost Creek Fire Protection District – out of series transfer.....	10
Coroner – additional appropriation for Autopsies.....	12
Commissioners – email: ARPA Fund – Chances & Services for Youth.....	13
Commissioner email: group insurance.....	14
Election Board correspondence – Salaries.....	15
Jail Email Correspondence: additional appropriation for Contractual Services-Other....	16
Sheriff Email Correspondence: salary ordinance for 3 additional deputies.....	17
 Ordinance Adopting County of Vigo, Indiana Salary Schedule and Compensation	
Policies of Correctional/Detention/Building Security Officers.....	21
Amended Ordinance Adopting County of Vigo, Indiana Salary Schedule and	
Compensation Policies of Health Department.....	28
Amended Ordinance Adopting County of Vigo, Indiana Salary Schedule and	
Compensation Policies of Parks Department.....	31
Resolution of Re-Allocation of Existing Appropriation 2024-22 – Veterans	
Assistance.....	34
Resolution of Re-Allocation of Existing Appropriation 2024-23 – Highway.....	35
Resolution of Re-Allocation of Existing Appropriation 2024-24 – Adult	
Protective Services.....	36
Resolution of Re-Allocation of Existing Appropriation 2024-25 – Sheriff.....	37
Resolution of Re-Allocation of Existing Appropriation 2024-26 – Lost Creek	
Fire Protection District.....	38
Additional Appropriation 2024-79: ARPA Grant Fund – Security Equipment.....	39
Additional Appropriation 2024-81: Coroner - Autopsies.....	40

Additional Appropriation 2024-82: ARPA Grant Fund – Chances & Services

For Youth.....	41
Additional Appropriation 2024-83: Commissioners – group insurance.....	42
Additional Appropriation 2024-84: Election Board – salaries	43
Additional Appropriation 2024-85: Jail – Contractual Services Other	44
Additional Appropriation 2024-86: Prosecutor – Salaries	45
Additional Appropriation 2024-87: Courts – Salaries & Group Insurance	46
Additional Appropriation 2024-88: Victim Assistance – Group Insurance	47
Additional Appropriation 2024-89: Human Resources – Group Insurance	48
Additional Appropriation 2024-90: Juvenile Corrections – Salaries & Group Insurance.....	49
Additional Appropriation 2024-91: Parks – Group Insurance.....	50
Salary Ordinance 2024-78 – Additional Deputies (3) COPS Grant	51

VIGO COUNTY COUNCIL SUNSHINE MEETING

Agenda

Tuesday, December 2, 2024 at 5:00 P.M.

Council Chamber – Vigo County Government Center

1. Pledge of Allegiance
2. Calling of the roll
3. Communications from elected officials, other officials, or agencies of the County
 - i. Mainstream Fiber Networks presentation
4. Reports from committee(s)
5. Resolutions and Ordinances other than appropriations
 - i. Ordinance Adopting County of Vigo, Indiana Salary Schedule and Compensation Policies of Correctional/Detention/Building Security Officers
 - ii. Amended Ordinance Adopting County of Vigo, Indiana Salary Schedule and Compensation Policies of Health Department
 - iii. Amended Ordinance Adopting County of Vigo, Indiana Salary Schedule and Compensation Policies of Parks Department
 - iv. Resolution of Reallocation of Existing Appropriation 2024-22: Veterans Assistance
 - v. Resolution of Reallocation of Existing Appropriation 2024-23: Highway
 - vi. Resolution of Reallocation of Existing Appropriation 2024-24: Adult Protective Services
 - vii. Resolution of Reallocation of Existing Appropriation 2024-25: Sheriff
 - viii. Resolution of Reallocation of Existing Appropriation 2024-26: Lost Creek Fire Protection District
6. Ordinances relating to appropriations-first reading
 - OLD BUSINESS**
 - i. Additional Appropriation 2024-79: ARPA Grant Fund – Security Equipment

NEW BUSINESS

- iii. Additional Appropriation 2024-83: Commissioners – group insurance
 - iv. Additional Appropriation 2024-84: Election Board - Salaries
 - v. Additional Appropriation 2024-85: Jail – Contractual Services Other
 - vi. Additional Appropriation 2024-86: Prosecutor – Salaries
 - vii. Additional Appropriation 2024-87: Courts – Salaries & Group Insurance
 - viii. Additional Appropriation 2024-88: Victim Assistance – Group Insurance
 - ix. Additional Appropriation 2024-89: Human Resources – Group Insurance
 - x. Additional Appropriation 2024-90: Juvenile Corrections – Salaries & Group Insurance
 - xi. Additional Appropriation 2024-91: Parks – Group Insurance
 - xii. Salary Ordinance 2024-78 – Additional Deputies (3) COPS Grant
7. Public comment
8. Adjournment

NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS

Notice is hereby given the Taxpayers of Vigo County, Indiana, that the Vigo County Council will meet at the Vigo County Government Center, 127 Oak Street, Terre Haute, Indiana at 5:00 p.m. on Tuesday, November 12, 2024 to consider the following appropriations in excess of the budget of the current year. The Vigo County Council will also meet on Wednesday, November 6, 2024, at the same location for a Sunshine Meeting.

<u>COUNTY GENERAL/1000</u>		<u>REQUESTED</u>
<u>General / Prosecutor (0009)</u>		
1000.10010.00000.0009	Salaries	14,000
1000.15220.00000.0009	PERF	1,900
1000.15230.00000.0009	Group Insurance	15,000
		<u>30,900</u>
<u>General/ Election Board (0062)</u>		
1000.10010.00000.0062	Salaries	130,000
		<u>130,000</u>
<u>General/Commissioners (0068)</u>		
1000.15230.00000.0068	Group Insurance	13,000
1000.15230.00000.0068	Group Insurance	1,500,000
		<u>1,513,000</u>
<u>General/ Courts (0232)</u>		
1000.10010.00000.0232	Salaries	40,000
1000.15230.00000.0232	Group Insurance	7,000
		<u>47,000</u>
<u>General/ Victim Asst. (0290)</u>		
1000.15230.00000.0290	Group Insurance	15,000
		<u>15,000</u>
<u>General / Human Resources (0309)</u>		
1000.15230.00000.0309	Group Insurance	9,800
		<u>9,800</u>
<u>General/ Jail (0380)</u>		
1000.33310.00000.0380	Contractual Services -other	100,000
		<u>100,000</u>
<u>General/Juvenile Corrections (0384)</u>		
1000.10010.00000.0384	Salaries	20,000
1000.15230.00000.0384	Group Insurance	24,000
		<u>44,000</u>
<u>General/Coroner (0007)</u>		
1000.37000.0000.0007	Autopsies	54,150
		<u>54,150</u>
Total General Fund		1,943,850
<u>Park & Recreation (1219)</u>		
1219.15230.00000.0000	Group Insurance	9,000
Total Park & Recreation		9,000
<u>ARPA (8950)</u>		
8950.31611.000.0000	Chances & Services for Youth	73,273
Total ARPA		73,273

The meeting will be made available for observance by electronic means at the following web address:

<https://www.vigocounty.in.gov/departments/division.php?structureid=71>

Unless otherwise directed or required for public health reasons,

the meetings will be open to the public. Members of the public may submit

comments prior to the meeting to county.council@vigocounty.in.gov.

JAMES W. BRAMBLE

VIGO COUNTY AUDITOR

TO BE PUBLISHED: Friday, November 22, 2024



Vigo County Council
Vigo County Government Center
127 Oak Street
TERRE HAUTE, INDIANA 47807
(812) 231-5638 FAX: (812) 231-6245

David Thompson - District 1
David.thompson@vigocounty.in.gov

Nancy Allsup – District 2
Nancy.allsup@vigocounty.in.gov

Vicki Weger – District 3
vicki.weger@vigocounty.in.gov

Travis Norris – District 4
Travis.norris@vigocounty.in.gov

Aaron Loudermilk – At Large
Aaron.Loudermilk@vigocounty.in.gov

Marie Theisz, President Pro Tem – At Large
Marie.Theisz@vigocounty.in.gov

R. Todd Thacker, President
Todd.Thacker@vigocounty.in.gov

December 10, 2024

Indiana Broadband Office
Broadband, Equity, Access and Deployment Program
1 North Capital, Suite 600
Indianapolis, IN 46204

RE: Vigo County County's Exclusive Support of Mainstream
Fiber Networks as BEAD Provider of Choice

Dear BEAD Review Committee:

I am writing to communicate Vigo County's strong support to endorse Mainstream Fiber Networks as our community's broadband service provider. We are confident in advocating for MSFN gaining BEAD grant opportunities.

We initially met with MSFN in June of 2024 and continued conversations throughout the next several months (see attached document for specific information). We are excited about MSFN's plan to build infrastructure, including 145 miles of fiber serving 7,392 passings. Leaders and residents appreciate MSFN's willingness to serve our hardest-to-reach areas.

Many of these areas that are unserved, despite how remote they are, are significant economic contributors. Homes and businesses that support larger businesses in Vigo County will see the benefits of high-speed fiber-optic internet, and that will enable our local economy, and our state economy to grow.

Vigo County is also pleased to learn that high-speed connectivity is affordable. MSFN has a proven track record of working with and for rural communities similar to Vigo County. This, and other reasons presented in the document attached, is why we are endorsing MSFN gaining BEAD grant opportunities. Their understanding of rural broadband sets them apart from other providers and we look forward to seeing the positive impact MSFN's services will have on our community.

Sincerely,

R. Todd Thacker, President
Vigo County Council

Vigo County strongly endorses Mainstream Fiber Networks for BEAD grant opportunities for reasons listed below:

- MSFN intends, and has communicated, plans to serve our hardest to reach areas ensuring our unserved and underserved population is taken care of. Their proposal consists of 145 fiber miles serving 7,392 passings.
- MSFN has and continues to exhibit positive partnership by providing resources and ongoing initiatives in community spaces that benefit the public good.
- Communication with MSFN started in June 2024. Recent correspondences/communications include:
 - 6/25, 9/25, 10/1 Steve Witt, Vigo County EDC President.
 - 7/1 Steve Witt
 - 7/1 phone call Chris Switzer
 - 10/1 Mark Clinkenbeard, Mike Morris, Chris Switzer County Commissioners; R. Todd Thacker, President Vigo County Council
- MSFN has provided an affordable and ideal pricing structure for residents starting at \$35 for qualified individuals or \$49 for general pricing.
- MSFN has proven to Vigo County leaders that they are the right fit and partner for our unique needs. Their efficient build timeline, reliable customer service, affordable rates, and extensive history of rural network developments have Vigo County excited to endorse them.

Thank you for your consideration of our endorsement for Mainstream Fiber Networks for BEAD grant opportunities.



VIGO COUNTY VETERAN'S ASSISTANCE

To: Vigo County Council

RE: Vigo County Veteran's Assistance Council Request

It is respectfully requested that the following request be discussed at the next council meeting.

A transfer of funds as follows:

\$366.52 from Travel Expenses 1000.37200.00000.0012 to Office Supplies
1000.21000.00000.0012

\$20.00 from Dues 1000.32500.00000.0012 to Office Supplies
1000.21000.00000.0012

These finds to be transferred into Office Supplies will be used to replenish office supplies and purchase new file drawer that has broken bottom drawer.

Respectfully Submitted,

Vickie J. Albright

Veteran Service Officer

Vigo County, Indiana

RECEIVED
NOV 21 2024
Vigo County Auditor




Vigo County Engineering Department

121 Oak Street Government Building, Terre Haute, Indiana 47807
Telephone: (812) 462-3419 Fax: (812) 231-6245
Larry Robbins P.E. – County Engineer

MEMORANDUM

To: Judy DeLisle, Financial/Grants Administrator
Karen McCammon, Deputy Auditor

CC: James Bramble, Auditor
Cheryl Loudermilk, Chief Deputy Auditor
Shelbie Clark, Highway Secretary

From: Larry Robbins, P.E. 
County Engineer/ Highway Director

Date: November 20, 2024

Re: **Request for Transfers**

I am requesting a series of transfers to pay a claim for Insurance premium shortages for the year. I can cover this between two In-Series transfers and one Out-of-Series transfer. I have checked those line items and am only transferring what I can and leaving an amount to cover claims through the end of the year. I have detailed the transfers below and included a copy of the insurance claim. Could you please make the In-Series transfer and put the Out-of-Series transfer on the Council Agenda for December? If you have any questions please feel free to contact me..

In-Series

<u>\$14,000.00</u>	<u>From 1176.33700.000.0530</u>	<u>To 1176.30300.000.0530</u>
<u>\$12,000.00</u>	<u>From 1176.33800.000.0530</u>	<u>To 1176.30300.000.0530</u>

Out-of-Series

<u>\$54,175.43</u>	<u>From 1176.24400.000.0530</u>	<u>To 1176.30300.000.0530</u>
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TERRY R. MODESITT
PROSECUTING ATTORNEY
OF VIGO COUNTY
VIGO COUNTY COURT HOUSE
33 SOUTH THIRD STREET, RM. 45
TERRE HAUTE, IN 47807
PHONE (812) 462-3305
FAX (812) 238-1096



To: Vigo County Council

December 2, 2024

RE: AMENDED Vigo County Prosecutor's Office Council Request

It is respectfully requested that the following request be discussed at the next Council Meeting.

A transfer of funds as follows:

- \$8,000 from Vehicles 1000.44460.000.9608 to Contractual Services
1000.33300.000.9608

These funds to be transferred into Contractual Services will be used to meet end of year obligations for our new printer (due to a new APS office location), cell phone contracts, etc... It will also allow for transfers to other series 3 line items if necessary such as Emergency Funds that are common as the winter weather arrives.

These funds were originally approved for Vehicles in anticipation of entering into a lease for a vehicle for an investigator. With the uncertainty of the long term existence of the APS program, it has been deemed better to not enter into a three (3) year lease agreement at this time.

- \$5.05 from Repair Equipment 1000.35500.000.0009 to Office Furniture
1000.44480.000.0009

This transfer is needed due to a small inversion of numbers on a prior data entry that has brought the Office Furniture fund a negative balance.

Respectfully Submitted,

/s/ Robert E. Roberts

Robert E. Roberts

Chief Deputy Prosecuting Attorney

Vigo County, Indiana

RE: Out of Series Transfer

From Fell, Derek A <Derek.Fell@vigosheriff.in.gov>

Date Fri 11/22/2024 10:49 AM

To McCammon, Karen <Karen.McCammon@VigoCounty.IN.Gov>

Cc Pam Moats <Pam.moats@vigosheriff.in.gov>; Loudermilk, Cheryl <Cheryl.Loudermilk@VigoCounty.IN.Gov>; DeLisle, Judith <Judith.DeLisle@VigoCounty.IN.Gov>; Bramble, James <James.Bramble@VigoCounty.IN.Gov>

Good morning,

Below was my request made in 2023 for our new training line item fund, which is why we believed items such as a red-man training suit, targets, cones, other training equipment, etc would be allowed to be spent from this fund.

That said, if the training line item fund cannot be used to pay the invoice for the suit, I am requesting a transfer from animal control supplies line item to pay part of the full invoice of the red-man suit. We are requesting \$2,500 to be taken from animal control supplies.

2023 request

Fund: ??? Training fund (No current line item)

The Sheriff's Office does not currently have a training fund. We are therefore requesting to create a training fund for the year 2024 and beyond. Training is not just a necessity for law enforcement, but is an expectation of our citizens (as it should be) and training cost money. We have historically utilized our commissary account for training supplies and other costs as it pertains to training our personnel. While we certainly have no problem supplementing training costs with commissary (as the statute refers to), we do not believe commissary should continue to sustain total training cost to our agency in this day and age. It should be noted that much of our training is conducted "in-house" by our own personnel to limit significant cost, but every aspect of training cannot be sustained "in-house". Training cost include but are not limited to; Travel and lodging to training sites, class/course fees, taser training cartridges, ammunition and targets, traffic cones, among others.

2024 Requested funding: \$25,000

From: McCammon, Karen <Karen.McCammon@VigoCounty.IN.Gov>

Sent: Thursday, November 21, 2024 2:10 PM

To: Fell, Derek A <Derek.Fell@vigosheriff.in.gov>

Cc: Moats, Pam A <Pam.Moats@vigosheriff.in.gov>

Subject: Re: Out of Series Transfer

FW: County Council Meeting - Lost Creek

From Loudermilk, Cheryl <Cheryl.Loudermilk@VigoCounty.IN.Gov>
Date Mon 12/2/2024 9:43 AM
To McCammon, Karen <Karen.McCammon@VigoCounty.IN.Gov>

From: Abbigale Parker <Parker@coonrodcpa.com>
Sent: Monday, December 2, 2024 9:43 AM
To: Loudermilk, Cheryl <Cheryl.Loudermilk@VigoCounty.IN.Gov>
Subject: Re: County Council Meeting - Lost Creek

Correct.

The District has unused appropriations (already approved) in Capital Outlays that they are requesting be moved to Other Services & Charges.

Abby Parker, CPA

C.L. Coonrod & Co.

Phone: 317-586-1275

Email: parker@coonrodcpa.com

From: Loudermilk, Cheryl <Cheryl.Loudermilk@VigoCounty.IN.Gov>
Sent: Monday, December 2, 2024 9:42 AM
To: Abbigale Parker <Parker@coonrodcpa.com>
Subject: RE: County Council Meeting - Lost Creek

Just to be clear this is a transfer not an additional appropriation, correct?

From: Abbigale Parker <Parker@coonrodcpa.com>
Sent: Monday, December 2, 2024 9:39 AM
To: Loudermilk, Cheryl <Cheryl.Loudermilk@VigoCounty.IN.Gov>; Bramble, James <James.Bramble@VigoCounty.IN.Gov>
Cc: McCammon, Karen <Karen.McCammon@VigoCounty.IN.Gov>
Subject: Re: County Council Meeting - Lost Creek

Yes, please see attached.

ADDITIONAL APPROPRIATION AND REDUCTION RESOLUTION

Whereas, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; therefore:

Sec. 1. Be it resolved by the Fire Protection Board of Lost Creek Fire Protection District, Vigo County, Indiana, that for the expenses of the taxing unit the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

Fund Name: <u>General Fund (8603)</u>	AMOUNT REQUESTED	AMOUNT APPROVED BY FISCAL BODY
Major Budget Classification:		
Other Services & Charges	<u>\$4,500</u>	<u>\$4,500</u>
Capital Outlay	<u> </u>	<u> </u>
TOTAL For General Fund (8603)	<u>\$4,500</u>	<u>\$4,500</u>

Sec. 2. Whereas, it has been shown that certain existing appropriations now have unobligated balances that will not be needed for the purposes for which appropriated, it is further ordained (resolved) that the following existing appropriations be reduced in the following amounts:

Fund Name: <u>General Fund (8603)</u>	AMOUNT REQUESTED	AMOUNT APPROVED BY FISCAL BODY
Major Budget Classification:		
Other Services & Charges	<u> </u>	<u> </u>
Capital Outlay	<u>\$4,500</u>	<u>\$4,500</u>
TOTAL For General Fund (8603)	<u>\$4,500</u>	<u>\$4,500</u>

Adopted this 5th day December 2024.

AYE

NAY

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____



VIGO COUNTY CORONER

Janie Myers, DO

RECEIVED
OCT 31 2024
Vigo County Auditor

October 31, 2024

James Bramble
Vigo County Auditor

Mr. Bramble:

Please place this request before the Vigo County Council for their attention at their 2024 December meeting.

I am requesting an additional appropriation of \$54,150.00 from the County General Fund to pay an outstanding bill that I received on 10/22/2024 for autopsies that were performed at Terre Regional Hospital for the year 2023. The amount to be paid would come from Account No. 1000.37000.000.0007 Autopsy Fund.

Thank you for your assistance in this matter.

Sincerely,

Janie Myers, DO
Vigo County Coroner

Donna Weger/Deputy Coroner/Office Manager

ARPA

From Switzer, Chris <Chris.Switzer@VigoCounty.IN.Gov>

Date Tue 11/19/2024 8:22 AM

To McCammon, Karen <Karen.McCammon@VigoCounty.IN.Gov>

Cc York-Allen, Tammy <Tammy.York-Allen@VigoCounty.IN.Gov>

Karen,

Please accept this e-mail as an official request to appropriate the remaining ARPA funds totaling \$73,273 to be allocated to Chances and Services for Youth. CASY has received a previous award of \$1,000,000.

Thanks!

Chris Switzer
Commissioner
Vigo County Government
650 S 1st St Terre Haute, IN 47807
812-241-2344



Funding

From Switzer, Chris <Chris.Switzer@VigoCounty.IN.Gov>

Date Tue 11/19/2024 10:16 AM

To McCammon, Karen <Karen.McCammon@VigoCounty.IN.Gov>

Cc Loudermilk, Cheryl <Cheryl.Loudermilk@VigoCounty.IN.Gov>

Karen,

Vigo County Commissioners are requesting \$1.5 million from the Vigo County General Fund to be appropriated to the Vigo County Hospital Benefits fund. Thanks!

Chris Switzer
Commissioner
Vigo County Government
650 S 1st St Terre Haute, IN 47807
812-241-2344

BRADLEY M. NEWMAN
CLERK OF THE CIRCUIT COURT
43RD JUDICIAL CIRCUIT

Vigo County Council,

The Vigo County Clerk's Office is requesting additional appropriation in the amount of \$130,000.00 for payroll expenses used during the 2024 General Election.

Thank you,

Brad Newman

Vigo County Clerk



33 SOUTH 3RD STREET, TERRE HAUTE, INDIANA 47807

TELE: (812)462-3211

FAX: (812)232-2921

Additional Appropriation

From Funk, Charles E <Charles.Funk@vigosheriff.in.gov>

Date Tue 11/19/2024 2:36 PM

To Loudermilk, Cheryl <Cheryl.Loudermilk@VigoCounty.IN.Gov>

Cc McCammon, Karen <Karen.McCammon@VigoCounty.IN.Gov>; Derek Fell <Derek.fell@vigosheriff.in.gov>; Lee, Casey <Casey.Lee@vigosheriff.in.gov>

Greetings:

We are asking to be put on the agenda for the next council meeting for an additional appropriation of \$100,000 into Contractual Services-Other (Medical). It will go into 1000.33310.00000.0380.

Thank you,

Capt. Charles Funk
Jail Commander
Vigo County Sheriff's Office
812-462-3226 Ext. 7303
charles.funk@vigosheriff.in.gov

This message including any attachments is intended for the use of the individual or entity to which it is addressed, and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If you have received this communication in error, please notify the Vigo County Sheriff's Office immediately, and destroy the original message and all copies thereof (including electronic media).

FW: Grant Funding (Deputies)

From Loudermilk, Cheryl <Cheryl.Loudermilk@VigoCounty.IN.Gov>

Date Tue 11/19/2024 11:03 AM

To McCammon, Karen <Karen.McCammon@VigoCounty.IN.Gov>

From: Fell, Derek A <Derek.Fell@vigosheriff.in.gov>

Sent: Friday, November 8, 2024 2:04 PM

To: Weger, Vicki <Vicki.Weger@VigoCounty.IN.Gov>; Thompson, David <David.Thompson@VigoCounty.IN.Gov>; Theisz, Marie <Marie.Theisz@VigoCounty.IN.Gov>; Thacker, Todd <Todd.Thacker@VigoCounty.IN.Gov>; Loudermilk, Aaron <Aaron.Loudermilk@VigoCounty.IN.Gov>; Allsup, Nancy <Nancy.Allsup@VigoCounty.IN.Gov>; Norris, Travis <Travis.Norris@VigoCounty.IN.Gov>

Cc: Loudermilk, Cheryl <Cheryl.Loudermilk@VigoCounty.IN.Gov>; Bramble, James <James.Bramble@VigoCounty.IN.Gov>; DeLisle, Judith <Judith.DeLisle@VigoCounty.IN.Gov>; Palmer, Jim M <Jim.Palmer@vigosheriff.in.gov>; Meng, Stephen <stephen.meng@vigosheriff.in.gov>; Moats, John W <John.Moats@vigosheriff.in.gov>; Funk, Charles <charles.funk@vigosheriff.in.gov>

Subject: Grant Funding (Deputies)

Good Afternoon County Council Members,

As you are aware, it has been my intentions to increase our number of deputies for a variety of reasons. As I've shared with I believe most if not all of you, it is my goal to reach 47 deputies with our agency. We are currently at 42. I asked our grant committee to apply for an extension on the COPS grant we received a few years ago. Obviously, with the understanding in order for this to take effect, the council would have to agree.

That said, the extension was granted for a period of 36 months, for five deputies at \$125,000 per Deputy for that 36 month period.

I believe the cost per Deputy is around \$100,000/\$110,000 a year with salary, insurance, etc. (the auditor's office would have to confirm any exact figures). Figures above basically equate to approximately \$41,000 a year we would be receiving from the grant for three years (for each additional deputy), at which point the council would have to take over full cost of the deputies.

I'm getting confirmation, but I believe the grant pays 75% year one, 50% year two, 25% year three (Same as the original grant). You can look at it either way I suppose.... On average it's about half per year, but it starts higher year one and decreases down to year three.

In short, we would be getting additional deputies at or just below half the cost for three years.

While I understand five additional deputies is a big ask, we would appreciate all we could possibly receive (2, 3, 4), considering our needs, a lower cost to the county, as well as our efforts to apply for and receive this grant funding to reduce the strain on county tax payers.

This said, I do not want this to negatively impact the agreed upon salary increase. I know some may ask which do you want? Simple answer – I want both and I believe we need both. This conclusion comes from 22 years of experience at our agency working at various levels, as well as researching and comparing numbers with other agencies.

A brief “in our backyard” comparison (for those who like numbers):

NOTE – This is **NOT a knock at THPD. They have great officers who are well-trained and who do a great job ... **it is meant for comparison purposes only in terms of numbers!***

THPD current staffing numbers as compared to their average call volume in a given year correlates to appx 410 calls per a THPD Officer.

Our (Sheriff’s Office) call volume and number of deputies correlates to appx 490 calls per VCSO Deputy.

We cover about 10 times the square miles than the TH Police Department covers, which obviously means longer response times, longer time spent on initial calls, longer it takes a detective to go speak to someone on a case, etc etc.

My goal is to get to 47 deputies (currently we are at 42). Based on this whole numbers game above, we would need 51 deputies to be of an equal comparison to the Terre Haute police department in terms of numbers. However, I’m not insinuating we need 51 deputies.... I would be comfortable with 45 (an additional 3), with a long-term goal of 47 (in the next 2-4 years).

As always – I am HAPPY to speak to any of you by phone or over a cup of coffee to answer any questions or have a discussion. Finally and to re-iterate, exact financial numbers above need clarified with auditor’s office.

Respectfully,

Derek

Derek Fell
Sheriff
Vigo County Sheriff’s Office
Derek.Fell@vigosheriff.in.gov
Office: 812-462-3226

This message including any attachments is intended for the use of the individual or entity to which it is addressed, and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If you have received this communication in error, please notify the Vigo County Sheriff’s Office immediately, and destroy the original message and all copies thereof (including electronic media).

FW: COPS Grant

From Loudermilk, Cheryl <Cheryl.Loudermilk@VigoCounty.IN.Gov>

Date Tue 11/19/2024 11:03 AM

To McCammon, Karen <Karen.McCammon@VigoCounty.IN.Gov>

From: Fell, Derek A <Derek.Fell@vigosheriff.in.gov>

Sent: Tuesday, November 12, 2024 5:48 PM

To: Thacker, Todd <Todd.Thacker@VigoCounty.IN.Gov>

Cc: Loudermilk, Cheryl <Cheryl.Loudermilk@VigoCounty.IN.Gov>; Bramble, James <James.Bramble@VigoCounty.IN.Gov>; Andis, Jewellyn <Jewellyn.Andis@VigoCounty.IN.Gov>

Subject: Fwd: COPS Grant

Below is the email in regards to the grant.

Derek Fell
Sheriff
Vigo County Sheriff's Office
Derek.Fell@vigosheriff.in.gov
Office: 812-462-3226

Begin forwarded message:

From: "Lynn, Levi J." <Levi.Lynn@vigosheriff.in.gov>

Date: November 12, 2024 at 5:26:38 PM EST

To: "Fell, Derek A" <Derek.Fell@vigosheriff.in.gov>, "Palmer, Jim M"

<Jim.Palmer@vigosheriff.in.gov>, "Meng, Stephen E"

<Stephen.Meng@vigosheriff.in.gov>, "Moats, John W"

<John.Moats@vigosheriff.in.gov>

Subject: COPS Grant

Sheriff Fell,
I hope this answers all your questions.

Good Afternoon Levi,

Each position is for \$125,000 as we discussed. It is correct that each position has a condition of retention of 36 months, plus an additional 12 month period after the conclusion of the award. As you have applied for a Grant Award Modification, the Grant Award Modification conditions specify that "awards may be extended a maximum of 36 months." However, if you were unable to hire the remaining positions within a year, then you will not have sufficient time to complete the 36 month condition.

The \$125,000 is able to be withdrawn as it is used. So in order to claim funds for the position once it is hired, on the Federal Financial Report you would fill in the expenses that were occurred during that period, once it has been accepted, then you could do a draw down from ASAP.

Please let me know if you have any further questions.

Thank you,



Levi Lynn

Deputy Evening Shift
Vigo County Sheriff's Office
600 West Honey Creek Dr
Terre Haute, IN 47802
812-462-3226 - Office
812-232-7558 - Fax
levi.lynn@vigosheriff.in.gov

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AN ORDINANCE ADOPTING THE 2025 SALARY
SCHEDULE AND COMPENSATION POLICIES
FOR THE CORRECTIONAL/ DETENTION /BUILDING SECURITY OFFICERS OF
VIGO COUNTY

WHEREAS the County of Vigo Indiana is an Equal Opportunity Employer, and

WHEREAS it is the intent of Vigo County Indiana to comply with applicable federal and State of Indiana employment laws and regulations, and

WHEREAS Indiana Code 36-2-5-3 Section 3. (a) establishes that the county fiscal body shall fix the compensation of officers, deputies, and other employees whose compensation is payable from the County General fund, County Highway fund, County Health fund, County Park and Recreation fund or any other fund from which the county auditor issues warrants for compensation with the exception of the Convention and Visitors Bureau and Community Corrections funds This includes the power to:

- (1) fix the number of officers, deputies, and other employees:
- (2) describe and classify positions and services:
- (3) adopt schedules of compensation; and:
- (4) hire or contract with persons to assist in the development of compensation.

NOW THEREFORE it is ordained as follows:

SECTION 1. FLSA exempt and non-exempt classifications are hereby adopted for the purposes of calculating overtime for employees holding non-exempt positions. Employees holding exempt positions are not eligible for FLSA overtime or FLSA compensatory time.

SECTION 2. The Vigo County Personnel Policy, effective September 12, 2017, and all adopted addendums, are hereby adopted by reference; compliance with such policies are a term and condition of County employee compensation; County employees are entitled to pay for leave policies specified in the Vigo County Personnel Policy; and the County Auditor shall not issue pay warrants for paid leave not specified in the Vigo County Personnel Policy.

SECTION 3. Commencing January 1, 2025, the following salary schedule, not to exceed the amount listed, shall be in full force and effect for all Vigo County Correctional Detention Officers ("Correctional Officers") of Vigo County, which includes the Vigo County Jail, Vigo County Juvenile Detention Center and Vigo County Building Security as follows:

Vigo County Jail

Correctional Officers (70)

\$22.06 per hour

Correctional Officer Corporals (3)

\$23.10 per hour

Correctional Officers Sergeant (4)	\$24.14 per hour
Correctional Officer Senior Sergeant. (1)	\$26.19 per hour
Correctional Officer First Sgt. (2)	\$57,741 annually

Juvenile Detention Center

Detention Officers (8)	\$22.06 per hour
Detention Officers Corporals (4)	\$23.10 per hour
Detention Officers Shift Supervisors (4)	\$24.14 per hour
Detention Officer Senior Sergeant (1) (paid from Non-Reverting fund)	\$26.19 per hour
Detention Officer First Sergeant (1)	\$57,741 annually

Building Security

Building Security Officers (8)	\$22.06 per hour
Building Security Corporal (1)	\$23.10 per hour
Building Security Sergeant. (1)	\$24.14 per hour

SECTION 4. All full-time Vigo County Correctional Officers (Jail, Juvenile Detention Center and Building Security), shall receive longevity pay annually commencing at the beginning of the calendar year of his/her 2nd year in accordance with the attached longevity schedule. For each subsequent year of service, they shall receive longevity pay up to the maximum of \$6,250.

SECTION 5. All full-time Correctional Officers employed by the Vigo County Jail and those employed as Building Security will receive \$1,500.00 per year clothing allowance.

SECTION 6. All full-time Correctional Officers employed by the Vigo County Jail, Juvenile Detention Center or as Building Security are eligible to receive an annual stipend of \$1,500 in order to aid in the attraction and retention of employees. To be eligible for the stipend an employee must have continuous serve for 6 months prior to receiving the stipend. Equal installments of the stipend will be paid in June and December.

SECTION 7. Two (2) Juvenile Detention Officers will receive a \$1,000 Stipend each for being Trainers.

SECTION 8. Full-time employees in PERF covered positions determined ineligible for PERF per state statute shall receive a stipend equal to the defined employee contribution rate (3.00%) to be paid in each pay period.

SECTION 9. Temporary employees, part-time employees, and extra help for the positions of Vigo County Jail Correctional Officers, Juvenile Detention Officers, and Building Security shall be compensated at a rate of \$22.06 per hour. Process Servers shall be compensated at a rate of \$17.00 per hour. Those employed as any part-time employee Correctional Officer, Juvenile Detention Officer or Building Security will be limited to twenty-nine hours per week.

SECTION 10.

(A) VACATION PAY

Correctional Officer Employees covered by this ordinance shall receive paid vacation as established in the Vigo County Employee Handbook.

(B) PERSONAL DAYS

Correctional Officer Employees covered by this ordinance shall receive personal days as established in the Vigo County Employee Handbook.

(C) SICK DAYS

Correctional Officer Employees covered by this ordinance shall receive paid sick days as established in the Vigo County Employee Handbook.

(D) HOLIDAYS

Correctional Officers of the Vigo County Jail and Juvenile Detention officers who work on recognized holidays shall be paid for all hours worked and will be compensated at the holiday hourly rate for eight (8) hours of their shift on said holiday.

SECTION 11. The illegality or invalidity, for any reason, of any of the sections of this ordinance, or parts thereof, shall invalidate only such section or sections as are so determined to be illegal or invalid, and any such invalidity shall have no effect on the remaining sections of this ordinance.

SECTION 12. This ordinance does not apply to employees who are covered by collective bargaining agreement, merit officers of the Vigo County Sheriff's Department, Compensation established by other Vigo County Salary Ordinances, persons whose compensation is governed by statute, persons whose compensation is established by a state agency or grant, and elected officials.

SECTION 13. The compensation amounts that are listed as annual appropriation amounts and the calculation of the bi-weekly or hourly compensation rates may result in a slight variation and will not be adjusted at the year end.

Corrections/Dentention/Building Security Officers

[illegible]

**2025 Salary Ordinance
Corrections/Dentention/Building Security Officers**

Department	Fund	Proposed Title	FLSA Status	Grade	2025 Salary Base	2025 Hourly Base
Jail	General	Correctional Officer	Non-Exempt	203		\$22.0
Jail	General	Correctional Officer	Non-Exempt	203		\$22.0
Jail	General	Correctional Officer	Non-Exempt	203		\$22.0
Jail	General	Correctional Officer	Non-Exempt	203		\$22.0
Jail	General	Correctional Officer	Non-Exempt	203		\$22.0
Jail	General	Correctional Officer	Non-Exempt	203		\$22.0
Jail	General	Correctional Officer	Non-Exempt	203		\$22.0
Jail	General	Correctional Officer	Non-Exempt	203		\$22.0
Jail	General	Correctional Officer	Non-Exempt	203		\$22.0
Jail	General	Correctional Officer	Non-Exempt	203		\$22.0
Jail	General	Correctional Officer	Non-Exempt	203		\$22.0
Jail	General	Correctional Corporal	Non-Exempt	204		\$23.1
Jail	General	Correctional Corporal	Non-Exempt	204		\$23.1
Jail	General	Correctional Corporal	Non-Exempt	204		\$23.1
Jail	General	Correctional Sergeant	Non-Exempt	205		\$24.1
Jail	General	Correctional Sergeant	Non-Exempt	205		\$24.1
Jail	General	Correctional Sergeant	Non-Exempt	205		\$24.1
Jail	General	Correctional Sergeant	Non-Exempt	205		\$24.1
Jail	General	Correctional Senior Sergeant	Non-Exempt	206		\$26.1
Jail	General	Correctional First Sergeant	Non-Exempt	207	\$57,741	
Jail	General	Correctional First Sergeant	Non-Exempt	207	\$57,741	
Juvenile Center	General	JDC Detention Officer	Non-Exempt	203		\$22.0
Juvenile Center	General	JDC Detention Officer	Non-Exempt	203		\$22.0
Juvenile Center	General	JDC Detention Officer	Non-Exempt	203		\$22.0
Juvenile Center	General	JDC Detention Officer	Non-Exempt	203		\$22.0
Juvenile Center	General	JDC Detention Officer	Non-Exempt	203		\$22.0
Juvenile Center	General	JDC Detention Officer	Non-Exempt	203		\$22.0
Juvenile Center	General	JDC Detention Officer	Non-Exempt	203		\$22.0
Juvenile Center	General	JDC Detention Officer	Non-Exempt	203		\$22.0
Juvenile Center	General	JDC Corporal	Non-Exempt	204		\$23.1
Juvenile Center	General	JDC Corporal	Non-Exempt	204		\$23.1
Juvenile Center	General	JDC Corporal	Non-Exempt	204		\$23.1
Juvenile Center	General	JDC Corporal	Non-Exempt	204		\$23.1
Juvenile Center	General	JDC Shift Supervisor	Non-Exempt	205		\$24.1
Juvenile Center	General	JDC Shift Supervisor	Non-Exempt	205		\$24.1
Juvenile Center	General	JDC Shift Supervisor	Non-Exempt	205		\$24.1
Juvenile Center	General	JDC Shift Supervisor	Non-Exempt	205		\$24.1
Juvenile Center	General	Detention Officer First Sergeant	Non-Exempt	207	\$57,741	
Juvenile Center	Non-Reverting JC	Detention Officer Senior Sergeant	Non-Exempt	206		\$26.1
Sheriff	General	Building Security Officer	Non-Exempt	203		\$22.0
Sheriff	General	Building Security Officer	Non-Exempt	203		\$22.0
Sheriff	General	Building Security Officer	Non-Exempt	203		\$22.0
Sheriff	General	Building Security Officer	Non-Exempt	203		\$22.0
Sheriff	General	Building Security Officer	Non-Exempt	203		\$22.0
Sheriff	General	Building Security Officer	Non-Exempt	203		\$22.0
Sheriff	General	Building Security Officer	Non-Exempt	203		\$22.0
Sheriff	General	Building Security Officer	Non-Exempt	203		\$22.0
Sheriff	General	Building Security Corporal	Non-Exempt	204		\$23.1
Sheriff	General	Building Security Sergeant	Non-Exempt	205		\$24.1

General Employees

Year	Current - 2024	Increase by 25% - 2025
1	\$0	
2	\$100	\$125
3	\$200	\$250
4	\$300	\$375
5	\$400	\$500
6	\$625	\$781
7	\$750	\$938
8	\$875	\$1,094
9	\$1,000	\$1,250
10	\$1,125	\$1,406
11	\$1,500	\$1,875
12	\$1,650	\$2,063
13	\$1,800	\$2,250
14	\$1,950	\$2,438
15	\$2,100	\$2,625
16	\$2,625	\$3,281
17	\$2,800	\$3,500
18	\$2,975	\$3,719
19	\$3,150	\$3,938
20	\$3,325	\$4,156
21	\$4,000	\$5,000
22	\$4,200	\$5,250
23	\$4,400	\$5,500
24	\$4,600	\$5,750
25	\$4,800	\$6,000
26	\$5,000	\$6,250

Presented to the Vigo County Council, read in full and adopted this 10th day of December, 2024.

Aye <input type="checkbox"/>	Absent <input type="checkbox"/>	David Thompson
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	
Aye <input type="checkbox"/>	Absent <input type="checkbox"/>	Travis Norris
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	
Aye <input type="checkbox"/>	Absent <input type="checkbox"/>	Marie Theisz
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	
Aye <input type="checkbox"/>	Absent <input type="checkbox"/>	R. Todd Thacker,
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	President
Aye <input type="checkbox"/>	Absent <input type="checkbox"/>	Vicki Weger
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	
Aye <input type="checkbox"/>	Absent <input type="checkbox"/>	Nancy Allsup
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	
Aye <input type="checkbox"/>	Absent <input type="checkbox"/>	Aaron Loudermilk
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	

Attest:

James W. Bramble
Vigo Auditor