



*Meeting
of the
Vigo County Council
May 9, 2017*

VIGO COUNTY COUNCIL
MAY 9, 2017
5:00 P.M.

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VIGO COUNTY COUNCIL
Agenda
Tuesday, May 9, 2017 at 5:00 P.M.
Council Chambers, Vigo County Annex

1. Pledge of Allegiance
2. Calling of the roll
3. Corrections to the journal of the preceding meeting, if needed.
 - a. *April 11, 2017*
4. Public comment
 - a. *Fred Nation representing Riverscape*
5. Communications from elected officials, other officials or agencies of the County
6. Reports from standing committees
7. Reports from select committees
8. Ordinances relating to appropriations
 - a. *Annual Budget Committee*
 - i. *Resolution 2017-03: Final Abatements for Select Genetics-Aviagen*
 - ii. *Additional Appropriation Resolution/Ordinance: Library Funds*
9. Honorary resolutions
10. Resolutions relating to fiscal policies of the Council
11. First reading by summary reference of proposed ordinances and resolutions
12. Appointments
13. Adjournment

NOTICE TO TAXPAYERS OF PROPOSED ADDITIONAL APPROPRIATIONS

Notice is hereby given the Taxpayers of Vigo County, Indiana, that the Vigo County Council will meet at the Vigo County Annex, 127 Oak Street, Terre Haute, Indiana at 5:00 pm on May 9, 2017 to consider the following appropriations in excess of the budget of the current year.

LIBRARY RAINY DAY FUND	\$ 400,000
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LIBRARY IMPROVEMENT RESERVE FUND	\$	200,000
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JAMES W. BRAMBLE
VIGO COUNTY AUDITOR

TO BE PUBLISHED: Friday, April 28, 2017
TRIBUNE-STAR

RESOLUTION NO. 2017-03

COUNTY COUNCIL OF VIGO COUNTY, INDIANA

**FINAL ECONOMIC REVITALIZATION AREA RESOLUTION
CONFIRMING THE DESIGNATION OF AN ECONOMIC
REVITALIZATION AREA AND CONFIRMING GRANT OF
REAL AND PERSONAL PROPERTY TAX ABATEMENT**

Select Genetics, LLC

WHEREAS, I.C. 6-1.1-12.1 allows an abatement of real and personal property taxes attributable to “development” activities in “Economic Revitalization Areas;” and

WHEREAS, I.C. 6-1.1-12.1 empowers the Vigo County Council (“Council”) to designate an economic revitalization area (“ERA”) by following a procedure involving the adoption of a preliminary resolution, provision of public notice, conducting of a public hearing and adoption of a final resolution confirming the preliminary resolution or a modified version of the preliminary resolution; and

WHEREAS, Select Genetics, LLC, the applicant (the “Company”), has an ownership interest in property in Linton Township, in Vigo County, Indiana, as shown on the project map attached hereto as Exhibit A (the “Subject Real Estate”), which will be developed for a hatchery (the “Project”); and

WHEREAS, the Subject Real Estate was designated as an ERA on April 11, 2017, for the purpose of achieving real and personal property tax abatements (“Preliminary Resolutions”), subject to the adoption of a final resolution by the Council for tax abatement; and

WHEREAS, Company previously submitted Statement of Benefits (Form SB-1) to the Council in connection with the Project, and provided all information and documentation necessary for the Council to make an informed decision (collectively the “Statements”); and

WHEREAS, the Council fixed May 9, 2017, for a final public hearing for the receiving of remonstrances and objections from persons interested in whether the deduction in connection with the Project should be allowed based on the Statements; and

WHEREAS, proper legal notices were published indicating the substance of such public hearing and stating when and where such final hearing would be held; and

WHEREAS, at such final public hearing, evidence and testimony were considered by the Council; and

WHEREAS, the Council has considered the following factors under I.C. 6-1.1-12.1-17 in connection with the Project:

1. The total amount of Company's investment in real and personal property under the Project;
2. The number of new full-time equivalent jobs to be created under the Project;
3. The average wage of the new employees under the Project compared to the state minimum wage; and
4. The infrastructure requirements for the taxpayer's investment under the Project;

(collectively, the "Deduction Schedule Factors").

NOW, THEREFORE, IT IS FOUND, DETERMINED AND RESOLVED:

1. That the estimate of the value of the redevelopment or rehabilitation of the Subject Real Estate is reasonable for projects of that nature and the estimate of the cost of the new logistic equipment to be installed in connection with the proposed Project is reasonable for equipment of that type.
2. That the estimate of the number of individuals who will be employed or whose employment will be retained as a result of the proposed redevelopment or rehabilitation of the Subject Real Estate and the installation of the new logistics equipment can be reasonably expected to result from the proposed redevelopment or rehabilitation of the Subject Real Estate and the proposed installation of new logistics equipment.
3. That the estimate of annual salaries of those individuals who will be employed or whose employment will be retained can be reasonably expected to result from the proposed redevelopment or rehabilitation of the Subject Real Estate and the proposed installation of new logistics equipment.
4. That the benefits described in the Statements can reasonably be expected to result from the proposed redevelopment or rehabilitation of the Real Property and the proposed installation of new logistics equipment.
5. That the totality of benefits from the proposed redevelopment or rehabilitation of the Subject Real Estate and the proposed installation of new logistics equipment is sufficient to justify an abatement schedule under I.C. 6-1.1-12.1-17, including a ten-year real property tax deduction period and a ten-year personal property tax deduction schedule as specified herein.
6. That the Deduction Schedule Factors in connection with the Project justify granting the deduction schedule for both real and personal property under I.C. 6-1.1-12.1-17 as specified herein.
7. The map of the Subject Real Estate in the form attached hereto as Exhibit A is the ERA.

NOW, THEREFORE, based on the foregoing, the Council, taking final action, further RESOLVES, FINDS AND DETERMINES:

1. That the Council has held a final public hearing for the purpose of receiving remonstrances and objections after public notice thereof, as required by law.
2. That all of the conditions for the designation of the ERA for the Subject Property and all of the requirements for the tax abatement to be granted hereby based on the Statements have been met, and the foregoing findings are true and all information required to be submitted has been submitted in proper form.
3. That the Subject Real Estate is hereby designated as an ERA pursuant to I.C. 6-1.1-12.1-1 *et seq.* and such designation shall expire as of the end of the 2029 tax year.
4. That all prior actions of the Council as reflected herein are hereby confirmed herein, and Company (including its successors and assigns with respect to the Project) is hereby entitled to real property tax deductions under I.C. 6-1.1-12.1-4 for the proposed redevelopment or rehabilitation of the Real Property as part of the Project for a period of ten years and in accordance with the following abatement schedule under I.C. 6-1.1-12.1-17, and personal property tax deductions under I.C. 6-1.1-12.1-4.5 for the proposed installation of new logistics equipment as part of the Project for a period of ten years, both in accordance with the following abatement schedule under I.C. 6-1.1-12.1-17 (all as in effect on the date hereof):

YEAR OF DEDUCTION	% ABATED
1	100%
2	90%
3	80%
4	70%
5	60%
6	50%
7	40%
8	30%
9	20%
10	10%

5. That upon notice to the Council, Company may assign its rights and obligations under this Final Resolution, including, but not limited to, the right to claim deductions and any other rights or obligations contained under I.C. 6-1.1-12.1, subject to the requirements of I.C. 6-1.1-12.1-5.3.
6. That this Resolution shall be effective immediately upon its passage.

7. That the Council shall cause this Resolution to be filed with the Vigo County Assessor.

8. This Resolution is supplementary to and in addition to any prior resolutions and, to the extent any prior resolutions are inconsistent herewith, they are hereby modified.

This Final Resolution is adopted by the Council this 9th day of May, 2017.

COUNTY COUNCIL OF VIGO COUNTY,
INDIANA

Bill Thomas

Timothy P. Curley

Brendan R. Kearns

James R. Mann II

Kathy Miller

Mike Morris

Aaron Loudermilk

ATTEST:

James W. Bramble, Auditor
Vigo County, Indiana

EXHIBIT A

Subject Real Estate / Economic Revitalization Area



ADDITIONAL APPROPRIATION RESOLUTION/ORDINANCE

WHEREAS, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget, now, therefore:

SEC. 1. Be it ordained by the County Council of Vigo County, Indiana, that for the expenses of Vigo County Public Library Funds the following additional sums of money are hereby appropriated out of the funds named and for the purposes specified, subject to the laws governing the same.

	<u>ADVERTISED</u>	<u>APPROPRIATED</u>
<u>VIGO COUNTY PUBLIC LIBRARY IMPROVEMENT RESERVE FUND</u>		
40000 Capital Outlays	\$ 200,000	
<u>VIGO COUNTY PUBLIC LIBRARY RAINY DAY FUND</u>		
40000 Capital Outlays	\$ 400,000	

Approved on this 9th day of May, 2017.

Aye <input type="checkbox"/>	Absent <input type="checkbox"/>	
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	James R. Mann II _____
Aye <input type="checkbox"/>	Absent <input type="checkbox"/>	
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Mike Morris _____
Aye <input type="checkbox"/>	Absent <input type="checkbox"/>	
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Brendan R. Kearns _____
Aye <input type="checkbox"/>	Absent <input type="checkbox"/>	
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Kathy Miller _____
Aye <input type="checkbox"/>	Absent <input type="checkbox"/>	
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Aaron Loudermilk _____
Aye <input type="checkbox"/>	Absent <input type="checkbox"/>	
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Tim P. Curley _____
Aye <input type="checkbox"/>	Absent <input type="checkbox"/>	
Nay <input type="checkbox"/>	Abstain <input type="checkbox"/>	Bill Thomas, President _____

Attest:

James W. Bramble
Vigo County Auditor



STATEMENT OF BENEFITS REAL ESTATE IMPROVEMENTS

State Form 51787 (R6 / 10-14)

Prescribed by the Department of Local Government Finance

20 18 PAY 20 19

FORM SB-1 / Real Property

PRIVACY NOTICE

Any information concerning the cost of the property and specific salaries paid to individual employees by the property owner is confidential per IC 6-1.1-12.1-5.1

This statement is being completed for real property that qualifies under the following Indiana Code (check one box):

- ☐ Redevelopment or rehabilitation of real estate improvements (IC 6-1.1-12.1-4)
☐ Residentially distressed area (IC 6-1.1-12.1-4.1)

INSTRUCTIONS:

- This statement must be submitted to the body designating the Economic Revitalization Area prior to the public hearing if the designating body requires information from the applicant in making its decision about whether to designate an Economic Revitalization Area. Otherwise, this statement must be submitted to the designating body BEFORE the redevelopment or rehabilitation of real property for which the person wishes to claim a deduction.
- The statement of benefits form must be submitted to the designating body and the area designated an economic revitalization area before the initiation of the redevelopment or rehabilitation for which the person desires to claim a deduction.
- To obtain a deduction, a Form 322/RE must be filed with the County Auditor before May 10 in the year in which the addition to assessed valuation is made or not later than thirty (30) days after the assessment notice is mailed to the property owner if it was mailed after April 10. A property owner who failed to file a deduction application within the prescribed deadline may file an application between March 1 and May 10 of a subsequent year.
- A property owner who files for the deduction must provide the County Auditor and designating body with a Form CF-1/Real Property. The Form CF-1/Real Property should be attached to the Form 322/RE when the deduction is first claimed and then updated annually for each year the deduction is applicable. IC 6-1.1-12.1-5.1(b)
- For a Form SB-1/Real Property that is approved after June 30, 2013, the designating body is required to establish an abatement schedule for each deduction allowed. For a Form SB-1/Real Property that is approved prior to July 1, 2013, the abatement schedule approved by the designating body remains in effect. IC 6-1.1-12.1-17

SECTION 1

TAXPAYER INFORMATION

Name of taxpayer

Select Genetics, LLC c/o Mary E. Solada, esq. Bingham Greenebaum Doll LLP

Address of taxpayer (number and street, city, state, and ZIP code)

2700 Market Tower, 10 West Market Street, Indianapolis, IN 46204

Name of contact person

Jihad Douglas

Telephone number

(256) 890-3800

E-mail address

jdouglas@aviagen.com

SECTION 2

LOCATION AND DESCRIPTION OF PROPOSED PROJECT

Name of designating body

Vigo County Council

Resolution number

Location of property

Vigo Industrial Park

County

Vigo

DLGF taxing district number

024

Description of real property improvements, redevelopment, or rehabilitation (use additional sheets if necessary)

75,000 sqft Hatchery

Estimated start date (month, day, year)

Estimated completion date (month, day, year)

11/1/2018

SECTION 3

ESTIMATE OF EMPLOYEES AND SALARIES AS RESULT OF PROPOSED PROJECT

Current number

0.00

Salaries

Number retained

0.00

Salaries

Number additional

100.00

Salaries

SECTION 4

ESTIMATED TOTAL COST AND VALUE OF PROPOSED PROJECT

REAL ESTATE IMPROVEMENTS

Current values

COST

ASSESSED VALUE

Plus estimated values of proposed project

10,000,000.00

Less values of any property being replaced

Net estimated values upon completion of project

10,000,000.00

SECTION 5

WASTE CONVERTED AND OTHER BENEFITS PROMISED BY THE TAXPAYER

Estimated solid waste converted (pounds)

Estimated hazardous waste converted (pounds)

Other benefits

* Salaries range from \$35,000 to \$120,000

** Select Genetics is contemplating new job creation of 100, comprised of 48 Aviagen employees and 52 specialty employees supplied by a third-party (Note – the 52 employees are not "temporaries", but workers who will perform specific functions unique to Aviagen's business.)

SECTION 6

TAXPAYER CERTIFICATION

I hereby certify that the representations in this statement are true.

Signature of authorized representative

J. Douglas

Date signed (month, day, year)

03/22/17

Printed name of authorized representative

Jihad Douglas

Title

CEO

FOR USE OF THE DESIGNATING BODY

We find that the applicant meets the general standards in the resolution adopted or to be adopted by this body. Said resolution, passed or to be passed under IC 6-1.1-12.1, provides for the following limitations:

A. The designated area has been limited to a period of time not to exceed 10 calendar years* (see below). The date this designation expires is 12/31/2029.

B. The type of deduction that is allowed in the designated area is limited to:

1. Redevelopment or rehabilitation of real estate improvements ☐ Yes ☒ No
2. Residentially distressed areas ☐ Yes ☒ No

C. The amount of the deduction applicable is limited to \$ _____.

D. Other limitations or conditions (specify) _____

E. Number of years allowed: ☐ Year 1 ☐ Year 2 ☐ Year 3 ☐ Year 4 ☐ Year 5 (* see below)
☐ Year 6 ☐ Year 7 ☐ Year 8 ☐ Year 9 ☒ Year 10

F. For a statement of benefits approved after June 30, 2013, did this designating body adopt an abatement schedule per IC 6-1.1-12.1-17?

☒ Yes ☐ No

If yes, attach a copy of the abatement schedule to this form.

If no, the designating body is required to establish an abatement schedule before the deduction can be determined.

We have also reviewed the information contained in the statement of benefits and find that the estimates and expectations are reasonable and have determined that the totality of benefits is sufficient to justify the deduction described above.

Approved (signature and title of authorized member of designating body)	Telephone number ()	Date signed (month, day, year)
Printed name of authorized member of designating body	Name of designating body Vigo County Council	
Attested by (signature and title of attester)	Printed name of attester	

* If the designating body limits the time period during which an area is an economic revitalization area, that limitation does not limit the length of time a taxpayer is entitled to receive a deduction to a number of years that is less than the number of years designated under IC 6-1.1-12.1-17.

A. For residentially distressed areas where the Form SB-1/Real Property was approved prior to July 1, 2013, the deductions established in IC 6-1.1-12.1-4.1 remain in effect. The deduction period may not exceed five (5) years. For a Form SB-1/Real Property that is approved after June 30, 2013, the designating body is required to establish an abatement schedule for each deduction allowed. The deduction period may not exceed ten (10) years. (See IC 6-1.1-12.1-17 below.)

B. For the redevelopment or rehabilitation of real property where the Form SB-1/Real Property was approved prior to July 1, 2013, the abatement schedule approved by the designating body remains in effect. For a Form SB-1/Real Property that is approved after June 30, 2013, the designating body is required to establish an abatement schedule for each deduction allowed. (See IC 6-1.1-12.1-17 below.)

IC 6-1.1-12.1-17

Abatement schedules

Sec. 17. (a) A designating body may provide to a business that is established in or relocated to a revitalization area and that receives a deduction under section 4 or 4.5 of this chapter an abatement schedule based on the following factors:

- (1) The total amount of the taxpayer's investment in real and personal property.
 - (2) The number of new full-time equivalent jobs created.
 - (3) The average wage of the new employees compared to the state minimum wage.
 - (4) The infrastructure requirements for the taxpayer's investment.
- (b) This subsection applies to a statement of benefits approved after June 30, 2013. A designating body shall establish an abatement schedule for each deduction allowed under this chapter. An abatement schedule must specify the percentage amount of the deduction for each year of the deduction. An abatement schedule may not exceed ten (10) years.
- (c) An abatement schedule approved for a particular taxpayer before July 1, 2013, remains in effect until the abatement schedule expires under the terms of the resolution approving the taxpayer's statement of benefits.



STATEMENT OF BENEFITS PERSONAL PROPERTY

State Form 51764 (R4 / 11-15)

Prescribed by the Department of Local Government Finance

FORM SB-1 / PP

PRIVACY NOTICE

Any information concerning the cost of the property and specific salaries paid to individual employees by the property owner is confidential per IC 6-1-12.1-5.1.

INSTRUCTIONS

- This statement must be submitted to the body designating the Economic Revitalization Area prior to the public hearing if the designating body requires information from the applicant in making its decision about whether to designate an Economic Revitalization Area. Otherwise this statement must be submitted to the designating body BEFORE a person installs the new manufacturing equipment and/or research and development equipment, and/or logistical distribution equipment and/or information technology equipment for which the person wishes to claim a deduction.
- The statement of benefits form must be submitted to the designating body and the area designated an economic revitalization area before the installation of qualifying abatable equipment for which the person desires to claim a deduction.
- To obtain a deduction, a person must file a certified deduction schedule with the person's personal property return on a certified deduction schedule (Form 103-ERA) with the township assessor of the township where the property is situated or with the county assessor if there is no township assessor for the township. The 103-ERA must be filed between January 1 and May 15 of the assessment year in which new manufacturing equipment and/or research and development equipment and/or logistical distribution equipment and/or information technology equipment is installed and fully functional, unless a filing extension has been obtained. A person who obtains a filing extension must file the form between January 1 and the extended due date of that year.
- Property owners whose Statement of Benefits was approved, must submit Form CF-1/PP annually to show compliance with the Statement of Benefits. (IC 6-1-1-12.1-5.6)
- For a Form SB-1/PP that is approved after June 30, 2013, the designating body is required to establish an abatement schedule for each deduction allowed. For a Form SB-1/PP that is approved prior to July 1, 2013, the abatement schedule approved by the designating body remains in effect. (IC 6-1-1-12.1-17)

SECTION 1 TAXPAYER INFORMATION								
Name of taxpayer Select Genetics, LLC			Name of contact person c/o Mary E. Solada, esq. Bingham Greenebaum Doll LLP					
Address of taxpayer (number and street, city, state, and ZIP code) 2700 Market Tower, 10 West Market Street, Indianapolis, IN 46204				Telephone number (312) 635-8900				
SECTION 2 LOCATION AND DESCRIPTION OF PROPOSED PROJECT								
Name of designating body Vigo County Council			Resolution number (s)					
Location of property Vigo Industrial Park		County Vigo		DLGF taxing district number 024				
Description of manufacturing equipment and/or research and development equipment and/or logistical distribution equipment and/or information technology equipment. (Use additional sheets if necessary.) 75 000 sqft Hatchery			ESTIMATED					
			START DATE		COMPLETION DATE			
			Manufacturing Equipment		11/01/2018			
			R & D Equipment					
			Logist Dist Equipment					
IT Equipment								
SECTION 3 ESTIMATE OF EMPLOYEES AND SALARIES AS RESULT OF PROPOSED PROJECT								
Current number 0	Salaries	Number retained 0	Salaries	Number additional 100	Salaries \$35,000-\$120,000			
SECTION 4 ESTIMATED TOTAL COST AND VALUE OF PROPOSED PROJECT								
NOTE: Pursuant to IC 6-1-1-12.1-5.1 (d) (2) the COST of the property is confidential.	MANUFACTURING EQUIPMENT		R & D EQUIPMENT		LOGIST DIST EQUIPMENT		IT EQUIPMENT	
	COST	ASSESSED VALUE	COST	ASSESSED VALUE	COST	ASSESSED VALUE	COST	ASSESSED VALUE
Current values								
Plus estimated values of proposed project	10,000,000							
Less values of any property being replaced								
Net estimated values upon completion of project	10,000,000							
SECTION 5 WASTE CONVERTED AND OTHER BENEFITS PROMISED BY THE TAXPAYER								
Estimated solid waste converted (pounds)			Estimated hazardous waste converted (pounds)					
Other benefits Select Genetics is contemplating new job creation of 100, comprised of 48 Aviagen employees and 52 specialty employees supplied by a third-party (Note – the 52 employees are not "temporaries", but workers who will perform specific functions unique to Aviagen's business.)								
SECTION 6 TAXPAYER CERTIFICATION								
I hereby certify that the representations in this statement are true.								
Signature of authorized representative J. Douglas				Date signed (month, day, year) 03/22/17				
Printed name of authorized representative Jihad Douglas			Title CEO					

FOR USE OF THE DESIGNATING BODY

We have reviewed our prior actions relating to the designation of this economic revitalization area and find that the applicant meets the general standards adopted in the resolution previously approved by this body. Said resolution, passed under IC 6-1.1-12.1-2.5, provides for the following limitations as authorized under IC 6-1.1-12.1-2.

A. The designated area has been limited to a period of time not to exceed 10 calendar years * (see below). The date this designation expires is 12/31/2029. NOTE: This question addresses whether the resolution contains an expiration date for the designated area.

B. The type of deduction that is allowed in the designated area is limited to:

1. Installation of new manufacturing equipment:

☒ Yes ☐ No

☐ Enhanced Abatement per IC 6-1.1-12.1-18

2. Installation of new research and development equipment;

☐ Yes ☐ No

Check box if an enhanced abatement was approved for one or more of these types.

3. Installation of new logistical distribution equipment.

☐ Yes ☐ No

4. Installation of new information technology equipment;

☐ Yes ☐ No

C. The amount of deduction applicable to new manufacturing equipment is limited to \$ _____ cost with an assessed value of \$ _____. (One or both lines may be filled out to establish a limit, if desired.)

D. The amount of deduction applicable to new research and development equipment is limited to \$ _____ cost with an assessed value of \$ _____. (One or both lines may be filled out to establish a limit, if desired.)

E. The amount of deduction applicable to new logistical distribution equipment is limited to \$ _____ cost with an assessed value of \$ _____. (One or both lines may be filled out to establish a limit, if desired.)

F. The amount of deduction applicable to new information technology equipment is limited to \$ _____ cost with an assessed value of \$ _____. (One or both lines may be filled out to establish a limit, if desired.)

G. Other limitations or conditions (specify) _____

H. The deduction for new manufacturing equipment and/or new research and development equipment and/or new logistical distribution equipment and/or new information technology equipment installed and first claimed eligible for deduction is allowed for:

☐ Year 1

☐ Year 2

☐ Year 3

☐ Year 4

☐ Year 5

☐ Enhanced Abatement per IC 6-1.1-12.1-18

☐ Year 6

☐ Year 7

☐ Year 8

☐ Year 9

☒ Year 10

Number of years approved: _____

(Enter one to twenty (1-20) years; may not exceed twenty (20) years.)

I. For a Statement of Benefits approved after June 30, 2013, did this designating body adopt an abatement schedule per IC 6-1.1-12.1-17? ☐ Yes ☐ No

If yes, attach a copy of the abatement schedule to this form.

If no, the designating body is required to establish an abatement schedule before the deduction can be determined.

Also we have reviewed the information contained in the statement of benefits and find that the estimates and expectations are reasonable and have determined that the totality of benefits is sufficient to justify the deduction described above.

Approved by: (signature and title of authorized member of designating body)	Telephone number ()	Date signed (month, day, year)
Printed name of authorized member of designating body	Name of designating body Vigo County Council	
Attested by: (signature and title of attester)	Printed name of attester	

* If the designating body limits the time period during which an area is an economic revitalization area, that limitation does not limit the length of time a taxpayer is entitled to receive a deduction to a number of years that is less than the number of years designated under IC 6-1.1-12.1-17.

IC 6-1.1-12.1-17

Abatement schedules

Sec. 17. (a) A designating body may provide to a business that is established in or relocated to a revitalization area and that receives a deduction under section 4 or 4.5 of this chapter an abatement schedule based on the following factors:

(1) The total amount of the taxpayer's investment in real and personal property.

(2) The number of new full-time equivalent jobs created.

(3) The average wage of the new employees compared to the state minimum wage.

(4) The infrastructure requirements for the taxpayer's investment.

(b) This subsection applies to a statement of benefits approved after June 30, 2013. A designating body shall establish an abatement schedule for each deduction allowed under this chapter. An abatement schedule must specify the percentage amount of the deduction for each year of the deduction. An abatement schedule may not exceed ten (10) years.

(c) An abatement schedule approved for a particular taxpayer before July 1, 2013, remains in effect until the abatement schedule expires under the terms of the resolution approving the taxpayer's statement of benefits.

**PETITION FOR REAL PROPERTY
TAX ABATEMENT CONSIDERATION**

The undersigned owner(s) of real property located in Vigo County, Indiana, hereby petition the Vigo County Council for real property tax abatement consideration pursuant to I.C. 6-1.1-12.1-1, et. seq. and for this petition state the following:

1. Describe the proposed development project, including information about physical improvements to be made, the amount of land to be used, the proposed use of the improvements and a general statement as to the importance of the project to your business: To continue economic revitalization in the Vigo Industrial Park by building a 75,000 sqft hatchery.
2. The project will create approximately 100 jobs with a new payroll of approximately \$3,400,000 annually.
3. Estimate the dollar value of the development project: \$20,000,000.
4. (a) The real property for which tax abatement consideration is petitioned (Property) is owned or to be owned by the following individuals or corporation (if the business organization is publically held, indicate also the name of the corporate parent, if any, and the name under which the corporation has filed with the Securities and Exchange Commission):

NAME	ADDRESS	INTEREST
Select Genetics, LLC	1800 Technology Dr. NE Willmar, MN 56201	100%

5. The commonly known address of the Property is:

TBD, Terre Haute, Indiana

A preliminary site plan of which is attached hereto, marked Exhibit A and incorporated herein.

6. Other anticipated public financing for the project (including, if any, industrial revenue bonding to be sought or already subsidized), assistance through the United States Department of Housing and Urban Development funds or other public financial assistance: State level economic development incentives.

7. The following person(s) should be contacted as the petitioner's agent regarding additional information and public hearing notifications:

Name: Mary E. Solada, Legal Counsel
Address: 2700 Market Tower, 10 West Market Street
City, State, Zip: Indianapolis, Indiana 46204
Telephone: (317) 635-8900

8. Please indicate the type of Economic Development Revitalization project involved in your request:

- | | |
|------------------------------|--|
| <u> </u> | a. Housing |
| <u> </u> | b. Office |
| <u> </u> | c. Retail / Commercial |
| <u> </u> | d. Mixed Use – Retail, Housing, and Office |
| <u> X </u> | e. Industrial |
| <u> </u> | f. Warehousing |

WHEREFORE, petitioner requests that the Vigo County council adopt a declaratory resolution designating the area described herein to be an economic revitalization area for purposes of real property tax abatement consideration and, after publication of notice and public hearing, determine qualification for an economic revitalization area have been met and confirmed such resolution.

Select Genetics, LLC

By:

J. Douglas
Jihad Douglas, CEO

DO NOT USE THIS SPACE

Resolution # _____ Target Area Required _____

Yes _____ No _____

Confirming Ordinance # _____

Date of Notice: _____

Final Action: _____

Target Area Ord. Effective: _____

EXHIBIT A

Property / Economic Revitalization Area



RESOLUTION NO. 2017-02

COUNTY COUNCIL OF VIGO COUNTY, INDIANA

**PRELIMINARY ECONOMIC REVITALIZATION AREA RESOLUTION
APPROVING DESIGNATION OF AN
ECONOMIC REVITALIZATION AREA**

Select Genetics, LLC

WHEREAS, I.C. 6-1.1-12.1 allows an abatement of real and personal property taxes attributable to “redevelopment or rehabilitation” activities in “Economic Revitalization Areas;” and

WHEREAS, I.C. 6-1.1-12.1 empowers the Vigo County Council (“Council”) to designate an economic revitalization area (“ERA”) by following a procedure involving the adoption of a preliminary resolution, provision of public notice, conducting of a public hearing and adoption of a final resolution confirming the preliminary resolution or a modified version of the preliminary resolution; and

WHEREAS, Select Genetics, LLC, the applicant (the “Company”), has an ownership interest in property in Linton Township, in Vigo County, Indiana, as shown on the project map attached hereto as Exhibit A (the “Subject Real Estate”), which will be developed for a hatchery (the “Project”); and

WHEREAS, Company has submitted a Statement of Benefits (Form SB-1) to the Auditor in connection with the Subject Real Estate and a Statement of Benefits in connection with proposed new logistics equipment, both in connection with the Project (collectively, the “Statements”), and has provided all information and documentation necessary for the Council to make an informed decision; and

WHEREAS, the Council fixes May 9, 2017, after proper public notice, for a final public hearing for the receiving of remonstrances and objections from persons interested in whether the deduction in connection with the Project should be affirmed; and

WHEREAS, the Council has considered the following factors under I.C. 6-1.1-12.1-17 in connection with the Project:

1. The total amount of Company’s investment in real and personal property under the Project;
2. The number of new full-time equivalent jobs to be created under the Project;
3. The average wage of the new employees under the Project; and
4. The infrastructure requirements for the taxpayer’s investment under the Project.

(collectively, the “Deduction Schedule Factors”).

NOW, THEREFORE, IT IS FOUND, DETERMINED AND RESOLVED:

1. That the estimate of the value of the redevelopment or rehabilitation of the Subject Real Estate is reasonable for projects of that nature and the estimate of the cost of the new logistic equipment to be installed in connection with the proposed Project is reasonable for equipment of that type.
2. That the estimate of the number of individuals who will be employed or whose employment will be retained as a result of the proposed redevelopment or rehabilitation of the Subject Real Estate and the installation of the new logistics equipment can be reasonably expected to result from the proposed redevelopment or rehabilitation of the Subject Real Estate and the proposed installation of new logistics equipment.
3. That the estimate of annual salaries of those individuals who will be employed or whose employment will be retained can be reasonably expected to result from the proposed redevelopment or rehabilitation of the Subject Real Estate and the proposed installation of new logistics equipment.
4. That the benefits described in the Statements can reasonably be expected to result from the proposed redevelopment or rehabilitation of the Real Property and the proposed installation of new logistics equipment.
5. That the totality of benefits from the proposed redevelopment or rehabilitation of the Subject Real Estate and the proposed installation of new logistics equipment is sufficient to justify an abatement schedule under I.C. 6-1.1-12.1-17, including a ten-year real property tax deduction period and a ten-year personal property tax deduction schedule as specified herein.
6. That the Real Property constitutes an "economic revitalization area" as described in I.C. 6-1.1-12.1-1.

NOW, THEREFORE, based on the foregoing, the Council further RESOLVES, FINDS AND DETERMINES:

1. That all of the conditions for the designation of the ERA for the Subject Property and all of the requirements for the tax abatement to be granted hereby based on the Statements have been met, and the foregoing findings are true and all information required to be submitted has been submitted in proper form.
2. That the Subject Real Estate is hereby designated as an ERA pursuant to I.C. 6-1.1-12.1-1 *et seq.* and such designation shall expire as of the end of the 2029 tax year.
3. That notice hereof should be published according to law stating the following: the adoption and substance hereof, a copy of the description of the affected area is available for inspection in the County Assessor's Office and the setting of May 9, 2017, as the date

on which the Council will hear and receive remonstrances and objections and reaffirm final action, all as required by law.

4. Company (including its successors and assigns with respect to the Project) is hereby entitled to real property tax deductions under I.C. 6-1.1-12.1-4 for the proposed redevelopment or rehabilitation of the Real Property as part of the Project for a period of ten years and in accordance with the following abatement schedule under I.C. 6-1.1-12.1-17, and personal property tax deductions under I.C. 6-1.1-12.1-4.5 for the proposed installation of new logistics equipment as part of the Project for a period of ten years, both in accordance with the following abatement schedule under I.C. 6-1.1-12.1-17 (all as in effect on the date hereof):


YEAR OF DEDUCTION	% ABATED
1	100%
2	90%
3	80%
4	70%
5	60%
6	50%
7	40%
8	30%
9	20%
10	10%

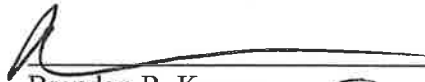
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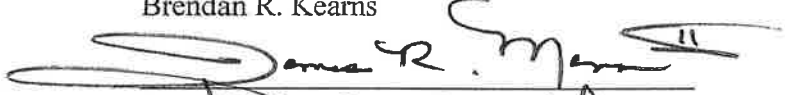
This Preliminary Resolution is adopted by the Council this 11th day of April, 2017.

COUNTY COUNCIL OF VIGO COUNTY,
INDIANA

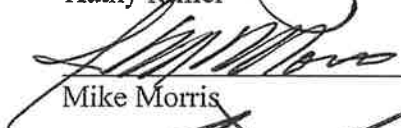

Bill Thomas


Timothy P. Curley


Brendan R. Kearns


James R. Mann II


Kathy Miller


Mike Morris


Aaron Loudermilk

ATTEST:

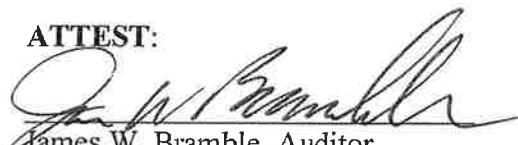
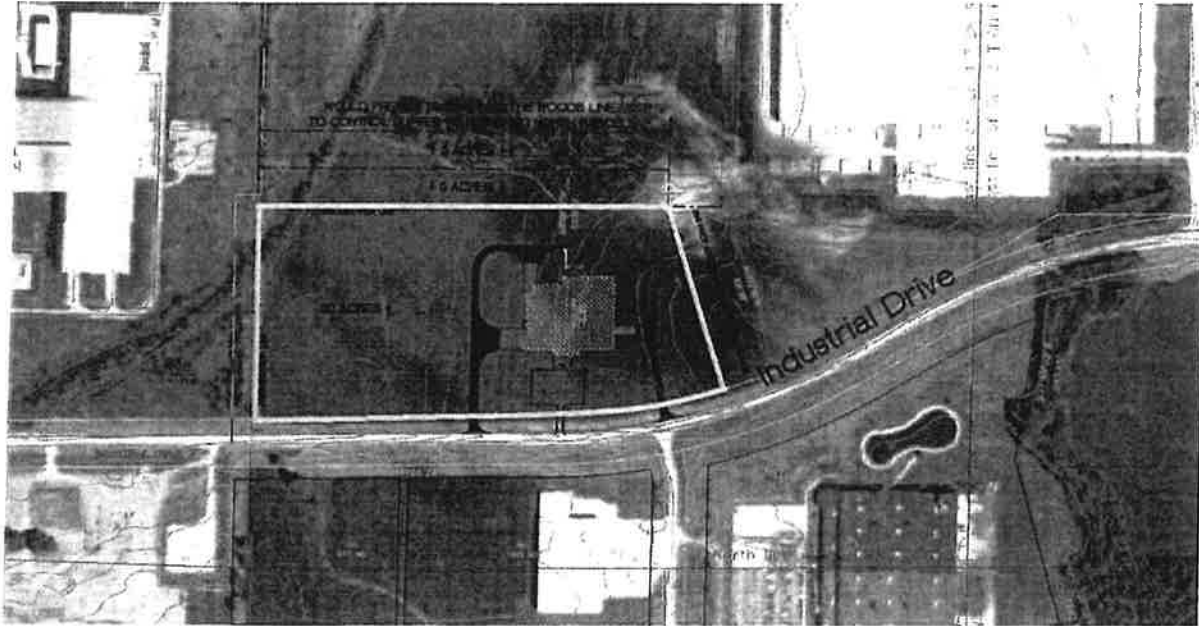

James W. Bramble, Auditor
Vigo County, Indiana

EXHIBIT A

Subject Real Estate / Economic Revitalization Area



**CERTIFIED COPY OF ADDITIONAL APPROPRIATION**

State Form 55819 (R2 / 12-15)

PRESCRIBED BY THE DEPARTMENT OF LOCAL GOVERNMENT FINANCE

NOTE: If reporting an additional appropriation of bond proceeds, complete only Sections I and III; and A, B, and C of Section II.

Section I

UNIT NAME: Vigo County Public Library Unit Number: 0229

COUNTY NAME: Vigo County County Number: 84

Date of Publication _____ Newspaper Name: _____ Date Received _____
 (month, day, year): _____ (month, day, year): _____

Date of Public Hearing _____ Newspaper Name: _____
 (month, day, year): _____

Date of Resolution/Ordinance _____ Order Number: _____
 (month, day, year): _____

Section II

Complete for each fund from which the additional appropriations are made. Use a separate column for each fund.
Lines referred to below are on the Fund Report issued by the Department.

A. DLGF Fund Number	2011	0061		
B. Fund Name	Library Improve. Res.	Rainy Day		
C. Appropriation Amount Requested	\$200,000.00	\$400,000.00		
D. Amount by Reduction (Enter as a positive number.)				
E. Net Amount of Increase (C minus D)	\$200,000.00	\$400,000.00	\$0.00	\$0.00
1. Property Tax Levy (Line 16)				
2. Levy Excess (Line 15)				
3. PTRC from CAGIT (Line 13A)				
4. LOIT Levy Freeze Amount (Line 13B)				
5. Misc. Revenue (Line 8B) (If higher than 8B amount, a revised Budget Form 2 must be attached.)				
6. January 1 Cash Balance (Include investments.)	\$204,194.35	\$1,693,456.87		
7. Subtotal of Funds (Add 1 thru 6.)	\$204,194.35	\$1,693,456.87	\$0.00	\$0.00
8. Less Circuit Breaker				
9. Total Funds (7 minus 8.)	\$204,194.35	\$1,693,456.87	\$0.00	\$0.00
10. DLGF Approved Budget (Line 1)				
11. Encumbered Appropriations Carried Forward From Previous Year				
12. Temporary Loans Outstanding as of January 1				
13. Beginning Obligations (Add 10 thru 12.)	\$0.00	\$0.00	\$0.00	\$0.00
14. Surplus Funds (9 minus 13.)	\$204,194.35	\$1,693,456.87	\$0.00	\$0.00
15. Previous additional appropriation(s) approved since January 1, less any reductions in appropriations.				
16. Amount transferred to the Rainy Day Fund (Note #1)				
17. Surplus Funds Remaining (14 minus 15 minus 16.)	\$204,194.35	\$1,693,456.87	\$0.00	\$0.00

Note #1: Do not use this line for additional appropriations for the rainy day fund. Transfers to the rainy day fund are miscellaneous revenues in the rainy day fund.

Section III

I, DENNIS M. CALLAHAN fiscal officer of VIGO CO. PUBLIC LIBRARY do hereby certify that the above information is true and correct.

Dated this 23RD day of MARCH, 2017.

Dennis M Callahan
Signature

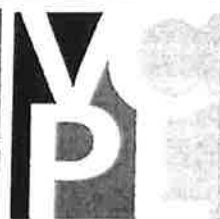
Treasurer
Title

1 Library Square
Unit Mailing Address (number and street)
Terre Haute, IN 47807
City, State and ZIP

812-232-1113 ext. 2205
Telephone Number
dcallahan@vigo.lib.in.us
Email Address

VIGO COUNTY
PUBLIC LIBRARY
REQUEST FOR ADDITIONAL
APPROPRIATION

2017



VIGO COUNTY PUBLIC
Library

GENERATING CHANGE. TRANSFORMING LIVES.

Board Officers:

Terry Jones, President

Olivia Goulding,
Vice-President

Valentine Muyumba,
Secretary

Dennis Callahan,
Treasurer

Library Administration:

Kristi Howe, Director

Libby Walker, Public
Services Coordinator

Dennis Callahan,
Support Services
Coordinator

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Additional Appropriation.....6

2016-2018 Strategic Plan.....7

Introduction

In 2015, the Vigo County Public Library collaborated with community stakeholders to develop a 3-year plan for strategic initiatives. The 2016-2018 Strategic Plan for the Vigo County Public Library outlines 3 strategic goals, one of which is to ***Create an Environment of Opportunity***. Methods for doing this include: reducing barriers, ensuring equal access, and expanding availability of resources and services. The West Branch, which opened in February 2016, was designed with these concepts in mind, and the new facility is currently creating an environment of opportunity for Vigo County residents.

At the Main Library in downtown Terre Haute, interior renovations have allowed library services to grow and adapt to changing community needs. A continued issue, however, is access to the Main Library facility due to the insufficient availability of parking and the physical barriers that challenge many library visitors seeking library services.

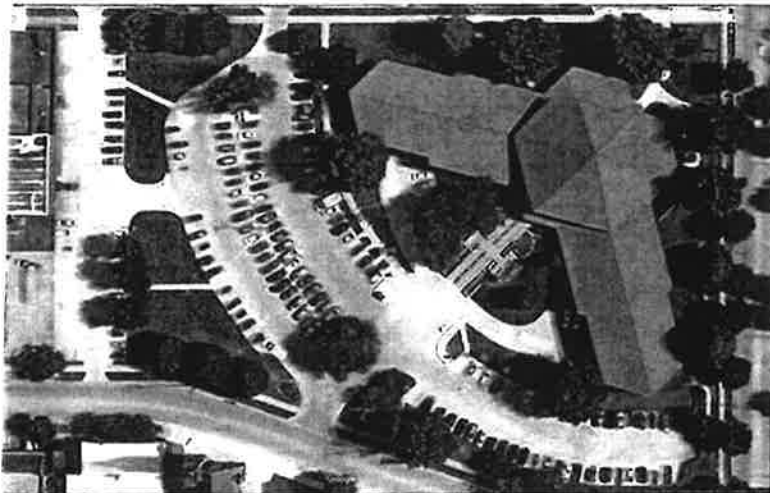
The Library averages over 1,100 visitors every day, and it is quite common for the parking lot to be at capacity. Additionally, the primary entrance to the Library is approximately 100 feet from the nearest handicapped parking space, and visitors must navigate an extensive ramp from the parking lot to the entrance. The combined distance and incline are insurmountable for many, and while staff voluntarily meet customers at the bottom of the ramp to provide assistance, all involved would prefer a solution that allows library visitors with physical limitations to use the facility with maximum independence. In an effort to meet the needs of Vigo County residents and in alignment with the VCPL Strategic Plan, Library administration has developed a capital improvement plan that includes a redesigned parking lot and a much more accessible entrance to the Main Library facility.

Project Summary

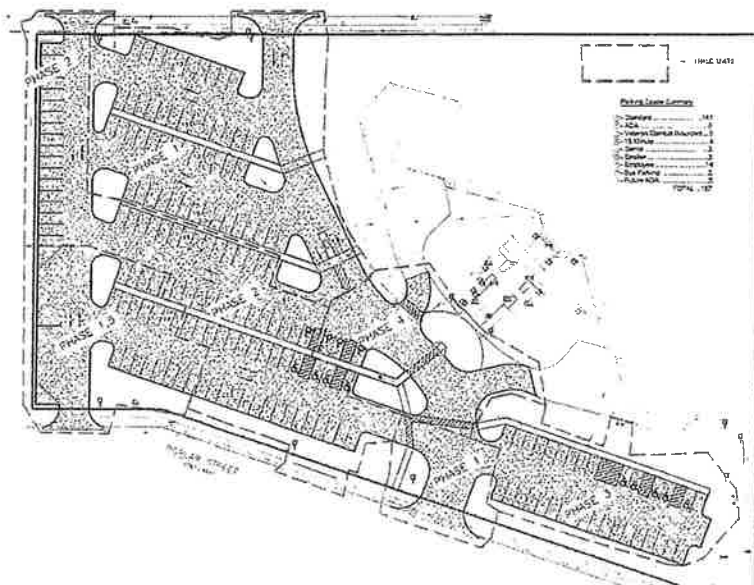
The proposed project consists of 2 capital improvements: the parking lot and the new entrance. VCPL hired Myers Engineering to design the new parking lot and Steve Arnold, MMS-AE to design the new entrance. Project timelines call for work to commence in May/June and conclude in August/September, 2017.

Parking Lot:

- Adds more than 40 spaces
- Designates walking paths
- Expands handicapped parking
- Creates straight rows and better line-of-sight
- Places the book drop on the driver side of the vehicle (eliminating wrong way traffic)
- Provides a safer method for truck deliveries
- Includes new lighting, new electrical, and expanded security cameras
- Implements alternative methods for draining to minimize impact on city storm water infrastructure



Current VCPL Parking

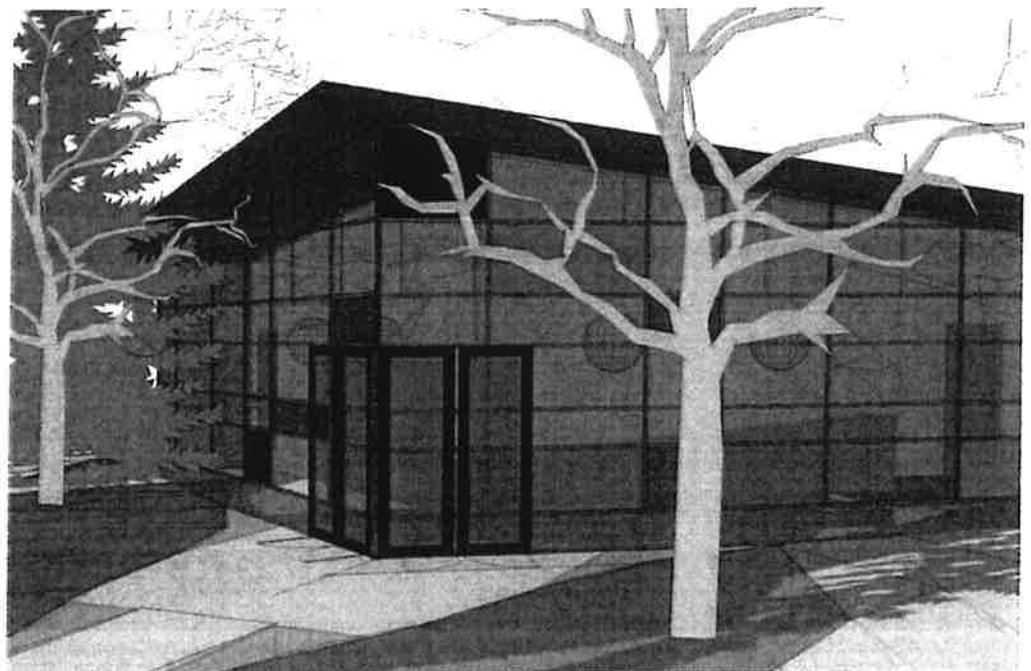
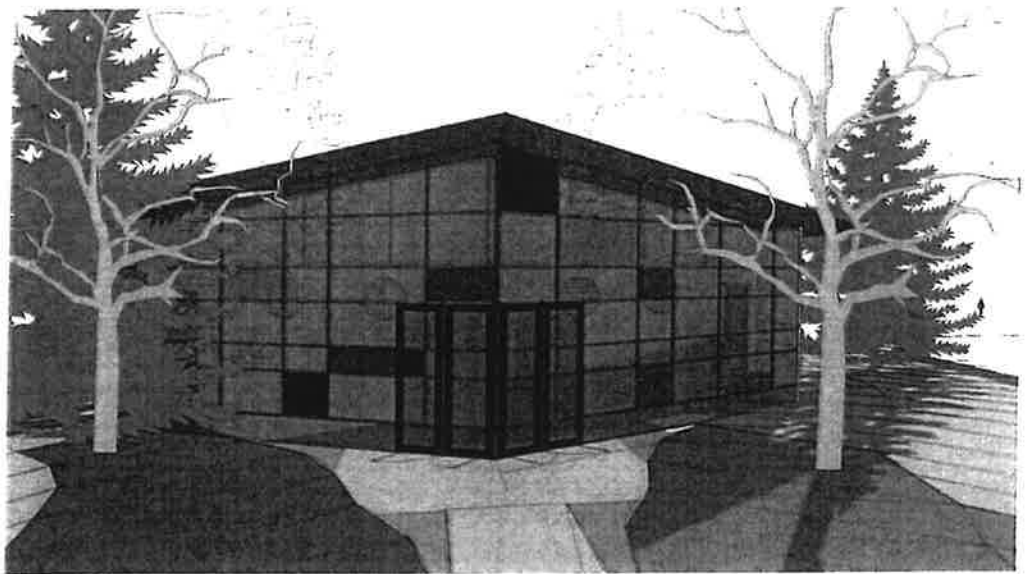


Proposed VCPL Parking

New Entrance:

- Located at the south end of the east wing, directly adjacent to new handicapped parking spaces
- Provides a minimal ramp, located inside the new entrance to minimize the impact of weather
- Includes a new service point inside the Library
- Offers excellent access to popular materials
- Allows customers to reach staff with greater ease and speed should assistance be required
- Creates a visually attractive addition to the Library and the downtown community
- Draws attention to the Gatekeeper sculpture and the Born Learning Trail

Architectural Renderings



Financial Information

Based on project estimates, 60-75% of funding has already been appropriated from the Library's Construction Fund and General Fund during previous budget approval and certification. To ensure adequate funds are available for this project, Library Administration seeks an additional \$600,000 in total appropriations. The Library Board approved this request for an additional appropriation at a Library Board Meeting on March 20, 2017.

General Budget Information

VCPL 2017 General Budget	\$7,821,955
VCPL 2017 General Budget Revenue	\$6,237,174
Projected Operating Balance	\$2,500,000
Current Cash Balance	\$2,000,000

Proposed Additional Appropriation

Library Improvement Reserve Fund	\$200,000
Library Rainy Day Fund	\$400,000
Total	\$600,000

Current Cash Balances:

LIRF	\$204,194
Rainy Day	\$1,693,456

Monies in the Rainy Day and Library Improvement Reserve Funds have been set aside in past years to ensure funding stability and finance future projects, and by approving these appropriations, the County Council will be granting the Library permission to spend existing monies. The Council will not be levying additional taxes.



CERTIFIED COPY OF ADDITIONAL APPROPRIATION

State Form 55819 (R2 / 12-15)

PRESCRIBED BY THE DEPARTMENT OF LOCAL GOVERNMENT FINANCE

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Dated this 23RD day of MARCH, 2017.

Dennis M. Callahan
Signature

Treasurer
Title

1 Library Square
Unit Mailing Address (number and street)

812-232-1113 ext. 2205

Telephone Number

Terre Haute, IN 47807

dcallahan@vigo.lib.in.us

Email Address

City, State and ZIP

VIGO COUNTY
PUBLIC LIBRARY
**STRATEGIC
PLAN**

2016-2018



VIGO COUNTY PUBLIC
Library

GENERATING CHANGE. TRANSFORMING LIVES.

INTRODUCTION | FORMING A PLAN

As our community changes, it is essential that the Vigo County Public Library continues to evolve. In this 2016-2018 Strategic Plan, the Library demonstrates a strong commitment to the prosperity of our community and outlines the fundamental steps necessary to achieve the desired outcomes. The Strategic Plan builds on the talents and potential of the Library staff, and they fulfill an integral role in the ability of our organization to:

- Generate Positive Change in the Community
- Empower Individuals, Families, and the Community to Succeed
- Create an Environment of Opportunity

The Library is committed to Vigo County, and with the support of hard-working staff and community partners, we are confident we will succeed in *Generating Change* and *Transforming Lives*.

Kristi Howe, Director & Hank Metzger, Board President

DESCRIPTION OF PROCESS

The Library selected Himmel & Wilson, Library Consultants, a firm that specializes in strategic planning and evaluation for public libraries, to assist in the development of the 2016 -2018 Strategic Plan. The planning effort was highly inclusive and involved the Library Board, Library staff, and community members.

As part of the process, Bill Wilson participated in the May 8, 2015 Library Staff Institute to familiarize staff with strategic planning concepts and development strategies. Carson Block, Himmel & Wilson's library technology specialist, conducted a two-day technology assessment for the Library during which he met with the Director, information technology personnel, and management staff.

Himmel & Wilson conducted a web-based survey, personal interviews, and a series of focus group sessions to generate discussion and encourage feedback regarding the 2016-2018 Strategic Plan.

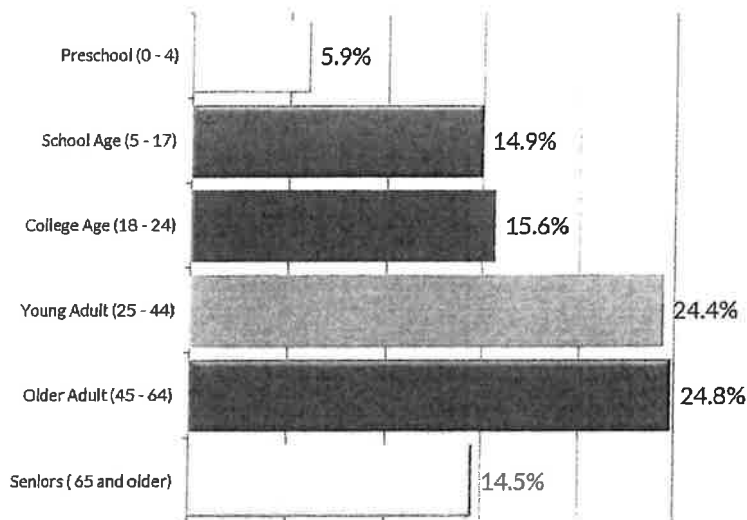
- Five Library staff focus group sessions were held during the week of August 10, 2015.
- Twelve public focus groups were conducted from August 10 - August 15, 2015. A session was held at the West Terre Haute Branch Library, and the remaining sessions were held at the Main Library in Terre Haute.
- Three general sessions were held, which included diverse and interested residents.
- Nine affinity sessions, consisting of people with a common interest, that included the following:
 - ◊ Local business
 - ◊ Social services
 - ◊ History and arts and culture
 - ◊ Local government
 - ◊ Higher education and workforce development
 - ◊ Parents and teens
 - ◊ Teachers
 - ◊ Library and Friends of the Library board members
 - ◊ West Terre Haute
- The community was given an opportunity to offer their opinions and ideas through web-based surveys that were conducted between November 12 and December 13, 2015.
- Personal interviews were conducted with six management/supervisory staff members and ten individuals identified as community leaders who might offer unique insight into the Vigo County community.

The following plan is based on the diverse input that was received throughout the planning process from the community, Library staff, and the Library Board.

VIGO COUNTY

Vigo County is located in west-central Indiana, and Terre Haute is the county seat. Population for the county is 108,175.

Vigo County Age Demographics

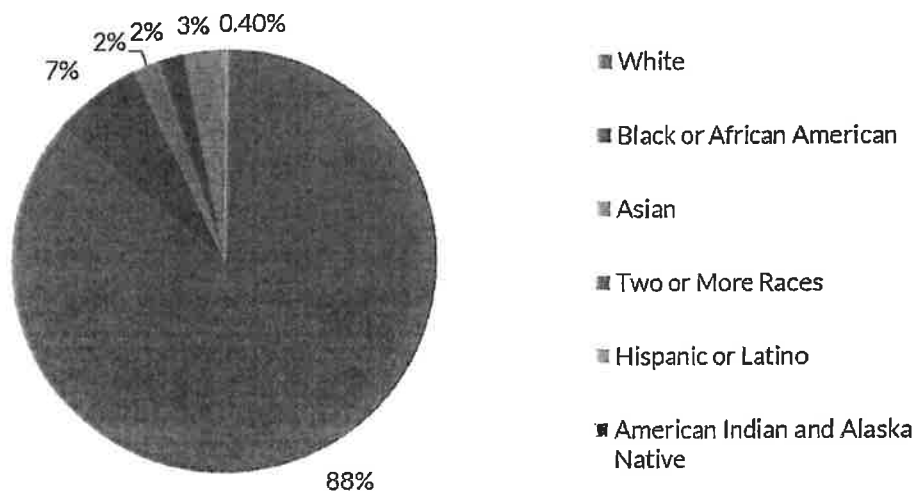


The median household income (2010-2014) is \$41,175. Per capita income in the past 12 months (2014) is \$21,766.

20% of Vigo County residents live below the poverty level.

87% of Vigo County residents have a high school diploma or higher, and 21% have a bachelor degree or higher.

Racial Makeup of Vigo County



STRATEGIC AREAS | WHAT WE FOCUS

MISSION | WHAT WE DO

The Vigo County Public Library generates positive change in the community by creating an environment of opportunity in which people can explore, expand their perspectives, and transform their own lives and the lives of future generations.

VISION | WHAT WE ASPIRE TO

Generating Change. Transforming Lives.

CORE VALUES | WHAT WE BELIEVE

Inclusiveness – respecting individual perspectives and diverse backgrounds, making cultural and intellectual resources available to all

Community – committing to and investing in the betterment of the community

Collaboration – working in concert with strategic partners to help the community flourish

Innovation – invigorating the community and stimulating a creative economy through inventive ideas and services

Accountability – managing resources responsibly to maintain the public's trust

GENERATE POSITIVE CHANGE IN THE COMMUNITY

- Serve as a community convener, promoting and demonstrating the power of collaboration
- Be a cornerstone of family, cultural, and civic life
- Foster exploration, innovation, and creativity
- Contribute to economic growth and development
- Build and support a positive community image

EMPOWER INDIVIDUALS, FAMILIES, AND THE COMMUNITY TO SUCCEED

- Cultivate early literacy skills
- Spark exploration, creativity, and self-expression
- Fuel workforce development
- Inspire discovery and learning
- Conduct innovative programs and services

CREATE AN ENVIRONMENT OF OPPORTUNITY

- Reduce barriers
- Ensure equal access
- Expand availability of resources and services
- Advocate for public access to broadband and digital resources
- Be a community leader in technology, technology training, and digital literacy

RESOURCES | HOW WE ACCOMPLISH OUR MISSION

We will accomplish our strategic goals by using our resources and developing actions for each resource area.

TECHNOLOGY

- Identify and develop services and initiatives that maximize the impact of the Library's assets related to exploration, creativity, and self-expression
- Establish specific objectives for the Tech Team in regard to creativity and self-expression
- Full implementation of incubator lab

PUBLIC AWARENESS

- Develop a marketing plan to raise public awareness of the Library
- Identify opportunities for the Library be a source of community pride and to enhance the community image
- Develop simple and effective mechanisms for gaining feedback

PROGRAMS AND SERVICES

- Develop and implement arts and culture initiatives
- Explore opportunities for off-site programming
- Promote economic growth and development through purposeful programming
- Refine objectives and metrics for evaluating success of early literacy efforts
- Establish new targets for volume of programming based on the availability of dedicated children's programming space
- Identify ways to reach more at-risk children
- Identify and implement ways to engage people of all ages in creative pursuits
- Continue participation in job-fairs and other workforce development events both in the Library and in other community locations
- Re-invent the Lifelong Learning Center (LLC) to broaden its clientele and redefine desired learning outcomes
- Assess the outcomes of existing programs and increase purposeful programming
- Explore the potential of a variety of mechanisms for improving county-wide access to services
- Evaluate existing and potential outreach services including alternate venues for programs and service delivery

PARTNERSHIPS

- Evaluate existing and potential strategic partnerships
- Identify areas in which the Library might serve as convener
- Engage strategic partners in collaborative efforts that generate positive change
- Cultivate community partnerships that facilitate opportunities for discovery, innovation, and creativity
- Identify and evaluate existing and potential community partners related to workforce development
- Establish relationships with other co-working efforts in Vigo County
- Engage area businesses and industries as participants/mentors in incubator lab programs and outreach efforts
- Engage the business community in using Library facilities for activities such as job-seeker support
- Advocate for access to Broadband as an economic development issue and seek both local and statewide partners to advocate for improved access
- Explore the potential of a variety of mechanisms for improving county-wide access to broadband with both commercial and governmental entities

ORGANIZATIONAL DEVELOPMENT

- Be an inclusive and welcoming place
- Complete the Family Place accreditation process
- Establish specific objectives in regard to workforce development activities
- Full implementation of an outward and public-facing Tech Team
- Encourage risk-taking in the development of program ideas and embrace productive failures
- Develop and implement new standards for interaction between library staff and library customers
- Identify specific soft benefits of working for the Vigo County Public Library as a recruitment tool for new hires
- Develop a template for all procedures that can be used at the departmental level to create user-friendly processes and procedures
- Review policies and procedures to identify and eliminate unnecessary effort, streamline workflows, and enhance the user access and experience
- Implementation of an exemplary staff development program that equips all staff to meet the public's technology awareness and training needs
- Identify and pursue funding required to sustain objectives outlined in the strategic plan

RESOURCES | HOW WE ACCOMPLISH OUR MISSION

FACILITIES

- Renovate the Lifelong Learning Center to make the space more flexible
- Reassess all outreach activities and identify, evaluate, and implement cost-effective new approaches that reduce barriers to access
- Promote services resources that can be used off-site
- Conduct periodic surveys to identify potential barriers to Library use and possible solutions

COLLECTIONS

- Identify and implement best practices related to relevancy of physical collections
- Maximize the use of available data to improve collections of physical resources
- Update collection development policy and practices to reflect the need to provide more diverse offerings
- Increase collaboration with the Indiana State Library and other libraries in the area to enhance public access to information and convenience of use
- Improve integration of physical and digital resources both in finding tools and means of access/service delivery

CHANGING LIVES | HOW WE SUCCEED

OUTCOMES

Change is Generated
Lives are Transformed
Positive Change in our Community
Individuals Enrich their own Lives and Contribute to the
Betterment of the Community

RESOURCES

Technology
Public Awareness
Programs and Services
Partnerships
Organizational Development
Facilities
Collections

STRATEGIC GOALS

Generate Positive Change in the Community
Empower Individuals, Families, and the Community to
Succeed
Create an Environment of Opportunity

ACKNOWLEDGEMENTS

The 2016-2018 Strategic Plan was a collaborative endeavor, involving many employees and community members. The Library would like to acknowledge and thank all contributors for their hard work and commitment to completing this plan, and more importantly, to fulfilling the mission and realizing the vision of the Library.

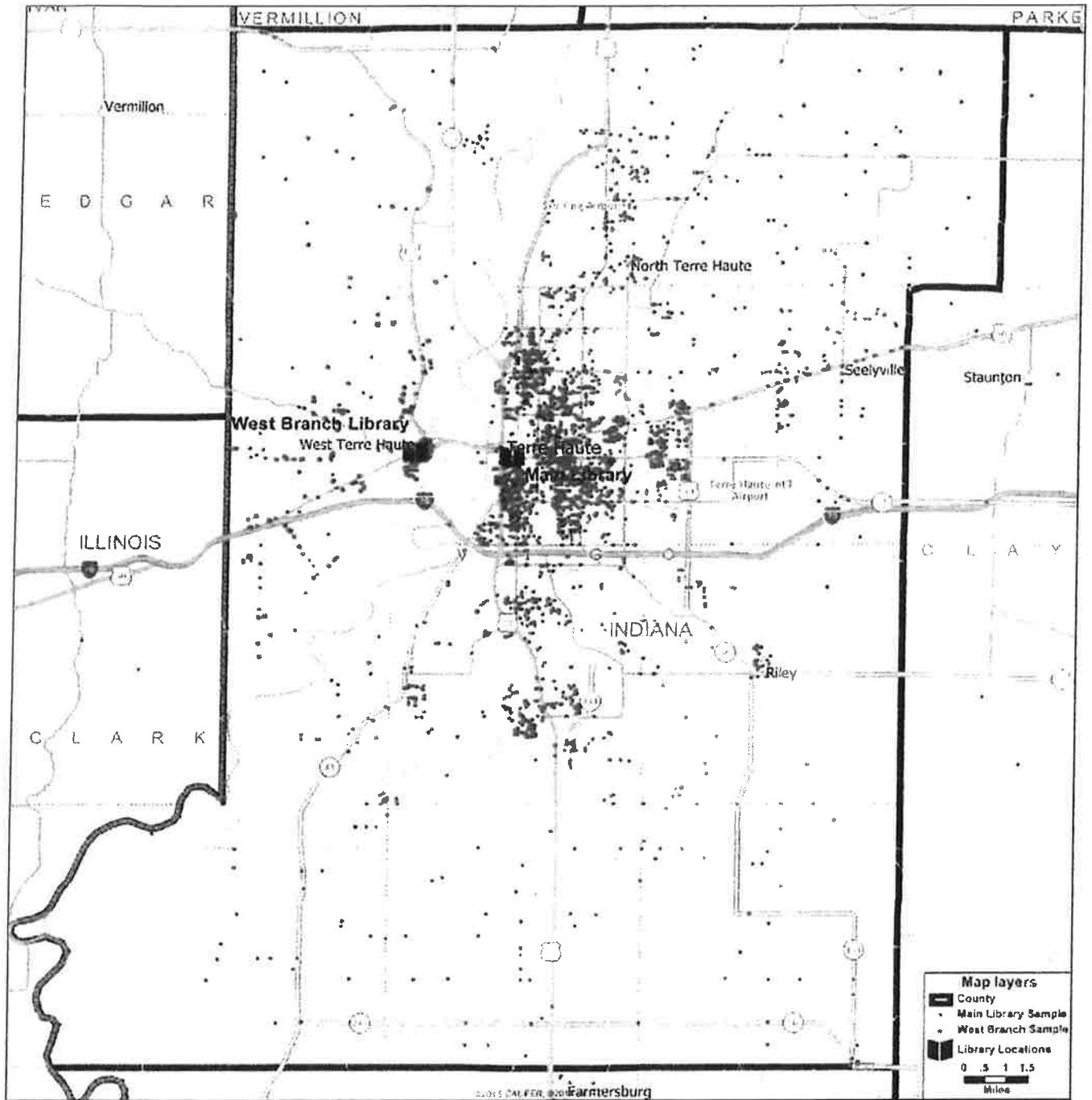
The Library is especially indebted to the strategic planning committee.

STRATEGIC PLANNING COMMITTEE

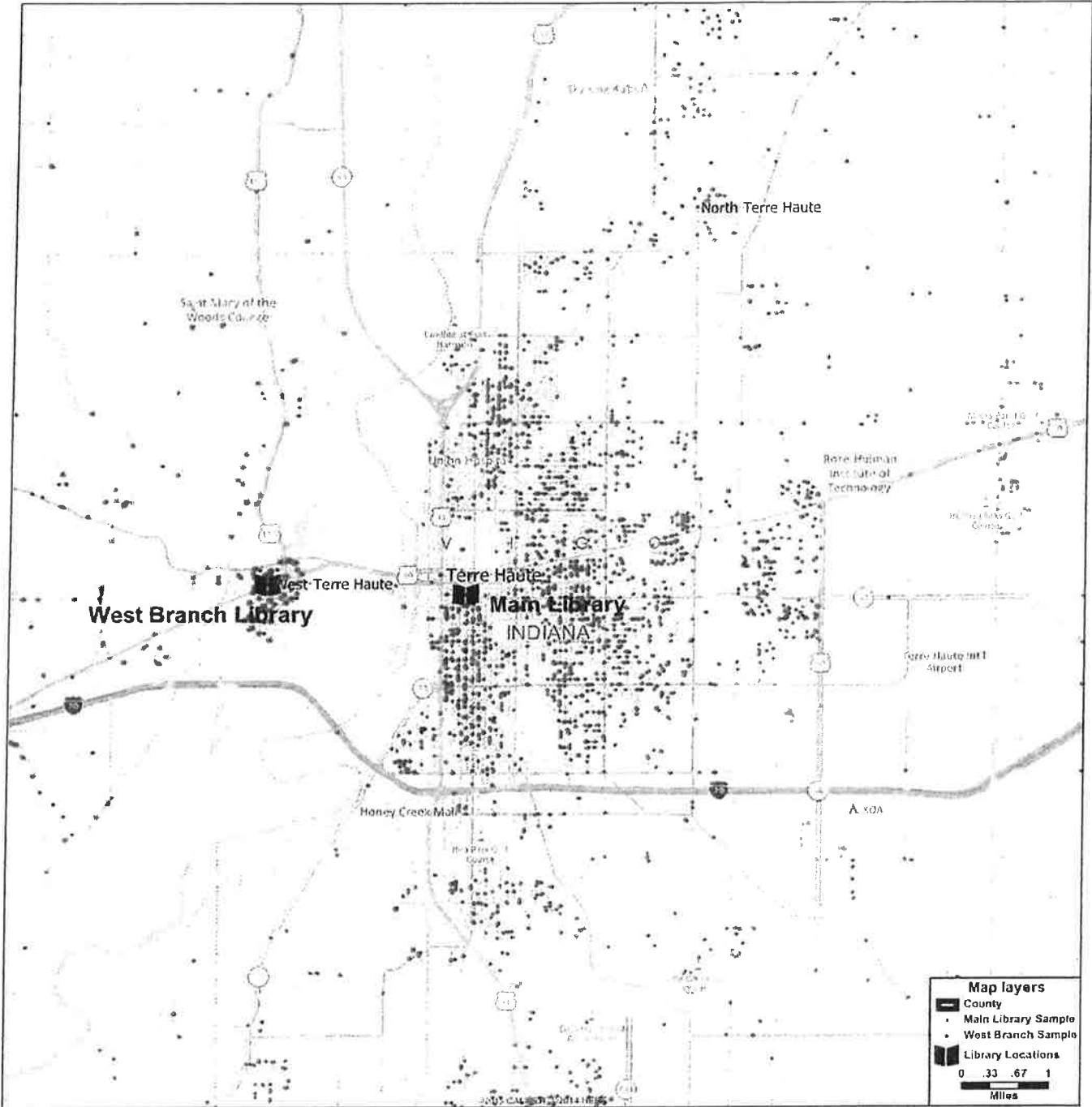
Library Board of Trustees
Hank Metzger, President
Valentine Muyumba, Vice-President
Terry Jones, Secretary

Library Administration
Kristi Howe, Director
Holly Curtsinger, Public Services Coordinator
Brittany Michaels, Community Connections Coordinator
Libby Walker, Support Services Coordinator
Dennis Callahan, Business Manager
Rob Fox, HR Manager

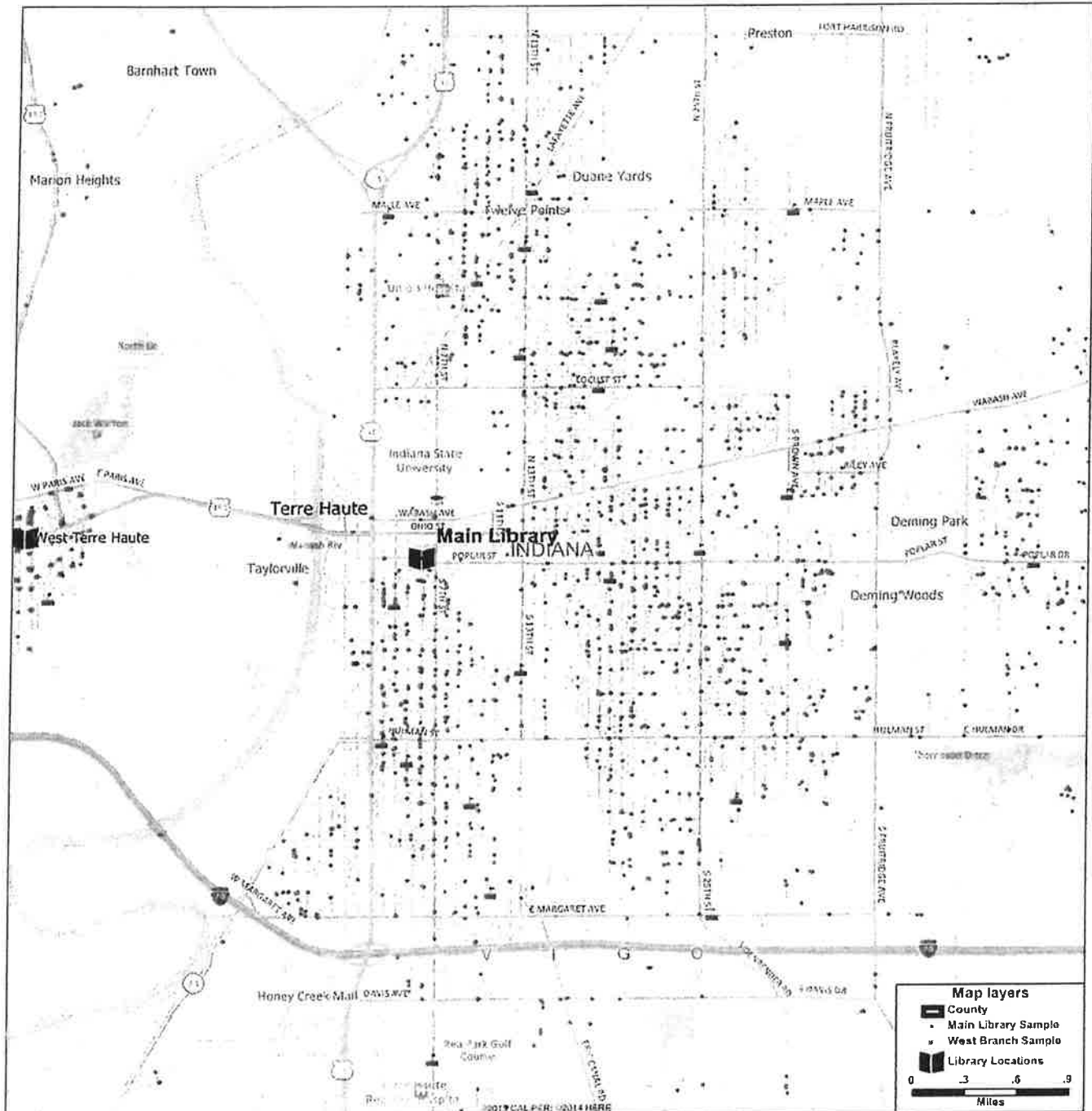
APPENDIX A | USAGE MAPS



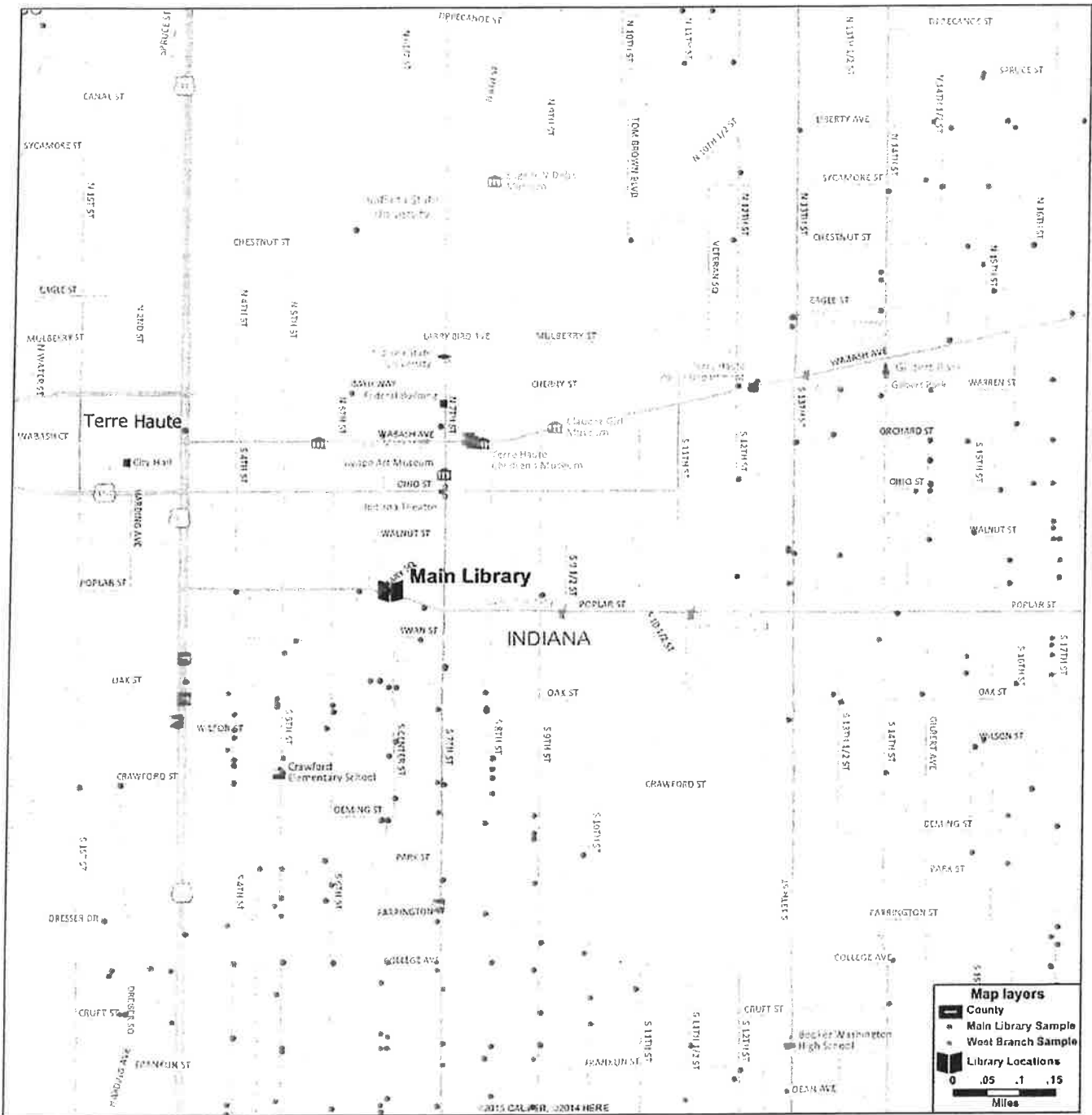
APPENDIX A | USAGE MAPS



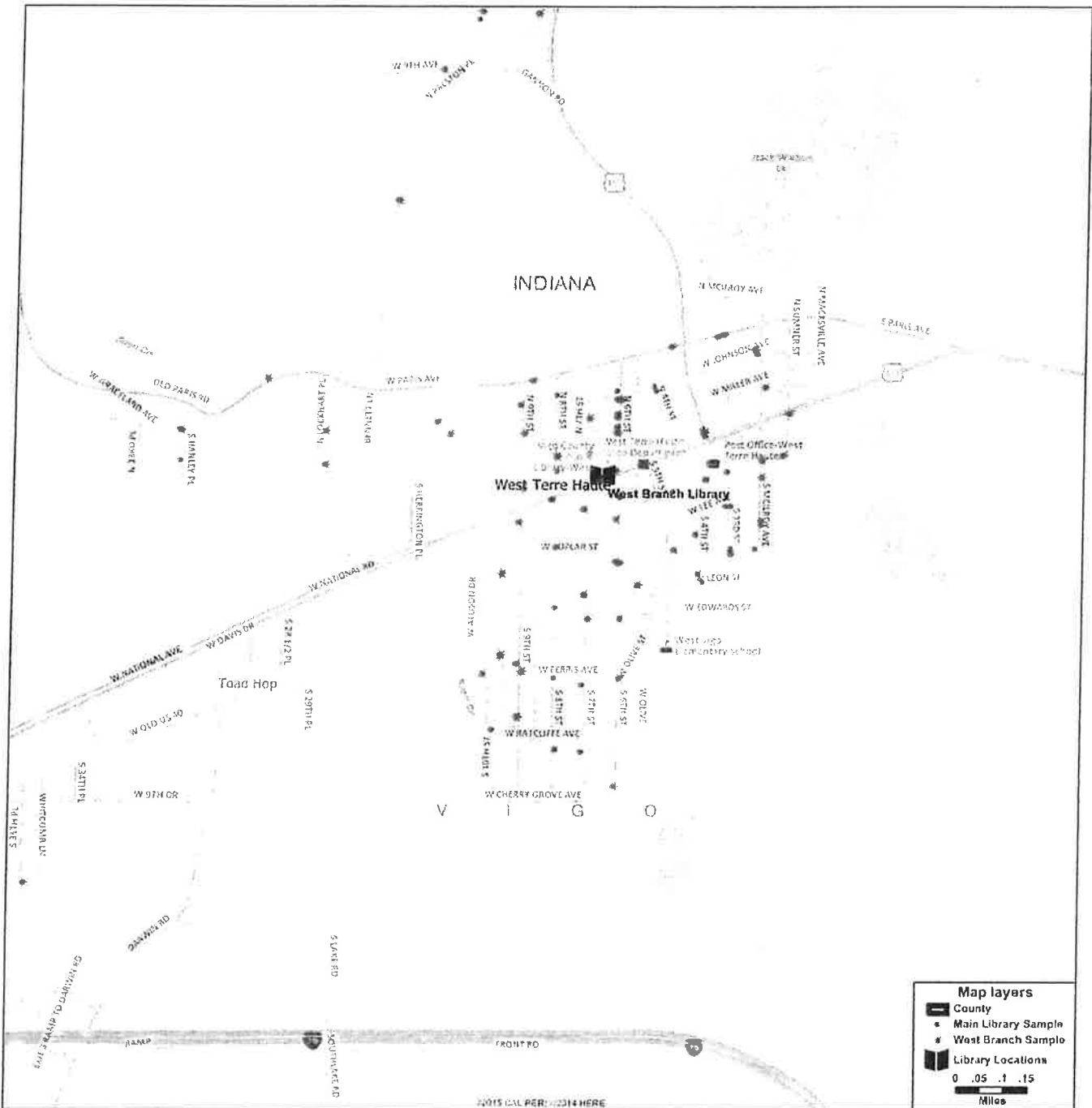
APPENDIX A | USAGE MAPS



APPENDIX A | USAGE MAPS



APPENDIX A | USAGE MAPS



APPENDIX B | FOCUS GROUPS

Vigo County Public Library Public Focus Group Summary

Several major themes emerged from the focus group sessions.

Library strengths:

- Outreach to the community
- Partnerships and collaborations
- Up to date technology, access to internet, online services
- Good location with parking
- Helpful, welcoming staff, patient and knowledgeable
- Positive community ownership of library and the direction it is going
- Hub for the community, neutral player
- Special collections
- Good book collections
- Self-checkout service
- Emphasis on serving youth, especially toddlers through elementary age children, although many participants believe the library "does a great job with working with the full age range... kids to senior citizens"
- Leadership, ability to reinvent itself
- Great return on investment, lots of information for families at no cost
- Friends of the Library
- West Terre Haute community excitement over new branch

Library weaknesses or shortcomings:

- Space limitations, i.e., too few meeting spaces, especially larger venues; lack of performance spaces
- Too few computers/too many thin-client computers
- Insufficient marketing of services offered
- Inability to reach some segments of the county population (distances, lack of awareness, etc.)
- Lack of broadband access across the County
- Lack of diversity among staff
- Physical access hindered by ramp to entrance
- Community memory of closed branches
- Issues in integrating all of the technology in use in library (getting things digitized and making all available via the catalog)
- Staff being stretched "too thin"
- Too many community calendars

General Demographic Quick Facts (Source U.S. Census Bureau)	Vigo County	Indiana	United States
Population, 2014 estimate	108,175	6,596,855	318,857,056
Population, 2010 (April 1) estimates base	107,848	6,484,192	308,758,105
Population, percent change - April 1, 2010 to July 1, 2014	0.30%	1.70%	3.30%
Persons under 5 years, percent, 2014	5.90%	6.40%	6.20%
Persons under 18 years, percent, 2014	20.70%	24.00%	23.10%
Persons 65 years and over, percent, 2014	14.50%	14.30%	14.50%
Female persons, percent, 2014	49.30%	50.70%	50.80%
White alone, percent, 2014	88.20%	86.10%	77.40%
Black or African American alone, percent, 2014	7.20%	9.60%	13.20%
American Indian and Alaska Native alone, percent, 2014	0.40%	0.40%	1.20%
Asian alone, percent, 2014	2.00%	2.00%	5.40%
Two or More Races, percent, 2014	2.20%	1.90%	2.50%
Hispanic or Latino, percent, 2014	2.60%	6.60%	17.40%
White alone, not Hispanic or Latino, percent, 2014	85.90%	80.30%	62.10%
Living in same house 1 year & over, percent, 2009-2013	84.40%	84.90%	84.90%
Foreign born persons, percent, 2009-2013	3.30%	4.70%	12.90%
Language other than English spoken at home, pct age 5+, 2009-2013	5.60%	8.20%	20.70%
High school graduate or higher, percent of persons age 25+, 2009-2013	86.60%	87.20%	86.00%
Bachelor's degree or higher, percent of persons age 25+, 2009-2013	21.20%	23.20%	28.80%
Veterans, 2009-2013	7,960	455,105	21,263,779
Percentage of Veterans 2009-2013 in Total Population	7.36%	6.90%	6.67%
Mean travel time to work (minutes), workers age 16+, 2009-2013	19.9	23.2	25.5
Housing units, 2014	46,443	2,829,532	133,957,180
Homeownership rate, 2009-2013	63.90%	70.00%	64.90%
Housing units in multi-unit structures, percent, 2009-2013	21.20%	18.50%	26.00%
Median value of owner-occupied housing units, 2009-2013	\$ 91,600	\$ 122,800	\$ 176,700
Households, 2009-2013	39,597	2,481,793	115,610,216
Persons per household, 2009-2013	2.49	2.55	2.63
Per capita income in past 12 months (in 2014 dollars), 2010-2014	\$ 21,766	\$ 24,953	\$ 28,555
Median household income (in 2014 dollars), 2010-2014	\$ 41,175	\$ 48,737	\$ 53,482
Persons below poverty level, percent, 2009-2013	20.02%	15.20%	14.80%
Business Quick Facts	Vigo County	Indiana	
Private nonfarm establishments, 2013	2,491	1,435,151	7,488,353
Private nonfarm employment, 2013	45,346	25,559,791	118,266,253
Private nonfarm employment, percent change, 2012-2013	-2.50%	1.70%	2.00%
Total number of firms, 2007	7,034	482,847	27,092,908
Black-owned firms, percent, 2007	4.80%	4.60%	7.10%
Asian-owned firms, percent, 2007	3.20%	1.80%	5.70%
Hispanic-owned firms, percent, 2007	0.60%	1.80%	8.30%
Women-owned firms, percent, 2007	23.00%	26.80%	28.80%
Building permits, 2014	321	17,816	1,046,363
Geographic Quick Facts			
Land area in square miles, 2010	403.31	35,826.11	3,531,905.43
Persons per square mile, 2010	267.4	181	87

APPENDIX D | WEB SURVEY

VCPL Strategic Plan - Web Survey Report - All Respondents

1. Have you had contact with the Vigo County Public Library in the past six months in any of the following ways? (Please check all that apply.)

I haven't had any contact with the Library during the last six months	55	3.26%
Visited the Main Library	574	33.98%
Visited the West Terre Haute Branch Library	79	4.68%
Contacted the Library by telephone	149	8.82%
Contacted the Library by email	91	5.39%
Received home delivery service from the Library	10	0.59%
Visited the Library's website	426	25.22%
Viewed a posting from the Library on social media	219	12.97%
Other	86	5.09%
Total	1689	100.00%

2. Which sources do you turn to when you're looking for information?

Friend, neighbor, co-worker, classmate	125	9.81%
Internet search	618	48.51%
Library	262	20.57%
News media (newspapers, radio, TV)	168	13.19%
Social media	95	7.46%
Other	6	0.47%
Total	1274	100.00%

3. Which of the following do you regularly use to access entertainment?

Cable or Satellite TV	430	26.06%
Netflix	280	16.97%
Movie theater	130	7.88%
Amazon Prime	105	6.36%
Live concerts	98	5.94%
Vigo County Library	244	14.79%
Video store/Redbox Video	99	6.00%
Music streaming services (e.g., iTunes, Spotify, etc.)	138	8.36%
Sling	5	0.30%
Hulu/Hulu Plus	67	4.06%
Other	54	3.27%
Total	1650	100.00%

4. How important are the following factors when accessing entertainment content?

	1 - Not Important	2	3	4	5	6 - Important	Total
Cost	14	12	49	80	92	321	568
Immediate access or availability	6	19	40	91	149	251	556
Quality	3	4	11	41	181	323	563
Convenience/Ease of Use	3	3	14	58	161	320	559
Variety	8	11	27	90	169	248	553
Other (Please specify.)	21	1	2	5	3	17	49

5. Which types of books are most important to you.

Print books	614	58.20%
e-books	258	24.45%
Audiobooks on CD	77	7.30%
Downloadable audiobooks	94	8.91%
Other	12	1.14%
Total	1055	100.00%

6. Which of the following are most important to you.

Public computers with access to broadband Internet	219	21.92%
Wi-Fi for use on personal devices (laptops, tablets, smartphones)	510	51.05%
Public computers with specialized software (e.g., media editing/production, graphics, etc.)	83	8.31%
3D printer for in-library use	96	9.61%
Tablets for in-library use	11	1.10%
Tablets to checkout for home use	49	4.90%
Other	31	3.10%
Total	999	100.00%

7. Which of the following educational opportunities are most important to you?

Online courses	309	31.86%
Computer Application Instruction	204	21.03%
Personal Development Instruction	210	21.65%
Genealogical Research Instruction	201	20.72%
Other	46	4.74%
Total	970	100.00%

APPENDIX D | WEB SURVEY

8. Are you a Vigo County resident or the owner of property in Vigo County?

YES	622	91.34%
NO	59	8.66%
Total	681	100.00%

9. Which of the following services do you use? (non-residents)

Wi-Fi (broadband access) when at Library location	11	18.97%
Public computers	5	8.62%
Read books, magazines, newspapers at the Library	9	15.52%
Use meeting rooms	4	6.90%
Conduct genealogical research	4	6.90%
Attend programs	13	22.41%
Other	12	20.69%
Total	58	100.00%

APPENDIX D | WEB SURVEY

10. In which zip code do you live?

Zip Code	Responses
40708	1
41805	1
46121	1
46225	1
46310	1
46702	1
47083	1
47441	1
47802	184
47803	209
47804	51
47805	60
47807	32
47833	1
47834	10
47835	1
47841	1
47842	7
47847	1
47850	3
47858	2
47861	1
47862	3
47871	1
47872	3
47874	2
47876	4
47878	1
47879	3
47881	1
47882	4
47885	51
47893	1
47989	1
61944	3
62423	2
62441	5
62477	1
85213	1
Total	658

APPENDIX D | WEB SURVEY

11. Which category includes your age?

14 years of age and younger	2	0.30%
15 - 18 years	3	0.45%
19 - 24 years	9	1.34%
25 - 34 years	112	16.69%
35 - 44 years	109	16.24%
45 - 54 years	110	16.39%
55 - 64 years	150	22.35%
65 - 74 years	110	16.39%
75 years of age and older	66	9.84%
Total	671	100.00%

12. Are there any children under the age of 12 in your household?

Yes	156	24.57%
No	479	75.43%
Total	635	100.00%



TECHNOLOGY PLAN

JULY 1, 2016 – JUNE 30, 2019

February 2016



TECHNOLOGY PLAN

JULY 1, 2016 – JUNE 30, 2019

February 2016

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1 INTRODUCTION

This technology plan is designed to support the strategic directions of the library as identified through a planning process conducted with Himmel & Wilson Consultants and Carson Block Consulting, Inc during 2015-2016. The plan covers the period of July 1, 2016 – June 30, 2019 in conjunction with the library's strategic plan and includes components complying with Indiana State Library requirements.

2 OVERVIEW OF THE LIBRARY

Located in west central Indiana, the Vigo County Public Library serves a county wide population of approximately 108,000. The Library consists of a main facility with one branch and provides extensive mobile outreach services to homebound patrons and adult and childcare agencies throughout Vigo County. VCPL resources and services are also available via the library's website and mobile device applications.

The VCPL provides access to a variety of materials and resources including approximately 153,000 physical items in print and audiovisual format, 95,444 digital books, 27,110 digital audiobooks, 267,459 digital songs, 9,054 digital videos, 212 digital magazines, and 62 online databases comprised of reference works and educational resources. During 2015, approximately 658,290 physical and 59,656 digital items were circulated, 56,097 reference questions were answered, 1,817 programs were presented, 92,609 patrons utilized public access computers, 892 patrons attended 183 computer classes, 1,585 deliveries were made to homebound patrons and adult and child care agencies, and 354,364 people visited the VCPL website.

The acquisition, cataloging, inventory control, user access and retrieval, and circulation of the majority of VCPL materials and resources are accomplished using the Innovative Sierra integrated library system. The VCPL subscribes to OCLC for access to MARC bibliographic records for import into the Sierra database and when necessary creates original bibliographic records for entities not available via OCLC or other sources. The VCPL complies with national cataloging standards to identify and organize entities categorized according to Dewey Decimal classifications, MARC 21, RDA, and Library of Congress subject headings. For resources which cannot be fully integrated into the ILS, the VCPL utilizes the resource vendor platform for access, retrieval, and statistical data.

These resources and services are directly or indirectly dependent upon the library's technology structures and support services. The 2016-2019 Technology Plan provides a framework for the continuous evaluation and maintenance of existing technology structures and services and serves as a planning tool for deployment of future technology solutions.

3 TECHNOLOGY OVERVIEW

The VCPL network is supported by a SAN (Storage Area Network) system with two storage arrays, one management console, and eight blade servers within a blade enclosure utilizing virtualization technology to provide email, filtering, DHCP, proxy, file sharing applications and services, and accounting software. The VCPL also utilizes web-based services, resources, and applications including personnel and payroll, human resources, HVAC, website hosting, wireless access point management, and the Innovative Sierra ILS provided through the Library Consortium of Vigo County. Multiple Cisco Catalyst switches are utilized for local area network linking and traffic routing and the Main facility and West Branch employ the use of wireless access points to provide wireless internet access throughout both library facilities.

Internet access is provided through the Indiana State Library Consortium for Internet Access in conjunction with funding through the USAC School and Libraries Program. The VCPL currently receives bandwidth through the consortium at the rate of a 45mb main fiber head connection with a 100mb fiber connection to the West Branch location.

The VCPL provides and supports approximately 82 end user computer resources for internal operations and 112 end user computer resources for use by the public. Computer resources are comprised of a combination of full computer desktop workstations, laptops, tablets, and zero client devices. Public access computer resources are available in the West Wing Computer Resources, Lifelong Learning Center, Special Collections, and Youth Services departments of the Main Library, and at the West Branch Library. The Main Library also maintains a computer lab for staff technology training and public computer classes and is available by reservation for local business, agency, club, or organization training sessions. A Synapse ADA workstation with Windows XP, Dragon Naturally Speaking, Read & Write Gold, Window Eyes, Zoom Text, desktop scanner, and large print keyboard with ADA compliant workstation furniture is available by request and includes the use of staff resources for instruction on the use of the workstation. Laptops are also available in designated departments for onsite use by patrons. In addition to onsite computer resources the library utilizes a mobile lab of 7 laptop computers for off-site programming or training at adult care agencies and for support of various other in-house and off-site services and programming opportunities.

4 ASSESSMENT, CURRENT RESOURCES & REPLACEMENT SCHEDULE

As part of the strategic planning process during 2015-2016, Carson Block Consulting Inc. conducted a technology assessment for the library. The findings and recommendations in that assessment informed and contributed to the strategic plan, including the vision, mission, values, strategic goals, and actions. The consultant's technology assessment is available separately upon request.

Vigo County Public Library technology development sustains the use of technology for managing and providing resources and services for patrons and supporting mission critical library operations. To identify specific technology needs and guide overall development of technology strategies the VCPL engages in ongoing assessment of hardware and equipment, software, staff and public training, changing service needs, adequacy of telecommunications and internet access, and sufficient financial resources supporting existing and future technology resources and services. The VCPL also monitors new and emerging technology trends and developments for technology solutions that provide effective and efficient delivery of resources and services and support of operations.

4.1 TELECOMMUNICATIONS, INTERNET ACCESS, WEBSITE, COPIERS/PRINTING/FAX

Facility	Description	IPL Standards Compliance for Class A	Replacement/Upgrade Schedule
System	Samsung 7400 Phone System		2017/2018
	Voice mail, Call Forward, Automated Attendant providing library hours and access to staff/dept extensions	✓	
	Telephone listings Main, West, various public service departments/services	✓	
	Website www.vigo.lib.in.us providing hours of operation, physical address, map, contact information including email and phone communication, calendar of events and programs, public service policies including board adopted circulation and internet use policies and a schedule of fees, and online public access catalog.	✓	
	Electronic Resources provided free of charge - 62 databases including INSPIRE	✓	
Main	PRI w/23 channels and DID		2017/2018
	89 telephones (IP, Digital, Analog)		
	2 Fax lines - 1 public w/multi-function copier, 1 staff	✓	
	1 TDD line		
	2 Alarm lines		
	5 multi-function copier/printers, 1 with fax enabled (.10 per b/w copy; fax free)	✓	

	45mb fiber internet connection	✓	2016/2017 upgrade to 150 mb
	Wifi – 8 Wireless Access Points	✓	Installed 2015
West	VOIP	✓	Implemented 2016
	4 telephones		
	1 Fax line w/multi-function copier	✓	
	1 Alarm line	✓	
	1 multi-function copier/printers, 1 with fax enabled	✓	
	100mb fiber internet connection	✓	Implemented 2016
	Wifi – 3 Wireless Access Points	✓	Installed 2016

4.2 HARDWARE, SOFTWARE, INTEGRATED LIBRARY SYSTEM

Resource	Description	IPL Standards Compliance for Class A	Replacement /Upgrade Schedule
Public Computers	112 free access public computers including 8 early literacy stations with internet connection	✓ Enhanced Level	Every 3-5 years
	Public access computer software including but not limited to: Windows 7, MS Office 2010, IE, Firefox, Adobe, Centurion Security	✓	Generally when current versions stable and widely used
	5 Public Access Catalog dedicated computers	✓	3-5 year rotating
Staff Computers	82 staff computers and 16 staff laptops with internet connection and access to networked laser and multi-function copier/printers	✓	3-5 year rotating
	Staff computer software including but not limited to: Windows 7, MS Office 2010, MS Outlook email, IE, Firefox, Adobe, Symantec Anti-Virus, ADP, Sierra ILS client	✓	Generally when current versions stable and widely used
Network	8 HP Blade BL460C servers w/enclosure		2017/2018
	2 storage arrays		2017/2018
	VMWare View server		2016
	VMWare VCenter server		2016
	Active directory services		
	Secondary active directory services		
	Private and file share services		
	Primary and private DNS & DHCP services		
	Secondary DNS services		

	Websense Security Gateway in compliance with CIPA		
	EzProxy		
	12 Cisco Catalyst switches		2016/2017
	11 Cisco wireless access points with Meraki Management	✓	Installed 2015/2016
	Envisionware Suite – Print Management/PC Reservation		
ILS	Innovative Sierra integrated library system	✓	Evaluate 2017/2018
	OPAC		
	Encore discovery layer		
	Acquisitions		
	Cataloging		
	Circulation		
	Serials		

5 TECHNOLOGY INITIATIVES

During 2016/2017 technology development will focus on several key initiatives in addition to the ongoing evaluation and replacement of existing hardware and software resources.

	Description	Est Cost	Funding
Infrastructure	<ul style="list-style-type: none"> Replacement of Cisco Catalyst 10/100 switches at Main facility with gigabit switches to increase data rates throughout the network Replacement of firewall hardware/software 	\$150,000	E-Rate Category 2 Funding 2016 80% Operating 20%
Bandwidth	Increase Main fiber connection from 45mb to 150 mb in conjunction with infrastructure upgrade	\$77,700/annual	E-Rate Category 1 Funding 2016 80% Operating 20%
Creation Lab	<ul style="list-style-type: none"> Recording production hardware/software Video production hardware/software 3D printing hardware/software Raspberry Pi kits Robotics kits Space renovation to accommodate Creation Lab and staff 	\$65,000	Operating Innovation Projects Fund
Technology Training	<ul style="list-style-type: none"> Increase staff training to enhance job production skills , increase proficiency in providing customer technology assistance, and developing familiarity with emerging technologies Customer training that meets specific and current technology needs, provides experience with technologies ordinarily unavailable to them, and opportunities for exposure to emerging technologies 	\$80,000	Operating

5.1 TECHNOLOGY RESOURCES AND SERVICES GOALS

2016 - 2019

The purpose of library technology is to support the library's strategic directions as well as day-to-day operations. The library recognizes that technology is integrated into all of its efforts -- sometimes in a support capacity, other times as a leading element of positive change.

Specific areas of technology support and leadership have been woven into the fabric of the 2016-2019 strategic plan. The library's technology efforts will be focused on strategic plan support, as well as general support for ongoing and emerging needs.

6 PROFESSIONAL DEVELOPMENT STRATEGY

As technology now permeates all levels of library operations and services, each staff member must possess a core of technology competency that contributes to the organization's overall effectiveness. In this manner the library maintains a highly skilled professional staff effectively using the technologies at their disposal and assisting the public in the exploration and use of technology to enrich their lives. The library's Tech Team implements training solutions that focus on the learner and accommodate different learning styles using a variety of instructional methods including e-learning and blended learning. The library provides both the budget and opportunity for staff to attend classes, workshops, online continuing education webinars, and professional conferences. The library also utilizes resources provided by the Indiana State Library to help staff stay abreast of the latest technological advances. The strategic plan goals and strategies represent the library's commitment to cultivating staff that are knowledgeable about technology concepts and practices.

7 FINANCIAL RESOURCES

The VCPL has committed budgetary resources to provide financial support to the VCPL's existing technology assets, resources, services, related personnel costs, and new and developing initiatives.

Expenditure	2016		2017 Estimates		2018 Estimates	
	Operating	E-Rate	Operating	E-Rate	Operating	E-Rate
Wages/Benefits Technology Staff	\$487,582		\$511,961		\$537,560	
Software Licenses	\$86,740		\$86,740		\$86,740	
Software Maintenance	\$90,930		\$90,930		\$90,930	
Equipment Maintenance	\$53,135		\$53,135		\$53,135	
Hardware Purchases / Replacements	\$222,610	\$128,000	\$222,610		\$222,610	
Internet Access	\$22,800	\$91,200	\$22,800	\$91,200	\$22,800	\$91,200
ILS Software Maintenance	\$53,800		\$53,800		\$53,800	
OCLC Services	\$62,031		\$62,031		\$62,031	
Telecommunications	\$12,400	\$4,949	\$12,400	\$2,475	\$12,400	\$0
Technology Training	\$40,000		\$40,000		\$40,000	
New Technology Lab	\$65,000					
Network Consulting	\$10,500		\$10,500		\$10,500	
Electronic Databases	\$105,000		\$105,000		\$105,000	
Total	\$1,312,528	\$224,149	\$1,217,528	\$93,675	\$1,217,528	\$91,200

In addition to supporting technology as part of ongoing operating expenses, the Library continues to pursue grants from the Indiana State Library, Schools and Libraries Program of the Universal Service Fund, and other grant sources to supplement funding for technology. The VCPL's community and state partnerships, Friends of the Library, and various other community

associations create additional opportunities for alternate funding or cost defrayment for specific technology needs. Adequate funding to support technology has been and will continue to be a significant focus in the VCPL's budget and planning processes.

VIGO COUNTY COUNCIL
Agenda
Tuesday, April 11, 2017 at 5:00 P.M.
Council Chambers, Vigo County Annex

Pledge of Allegiance

President Bill Thomas called the meeting to order and led the Pledge of Allegiance.

Calling of the roll

Present: James R. Mann II, Mike Morris, Brendan R. Kearns, Kathy Miller, Aaron Loudermilk, Tim P. Curley, Bill Thomas.

Corrections to the journal of the preceding meeting, if needed.

March 14, 2017

Motion: to approve, **Action:** Approve, **Moved by** Aaron Loudermilk,

Seconded by Tim P. Curley.

Motion passed unanimously.

Public comment

The public addressed the Council with questions and concerns regarding funding and locations of a new jail. The following people voiced their questions and concerns: Mike Gordon, Andreas Kumerow, Brian Bunnett, Pastor Dwayne Malone, Ralph Leck and Bridget Roberts-Pittman.

Councilman Brendan Kearns is having an informative meeting regarding the jail at the Vigo County Public Library on May 1st at 5:00 PM and Rob Roberts, Chief Deputy Public Defender will be present to help address any concerns.

Abatements for Select Genetics-Aviagen

Attorneys Jeff Bennett and Lori Chen with Bingham Greenebaum Doll, spoke on behalf of a new company, Select Genetics-Aviagen, coming to the Industrial Park. Aviagen is a high tech poultry hatchery. They expect to have 100 new jobs.

Motion: to suspend the rules to allow to vote on Preliminary Resolution 2017-02, **Action:** Approve, **Moved by** Tim P. Curley, **Seconded by** Kathy Miller.
Motion passed unanimously.

Motion: to approve Preliminary Resolution 2017-02, **Action:** Approve, **Moved by** Tim P. Curley, **Seconded by** Kathy Miller.
Motion passed unanimously.

Motion: to reinstate the rules, **Action:** Approve, **Moved by** Kathy Miller, **Seconded by** Mike Morris.
Motion passed unanimously.

Communications from elected officials, other officials or agencies of the County

There were none.

Reports from standing committees

There were none.

Reports from select committees

There were none.

Ordinances relating to appropriations

Budget Adjustment Committee

Additional Appropriation 2017-23 Drug Free Community

Brandon Halleck, Vigo County Local Coordinating Council, is requesting to appropriate \$49,968 into Operating Expenses (1148.36700.000.0000) for the Drug Free Community Fund. This program is funded by court user fees paid via the Vigo County Clerk's office and City of Terre Haute Clerk's office.

Motion: to approve, **Action:** Approve, **Moved by** Mike Morris, **Seconded by** Aaron Loudermilk.

Motion passed unanimously.

Salary Ordinance 2017-05 County General/Jail

~~Judges Sarah Mullican, John Roach and Chris Newton appeared on behalf of Judge Reddy who was unable to attend due to being in court.~~ (As amended on May 9, 2017) Judge Reddy and Jeff Fox were in attendance of the Budget Adjustment Committee meeting. They discussed the need for security in Juvenile and Title IV-D Courts. This position would be classified as Courthouse Security, Civil POLE D at \$15.770/hr for the Juvenile Center as Phase I.

County Council amended the ordinance to Part Time Security at \$12.00/hr.

Motion: to amend Salary Ordinance 2017-05, **Action:** Amend, **Moved by** Kathy Miller, **Seconded by** Mike Morris.

Motion passed unanimously.

Motion: to approve amended Salary Ordinance 2017-05, **Action:** Approve, **Moved by** Mike Morris, **Seconded by** Aaron Loudermilk. Motion passed unanimously.

Additional Appropriation 2017-24 County General/Jail

Judges Sarah Mullican, John Roach and Chris Newton appeared on behalf of Judge Reddy who was unable to attend due to being in court. (As amended on May 9, 2017) Judge Reddy and Jeff Fox were in attendance of the Budget Adjustment Committee meeting. They discussed the need for security in Juvenile and Title IV-D Courts. This position would be classified as Courthouse Security, Civil POLE D at \$15.770/hr for the Juvenile Center as Phase I. The total salary of \$45,294 includes payroll salary, FICA, PERF, and insurance.

County Council amended the Additional Appropriation to fund part time security at \$12.00/hr for \$17,088 for Payroll Salary and \$1,308 for FICA for a total of \$18,396 for 1,424 hours thru December 31, 2017.

Motion: to amend Additional Appropriation 2017-24, **Action:** Amend, **Moved by** Kathy Miller, **Seconded by** Aaron Loudermilk. Motion passed unanimously.

Motion: to approve amended Additional Appropriation 2017-24, **Action:** Approve, **Moved by** Aaron Loudermilk, **Seconded by** Kathy Miller. Motion passed unanimously.

Additional Appropriation 2017-25 County General/Courts

Judges Sarah Mullican, John Roach and Chris Newton appeared on behalf of Judge Reddy who was unable to attend due to being in court. (As amended on May 9, 2017) Judge Reddy and Jeff Fox were in attendance of the Budget Adjustment Committee meeting. They discussed the need for security in Juvenile and Title IV-D Courts. The Council revised the request to have only one employee instead of the two. The request still includes a full body metal detector, a hand wand detector, and card swipe doors for a total of \$9,087.

Motion: to approve, **Action:** Approve, **Moved by** Kathy Miller, **Seconded by** Mike Morris. Motion passed unanimously.

Transfer 2017-01 County General/Council

County Council is requesting to do a transfer from County Council-Group Insurance to Supplement to Community Correction and Legal Services for a total of \$33,000 to continue funding of two part-time drug screen technicians for Community Corrections.

Motion: to approve, **Action:** Approve, **Moved by** Mike Morris, **Seconded by** Kathy Miller. Motion passed unanimously.

Additional Appropriation 2017-26 Council/Justice System

President Bill Thomas requested information for a work release program. Bill Watson-Director of Community Corrections, spoke regarding the program. It would place 20-30 people in this program which would include rent, 3 meals a day, personal hygiene items, and laundry needs up to 30 days. They would get treatment for substance abuse and/or mental health, education and enrolled in the HIP program. After 30 days, they would be reviewed to check on their status. If they are doing good but do not have a job yet but are really trying, they may get an extension of another 30 days or pick a new participant. The request is for \$200,000 from CAGIT Jail.

Motion: to approve, **Action:** Approve, **Moved by** Tim P. Curley, **Seconded by** Brendan R. Kearns.

Motion passed unanimously.

Honorary resolutions

Councilman Jim Mann wanted to acknowledge how well the incident at North Vigo High School was handled and thank the Police Department and the Administration and School Corporation

Resolutions relating to fiscal policies of the Council

There were none.

First reading by summary reference of proposed ordinances and resolutions

President Bill Thomas assigned Requests of Council to committee for further review.

Appointments

There were none.

Adjournment

Motion: to adjourn, **Action:** Adjourn, **Moved by** Aaron Loudermilk, **Seconded by** Kathy Miller.

Motion passed unanimously.

VIGO COUNTY COUNCIL ANNUAL BUDGET COMMITTEE

Minutes

Tuesday, April 18, 2017 at 4:00 P.M.

Council Chambers, Vigo County Government Center

Pledge of Allegiance

Councilman Jim Mann called the meeting to order and led the Pledge of Allegiance.

Calling of the roll

Present: James R. Mann II, Kathy Miller, Mike Morris.

Public comment

There were none.

Communications from elected officials, other officials, and agencies of the County

There were none.

ROC #17-029 Binding Units-Abatements for Select Genetics-Aviagen

Attorneys Jeff Bennett and Lori Chen with Bingham Greenebaum Doll, spoke on behalf of a new company, Select Genetics-Aviagen, coming to the Industrial Park. Aviagen is a high tech poultry hatchery. They expect to have 100 new jobs.

Motion: to approve, **Action:** Approve, **Moved by** Mike Morris, **Seconded by** Kathy Miller.

Motion passed unanimously.

ROC #17-030 Library

Kristi Howe, Director of the Vigo County Library, is asking permission to spend existing library funds from Library Improvement Reserve for \$200,000 and Rainy Day for \$400,000 for a total of \$600,000. They are planning on renovating the parking lot and entrance to make them more easily accessible.

Motion: to approve, **Action:** Approve, **Moved by** Mike Morris, **Seconded by** Kathy Miller.

Motion passed unanimously.

Adjournment

Motion: to adjourn, **Action:** Adjourn, **Moved by** Mike Morris, **Seconded by** Kathy Miller.
Motion passed unanimously.

VIGO COUNTY COUNCIL PERSONNEL COMMITTEE

Minutes

Wednesday, April 19, 2017 at 4:00 P.M.

Council Chambers, Vigo County Government Center

Pledge of Allegiance

Councilwoman Kathy Miller called the meeting to order and led the Pledge of Allegiance.

Calling of the roll

Present: Kathy Miller, Mike Morris.

Absent/Excused: Tim P. Curley, Aaron Loudermilk.

Public comment

There were none.

Communications from elected officials, other officials, and agencies of the County

There were none.

ROC #17-027 Health: Reclassification of Employees by the Health Board

Attorney Jared Farnsworth, Board of Health, spoke for the Health Department presenting reclassifications of employees per the Vigo County Board of Health and requesting additional appropriation for salaries, FICA, and PERF. Dave Runyan, Board of Health, spoke regarding his concerns of this issue.

Denied - due to lack of motion.

Adjournment

Motion: to adjourn, **Action:** Adjourn, **Moved by** Mike Morris, **Seconded by** Kathy Miller. Motion passed unanimously.